The cancellation of regular child care is a considerable burden for members of the University of Tübingen. The University has therefore set up a program to support affected members in this difficult situation.

The program has two elements: The “Corona emergency program-Babysitter” funding line and the “Corona Emergency Program-student assistant” funding line.

1) **Subsidy for private child care – Corona Emergency Program - Babysitter:**
   According to the Tübingen health authorities, private babysitting is permissible as long as the babysitter minds the children of one family only. The University of Tübingen will approve a subsidy towards the cost of such child care, upon application.

   **Criteria:**
   - Only University employees (except employees of the Faculty of Medicine) and students at the University are eligible.
   - The cancellation of regular child care must be documented and the applicant may not be entitled to emergency child care. The applicant may not at the same time take special leave or leave of absence in order to care for his/her child(ren).
   - Local authorities are not charging parents for child care. Subsidies can only be paid on extra expenses incurred on top of the current monthly child care fee.
   - The subsidy is usually limited to € 500.
   - The subsidy may be tax-free. Under § 3 no. 34a of the income tax code, additional payments made by the University to its employees on top of regular wages and which help to provide child care in the short term are tax-free under certain circumstances. This applies to the care of children who have not yet completed their 14th year or who are not able to earn a living due to a physical, mental or psychological disability which began before the end of their 25th year. Furthermore, the child care must be necessary for urgent professional reasons. Under the legal provisions in this case, the University may cover the costs tax-free if the child care is carried out in the employee’s private household by a babysitter. Under § 3 no. 34a EStG, the tax exemption is limited to an amount of € 600 per calendar year.
   - The person carrying out the child care cannot be a member of the family or live in the same household. She/he may care for the children of a family in their household only. (Tübingen health authority requirement re.: prevention of infection by Covid-19)
   - For the activity of babysitting, the person caring for the child or children may not receive €450 or more per month (threshold for minimal employment) and overall receives less than € 2400 per year (threshold for voluntary work).
• Members of collaborative research centers, excellence clusters and research training groups must apply via their respective research project. Persons eligible to receive funding from another program - such as the Athene Program or Emmy-Noether program - which provides child care subsidies, may not apply here. Persons eligible for such a subsidy from a comparable funding program administered by the faculties are similarly excluded. If the respective funding institutions require it, an institutional care service (e.g. babysitter service administered by Tübinger Familienhilfe e.V.) must be used.

To apply:
• Send your application via email to the Family Office (familienbuero-tuebingen.de) with “proposal Corona emergency program - Babysitter” in the subject line.
• The application includes the filled-out application form with an explanation of the necessity for child care and an outline of the child care situation. Information which must be supplied is your connection with the University (the institution you work for/ subject you study), details of your marital status, partner’s occupation, name and birth dates of the children and explanation of why no other child care is possible.
• You must include a (scanned) document proving your current regular child care fees and a calculation of the expected babysitting costs.
• You must also provide proof of employment or enrollment at the University.

2) Funding for assistants to support early-career-stage researchers with children – Corona Emergency Program - Student Assistant
Early-career-stage researchers who have to care for their children at home may apply for funding for an assistant to support their work.

Criteria:
• Only University employees (except employees of the Faculty of Medicine) are eligible.
• The cancellation of regular child care must be documented and the applicant may not be entitled to emergency child care. The applicant may not at the same time take special leave or leave of absence in order to care for his/her child(ren).
• You can usually apply for assistant funding of up to € 500.
• Members of collaborative research centers, excellence clusters and research training groups must apply via their respective research project. Persons eligible to receive funding from another program - such as the Athene Program or Emmy-Noether program - which provides child care subsidies, may not apply here. Persons eligible for such a subsidy from a comparable funding program administered by the faculties are similarly excluded.
To apply:

- Send your application via email to the Family Office (familienbuero-tuebingen.de) with “proposal Corona emergency program - student assistant” in the subject line.
- Apply using the application form, including an explanation of the need for child care with regard to your situation. Necessary information includes your marital status, names and birth dates of the children and your partner’s occupation.
- You as the applicant must also include an explanation of your need for child care with regard to your academic work. This includes details of your current professional situation, your previous career, the topic and status of your current qualification and further goals.
- Please also give details of the need for, the field of work and tasks of the assistant you are applying for.
- Include (scanned) proof of regular child care services and documentation of your employment.

Family members who provide care and need support adequate to this program are requested to contact the Family Office (familienbuero@uni-tuebingen.de).

Funding is not guaranteed. Your data will be treated as confidential.