Purpose of the Hilgendorf Lecture
The Hilgendorf Lecture promotes evolutionary thinking across disciplines within EVEREST. Please choose speakers not only on the basis of scientific achievement, but also for their ability to place their work into a general framework and deliver it to a broad audience.

Financials
Costs for the Hilgendorf Lecture are shared between EVEREST and the hosting group:
EVEREST covers and takes care of …
- Accommodation, 2 nights incl. breakfast (typically at Hotel Hospiz).
- A 200 € salary for the speaker (to cover expenses for public transport, food, …)
- One dinner for 5 selected EVEREST PhD students with the Hilgendorf lecturer.
The hosting group covers and takes care of …
- All traveling costs
- Accommodation beyond 2 nights
- Potential further dinners etc. in agreement with the speaker

Travel Arrangements
Travel arrangements must be made through the hosting group. It has proven most practical to leave flight bookings to the speaker. Instruct the speaker to keep all original receipts and submit them directly after returning home. We provide speakers with a template reimbursement form.

Accommodation arrangements
We offer to book the hotel centrally through EVEREST. Please contact Michaela Istvan.

Schedule during the stay
The hosting professor is responsible for showing the guest around and arrange meetings with other scientists or PhD students. EVEREST coordinates the joint dinner with up to 5 PhD students.

Lecture
To allow us advertising the lecture in advance, ask your guest to send the title of the talk, a brief Abstract, and a picture for the announcement at the beginning of the semester. Lectures start at 17:15 and must not exceed 45 min. Thereafter we allow for 15 min Discussion.

Dinner
We propose to have the EVEREST student dinner on the evening directly after the talk, and that the hosting group invites the speaker for dinner on the preceding or subsequent night. But this can be arranged individually.

Contact
Michaela Istvan (Secretary) Michaela.istvan@uni-tuebingen.de
07071-29 78876
Dr. Nils Anthes & Dr. Dorothée Drucker (Coordinators) Everest@uni-tuebingen.de