Hiring: Research & Writing Center Tutors!

We are looking for 2 or more new tutors to join our team starting November 1, 2019. **ALL** students (Bachelor, Master, Gympo...) are encouraged to apply.

Candidates who fulfill the following requirements are preferred:

- Need credit for 1 of the following courses: Advanced-level Academic English course, M.A. Project Module (all M.A. programs in the department)
- Can stay on for **at least** two semesters
- Have excellent communication and interpersonal skills
- Have a strong grasp of English grammar and lexicon, solid understanding of differences of rhetoric in writing (Anglo-American vs. Continental)
- Work well as part of a team

**Tutors will receive COURSE CREDIT for the first semester; all subsequent semesters will be paid.**

**1st semester course work** = standard 20 hours/month of tutor experience + written work

- 20 hours/month
  - 16 hours/month: One-on-one peer tutoring sessions for written assignments in the English Department (including preparation time)
  - 4 hours/month: Team meetings
    - Each tutor leads one team meeting per semester
- Written course work
  - 2 papers: literature review and research paper
    - Topics are chosen by students based on individual research interests that align with current writing and/or writing center research
    - Research includes published work as well as personal tutoring experience

**Subsequent semesters** = standard 20 hours/month **paid hiwi contract**

- 20 hours/month
  - 16 hours/month: One-on-one peer tutoring sessions for written assignments in the English Department (including preparation time)
  - 4 hours/month: Team meetings
    - Each tutor leads one team meeting per semester

**How to apply:**

Fill out the official application for the Research and Writing Center (see page 2 or official form) and submit to Shawn Raisig by **Saturday, 01 June 2019**. **Note:** You are required to submit the application with a sample of your own writing.

Please visit the Research and Writing Center website or contact Shawn Raisig (shawn.raisig@uni-tuebingen.de) if you have any questions.