ORIENTATION WEEK

Summer semester 2020
April 06 – 17, 2020

Introductory events for students from all over the world
# Table of contents

Welcome from the president ................................................................. 5

## Part 1 - General Orientation

How to get started: The essential information in one place .................. 6

General introductory events .................................................................. 10
New at the university - what now? · Introduction to the alma portal ·
Studying with a disability or chronic illness · Introduction for new M.A./M.Sc. students ·
Introduction to teacher training degrees

Welcome events for international students ........................................... 13
Orientation for international students · Advisory course · Help desk · Official welcome ·
Learning German · StudIT · International Coffee Hour

Project weekend for sustainable development ........................................ 17

## Part 2 - Orientation in your subject(s)

Subject-specific introductory events .................................................... 19
Introductory events organized by student groups ............................... 20
Preparatory courses and foreign language classes ............................... 22
Key qualifications and interdisciplinary competence ........................... 24

## Part 3 - Additional events during the semester

Additional events during the semester ............................................... 26
University library · Study with a plan · Academic writing · Learning languages ·
Intercultural communication · Study abroad

## Part 4 - Where can I get advice?

Advisory services and contact ............................................................ 32
Faculty course advisors · Advising and Admission of International Students ·
School of Education · Student Counseling Service (ZSB) · Counseling for disabled and/or chronically ill students

## Part 5 - Orientation Week timetable

Orientation Week timetable ............................................................... 36
Welcome from the president
Dear students from all over the world,

Welcome to the University of Tübingen - and congratulations on choosing Tübingen as your place of study! No matter whether you intend to stay for one or two semesters only or want to get a full degree: The University of Tübingen, located in a young, cosmopolitan city with a rich cultural life, offers you excellent conditions for your studies.

Tübingen is a comprehensive university with a history of more than 540 years, where tradition and modernity go hand in hand. We have an excellent record of research and teaching in the natural and life sciences as well as in the humanities and social sciences. Thus, the University contributes to tackling today’s social challenges and to shaping the future.

Over 27,000 young people are studying in Tübingen, approximately one in seven comes from abroad. Its internationality has defined the University from its very beginnings. Today, Tübingen is tied into a worldwide network of research and teaching collaborations. I am glad that you, too, are part of this lively international exchange and I am sure that you will gain much from your experience here with us.

We want to give you a maximum of support in getting off to a very good start with your studies. This brochure gives an overview of courses, services and events that will help you settle in and find your way around – before the semester begins as well as in the first weeks of term and beyond. It comprises a range of offers by the faculties, central facilities and student and peer groups.

Do take advantage of the possibilities that academic life has on offer – and do not forget that there is a wide range of activities open to you beyond the classes in your field of study, e.g. language courses, cultural programs and sports. I hope that you will benefit from your stay in Tübingen in many ways – with respect to expertise in your subject, methodical skills, and of course also on a personal level. I am happy to welcome you here at the University of Tübingen and I wish you a successful start.

Professor Dr. Bernd Engler
President and Vice-Chancellor
How to get started
The essential information in one place!

When you start studying at the university, nearly everything will seem unfamiliar and possibly confusing. But don’t panic: Many things sound more complicated than they are, and most apparent “problems” can be solved easily if you know what to do! On the following four pages, you will find an overview of the Orientation Week events, as well as all the information you need in order to avoid the most common difficulties.

Note: Please assume that introductory events will usually be held in German.

General introductory events

Orientation for international students (in English)
As an international student, you are invited to attend the event “General orientation for international students”, which is held in English and specifically aimed at degree-seeking students whose native language is not German (page 13). Here you will receive important information about how to study at a German university in general, and at the University of Tübingen in particular, including a demonstration of how to register for classes and exams.

Other welcome events for international students
You will also benefit a lot from participating in the advisory program “How to study at the University of Tübingen”, a preparatory course especially designed for you (page 14). In addition, there is a Help Desk for international students where you can ask questions (page 14), a selection of language classes where you can improve your German-speaking skills (page 15), and a welcome program organized by the student group “StudIT” where you can meet other students from all over the world (page 16).

Introductory sessions in German
The following introductory sessions are held in German, but they may still be of interest to international students who speak the language well enough to understand the additional detail:

• The central introductory session “New at the university – what now?” (page 10) provides useful information on how to organize your studies, how to compile your weekly schedule, and where to go if you need advice.
• In the special introductory session for new M.A./M.Sc. students (page 12), you can find out more about many things that are especially relevant for graduate students.
• Almost all lectures, seminars and tutorials are managed via the online portal “alma”. The introductory lecture to the alma portal (page 11) will show you how to work with this portal.
• There is also a special introductory session for all new students aiming to become a teacher, where details about the structure of teacher training degree programs will be discussed (page 12).
Orientation in your subjects

Subject-specific orientation events
In the introductory meeting(s) of your individual subject(s) (page 19), you will find out about the structure and content of your study program as well as subject-specific regulations. You will also receive help in finding the right classes for your course plan and in fitting them into your schedule. If you are enrolled in multiple subjects, please try to attend all relevant introductory meetings.

Consultation with the faculty course advisor
Because the introductory meeting probably won’t be specifically tailored to the questions you might have as an international student, it is always a good idea to make an individual appointment with your subject’s faculty course advisor (page 32; overview online: www.uni-tuebingen.de/en/92). This is especially important if you are studying in one of those few smaller programs that do not offer introductory meetings at all.

Welcome events by student groups
In many subjects, the student representatives (“Fachschaften”) offer additional welcome events with a different point of view (page 20). These events provide you with valuable hints for your studies, and of course with a great opportunity to meet other students.

Preparatory courses and foreign language classes

German language courses
If you think it would be wise to focus on improving your German-speaking skills, you may want to attend one of the German language courses for international students (page 15). Note that some of these courses start even before the regular beginning of the semester.

Courses in foreign languages other than German
In case you need to complete any other language requirements for your study program (e.g. Latin, Ancient Greek, or an additional modern language; page 23), please have a look at the relevant course program before the semester starts.

Preparatory courses and propaedeutics
Some study programs also offer preparatory courses in mathematics or, rarely, in some other field in order to get your skills up to par (“Vorkurse” or “Propädeutika”; page 22). These classes also usually start before the regular beginning of the semester. Please check ahead of time whether there are any preparatory courses for your study program, and whether they might even be mandatory for you.
**How do I draw up my personal timetable?**

**Examination regulations, module handbooks, and model course plans**

In order to plan your studies in detail, you need to know a few important documents: the examination regulations (“Prüfungsordnung”) and the module handbook (“Modulhandbuch”) of your subject(s). Many programs also have model course plans (“Modellstudienplan” or “Studienverlaufsplan”) that summarize the structure of the program for you in the form of an example. There are some important constraints on which courses to take, especially in the first few semesters.

You should therefore read these documents closely at an early point, ideally even before the introductory events, or ask someone to explain them to you. They are especially relevant if you are planning to do your whole studies in Germany.

► You can find these documents online: [www.uni-tuebingen.de/studienanfang](http://www.uni-tuebingen.de/studienanfang)

**Preparing the timetable**

Your personal timetable does not have to be ready before the start of the relevant introductory events. However, it certainly makes sense to create a draft for your timetable in advance. If you have any questions about it, you can get answers during the orientation sessions, and you can still change your timetable afterwards if necessary.

**Interdisciplinary key qualifications**

In addition to studying the main subject itself, students in all Bachelor of Arts and Bachelor of Science programs are required to attend classes in the field of interdisciplinary key qualifications (“Schlüsselqualifikationen”; for details see the examination regulation and/or module handbook of your program). There is a special course program for this, coordinated by the Career Service (page 24).

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**Additional events during the semester**

**University Library**

The University Library (page 26) offers courses on various topics (some of them in English), e.g. how to use the library, how to search in the catalog, and how to organize your academic literature.

Further information online: [www.ub.uni-tuebingen.de/kurse](http://www.ub.uni-tuebingen.de/kurse)

**Foreign languages and intercultural communication**

The International Office (page 28) offers courses for learning languages (both German and other languages) and workshops on intercultural communication. You can also find out about opportunities for going abroad during the course of your studies.
Series “Study with a plan”
The series “Study with a plan” by the Student Counseling Service (page 26, in German) contains presentations and workshops on various topics that may come up during your studies, e.g. semester planning, exam preparation, changing to a different program...

Academic writing
An important skill at the university is academic writing. This is of course part of your regular study program, but some central facilities also offer courses on this topic (page 27).

Culture, arts, and sports
Life at the university is more than just studying your subject. The University of Tübingen offers a wide range of additional events and workshops in the fields of society, culture, arts, and sports. Further information online: www.uni-tuebingen.de/en/1753.

Where can I get advice?

Faculty course advisors
If you have subject-specific questions about how to organize your studies, please contact the respective faculty course advisor (page 32; overview: www.uni-tuebingen.de/en/92).

Advising and Admission of International Students
Questions specifically regarding to your role as an international student in Tübingen can be directed at the Welcome and Help Desk for International Students during the orientation week, and at the Office for Advising and Admission of International Students during the whole semester (page 33; website: www.uni-tuebingen.de/en/90787).

Advice about teacher training degrees
If you have questions about the teacher training degree programs, please contact the advisory service of the Tübingen School of Education (page 33; website: www.uni-tuebingen.de/en/60902).

Student Counseling Service
If you have questions regarding the organization of your studies or if you experience personal difficulties, you can also contact the Student Counseling Service (page 34; website: www.uni-tuebingen.de/zsb) throughout the whole course of your studies.

You can find an overview list of all contact persons for different topics that may arise during the course of your studies at the website “Advice and Information” (www.uni-tuebingen.de/en/897) and in the brochure “Beratungs- und Serviceangebote an der Universität Tübingen” (in German, available for download at the above-mentioned website).
General introductory events

Please note:
Time and place of introductory events may be subject to short-term changes. Please make sure to have a look online at the given URL a few days before the scheduled date.

New at the university – what now?

Dear new students! When you arrive at the university, many things will be new to you. To facilitate your orientation in the academic environment, we would like to familiarize you with important terms and topics and give you an initial overview of your studies at the University of Tübingen. We will introduce you to the various study components (subject studies, interdisciplinary study elements/key qualifications, etc.) and documents relevant to your studies (e.g. examination regulations and module handbooks), we will give you advice on the preparation of your personal timetable, and we will also discuss working and learning at the university.

► Wednesday Apr 08, 12.00 – 14.00h, Kupferbau, Hölderlinstraße 5, Hörsaal 25

If necessary, there will be a video transmission to a neighboring auditorium.

Further information:
www.uni-tuebingen.de/de/32733 and alma.uni-tuebingen.de:443/alma/pages/startFlow.xhtml?_flowId=detailView-flow&unitId=37849

Please assume that unless otherwise specified, all events will be held in German.
Introduction to the alma portal

The alma portal offers all students not only the electronic course catalogue with timetable function and course allocation, but also the possibility to register for and cancel exams. In addition, there are further functions such as the printing of certificates and address changes.

For an efficient use of the alma portal, the alma introductory course informs about the system and its possibilities. Participation is recommended for all new and re-registered students.

Please note:

- This introduction does not explain how to plan your personal timetable. Please visit the relevant subject-specific events for that purpose.
- You will receive your personal access code for the alma portal in a letter from the Student Administration Office. In case you have not received this code by the time of your subject-specific orientation session, please contact your faculty course advisor to find out how you can register for your classes in some other way.

► Wednesday April 08, 10.00 – 12.00 Uhr, Neue Aula, Hörsaal 9

Further information:
alma.uni-tuebingen.de:443/alma/pages/startFlow.xhtml?flowId=detailView-flow&unitId=39084

Introduction for students with a disability or chronic illness

First-year students who begin their studies under special conditions (e.g. with a disability or chronic illness) will be given information on various special resources as well as counseling and support services that are available at the University of Tübingen. In particular, you will find information on the so-called “Nachteilsausgleich” (compensation for disadvantages), which means that some study regulations can be adapted to your individual situation in order to facilitate a successful completion of your degree, for instance by adjusting details in the form and conduct of exams.

Appointments for a personal consultation in the coming days or weeks can also be arranged at this event.

► Wednesday Oct 09, 14.00 – 15.00h, Keplerstraße 2, room 004

Further information:
alma.uni-tuebingen.de:443/alma/pages/startFlow.xhtml?flowId=detailView-flow&unitId=39594
Teacher training degree program Bachelor of Education: Welcome and introduction

The Teacher training degree programs contain a few special elements. In addition to the actual subject content, the Bachelor of Education (B.Ed.) includes e.g. a mandatory internship, didactics for your field of study, and educational sciences. At the beginning of the Master of Education (M.Ed.), there is a practical semester in a school, and after graduation a probationary year as a qualified teacher. We will introduce you to all these elements of your studies and try to answer your questions.

► Thursday Apr 09, 10.00 – 12.00h, Kupferbau, Hölderlinstraße 5, Hörsaal 22

Further information:
alma.uni-tuebingen.de:443/alma/pages/startFlow.xhtml?_flowid=detailView-flow&unitid=37548

Teacher training degree program Master of Education: Welcome and introduction

At this event, students in the Master of Education (M. Ed.) are welcomed and introduced to their study program. Among other things, you will receive information about the distribution of the various study components, in particular with regard to the educational science courses (BWS) and the practical school semester.

► Thursday Apr 09, 14.00 – 16.00h, Kupferbau, Hölderlinstraße 5, Hörsaal 22

Further information:
alma.uni-tuebingen.de:443/alma/pages/startFlow.xhtml?_flowid=detailView-flow&unitid=37553
Welcome events for international students

General orientation for international students and introduction to the portal alma (in English)

You are an English-speaking international first-semester student? In this introductory lecture, you can find out more about how to study at the University of Tübingen. You will receive information on how to organize your studies and where to go when you need advice. Furthermore, you will get an introduction to the portal “alma”. Almost all lectures, seminars and tutorials are managed via this online portal.

This event will be held in English.

- Tuesday Apr 07, 12.30 – 14.00h,
  Kupferbau, Hölderlinstraße 5, Hörsaal 22

Further information:
alma.uni-tuebingen.de:443/alma/pages/startFlow.xhtml?_flowId=detailView-flow&unitId=38868
Advisory program “How to study at the University of Tübingen”

You have just arrived in Tübingen to study here? Everything is quite new and a bit strange? Then join us at the “Beratungskurs” for international students, an advisory program especially designed for you! In groups (so-called “Tutorien”) we will give you an overview of studying and living in Tübingen. Last but not least, you will meet many people, as you have the possibility of going out with your group every night in order to get to know Tübingen’s nightlife. Plus: At our party on the last day of the program, all participants will celebrate the start of their time in Tübingen.

► Monday Apr 06 – Wednesday Apr 08 (registration fee: 15€)

Registration required:
Monday Apr 06, 10.00 – 12.30h, Brechtbau, Wilhelmstraße 50

Further information:
www.uni-tuebingen.de/de/99852

Welcome and Help Desk for international students

Are you an international student, just about to begin your studies in Tübingen? Do you have questions about orientation, the matriculation process, living arrangements, or your residence permit? At our Welcome and Help Desk at the Uni-Infopoint in the library, you can find the relevant answers. We will be happy to assist you, guide you through the matriculation process, and help you get a perfect start here in Tübingen!

► Monday Apr 06 – Thursday Apr 16
University Library, Wilhelmstraße 32, 1st floor, info counter

Opening hours:
Mon & Thu: 13.00 – 17.00h
Tue & Wed: 10.30 – 13.00h

Further information:
www.uni-tuebingen.de/en/46445

Official Welcome for International Students

Welcome to Eberhard Karls University! The university is proud of the large number of students from all over the world who come to Tübingen every year. At this event, the staff of the International Office and the Vice-President for International Affairs, Prof. Dr. Monique Scheer, will officially welcome all new international students.

► Monday Apr 06, 14.00 – 16.00h,
Alte Aula, Münzgasse 30, Saal
German language classes for international students

Students from all over the world whose native language is not German can build up language skills for their studies in Tübingen during these preparatory courses.

The program includes: intensive language instruction, cultural studies, tutorials, but also orientation in the city and university as well as practical assistance with all administrative formalities.

German Intensive Language Course (“Deutsch-Kompakt”, 10 ECTS)
► March 02 - April 02, 2020
Further information: www.uni-tuebingen.de/de/1625

START-Course (“START-Sprachkurs“, 4 ECTS)
► Start-Course: March 16 - April 03, 2020
Further information: www.uni-tuebingen.de/de/1624

By the way: If you want to continue learning German during the semester, you will find a comprehensive course catalogue at the department German as a Foreign Language and Intercultural Programs. Just contact us and schedule an appointment for registering. (registration period: April 14 - 17, 2020).

You can find detailed information about these courses and other offers by the department German as a Foreign Language and Intercultural Programs on the website: www.uni-tuebingen.de/daf

International Office
German as a Foreign Language and Intercultural Programs
Wilhelmstraße 22
phone 07071 29 75409
info@daf.uni-tuebingen.de
www.uni-tuebingen.de/daf
Opening hours: Mon - Thu 10.00 – 12.30h and 14.00 – 16.00h
Welcome program of the student group “StudIT”

StudIT – Student Initiative International Tübingen

We are a group of students at the University of Tübingen who want to improve the experience of international students studying here and encourage exchange between international and German students.

Our Meet & Greet marks the beginning of the orientation weeks and the new semester. We also offer an exciting program over the course of the whole semester. Trips in and around Tübingen will give you the chance to experience your new hometown and its surroundings. Events like getting together to eat traditional Swabian food or visiting places of interest in the region are waiting for you. We are also offering regular’s tables in different bars every other week.

Through our buddy program we pair international students with German students, helping them to have a pleasant start in Tübingen and an easy start of their studies.

You can find specific information, dates and ways of contacting us on our website and facebook.

Further information:
www.studit-tuebingen.de
www.facebook.com/studituebingen

Welcome program of the student group “International Coffee Hour”

Coffee – Cookies – Contacts

We offer free coffee, cookies and tea and are looking forward to meeting international and German students. If you want to make new friends from all over the world, speak some German or simply need a break from studying – just drop in!

See you there!

► every Friday during the semester,
14.00 – 16.00h,
Clubhaus, Wilhelmstraße 30, 1st floor (central room)

Further information:
www.uni-tuebingen.de/de/93206
Project weekend “nezWerk”

Student initiative nez: 
*Nachhaltige Entwicklung – gemeinsam für die Zukunft (“Sustainable Development – together for the future”)*

Making first contacts, enjoying student flair, getting to know Tübingen – and engaging in sustainable development at the same time! With this vision in mind, the project weekend for sustainable development “nezWerk” takes place on the first weekend after the start of lectures. All newly enrolled students of the University of Tübingen are invited – including explicitly those who, at first glance, do not see any direct link between their subject of studies and the topic of sustainable development. Through committed participation, you can already acquire the first ECTS credit for your studies.

In an open and creative atmosphere, we would like to invite you to examine and discuss both the need and the options for action on global core questions at the political, social and individual levels. The central challenge of our time is to develop solutions that protect the natural environment and enable prosperity for people living today and for future generations.

The First Semester Academy for Sustainable Development aims to demonstrate the global implications of one’s own lifestyle and to motivate students to draw practical consequences for their everyday lives, studies and social activities. You can choose from a wide range of workshops on specific topics and exchange information, opinions and ideas in a variety of discussion formats. In addition, a climate conference simulation, a market of possibilities and a future lab will encourage people to think and act. Of course, a varied evening program and daily sustainable food will be included as well.

We are looking forward to meeting you!

► April 17 - 19, 2020, Tübingen

**Target Audience**  Students of all subject areas and semesters and anyone who is interested

**Presenter**  Student initiative nez in cooperation with the University of Tübingen

**Contact**  info.nez@uni-tuebingen.de

Registration and further information:  www.nez-tuebingen.org
Subject-specific introductory events

One of the most important parts of the Orientation Week for all new students is the introductory meeting of your individual subject. Here, you will find out about the structure and content of your study program as well as subject-specific regulations. You will also get to know the most important contact persons, and you will receive help with finding the right classes for your course plan and with fitting them into your schedule.

If you are enrolled in multiple subjects, please try to attend all relevant introductory meetings.

Detailed information about these events
You can find more information about all subject-specific introductory events (sorted by subject groups) online in the alma portal under “Orientation for New Students and Beginners“:
alma.uni-tuebingen.de > studies offered > university course catalog

Please note:
Time and place of introductory events may be subject to short-term changes. Please make sure to have a look online a few days before the scheduled date.

Troubleshooting
If you can’t find your study program in the alma portal, please contact your faculty course advisor for more information on how to organize your studies: www.uni-tuebingen.de/de/92

Some smaller study programs (especially Master programs) do not have an introductory meeting, but instead offer individual counseling with your faculty course advisor. If this is the case in your program, you will be notified about this via e-mail.

Registration for lectures and classes
You can normally still register for your first-semester classes after the respective subject-specific introductory event. However, a few lectures and tutorials may have earlier registration deadlines, or there may be a delay so that you only receive your personal access code for the alma portal after the deadline has already passed. If something like this happens to you, please contact your faculty course advisor, who will help you in finding an individual solution.
Introductory events organized by student groups

In the individual subjects and study programs, students regularly elect representatives to promote their interests in the university’s committees. Most groups of student representatives are also involved in the orientation week for first-year students. The welcome programs of these student councils offer many opportunities to get to know the university, the institutes, the city, and of course other students. Some student groups also offer weekend trips or other excursions. (Early registration may be required in some cases).

An overview of all student councils at the University of Tübingen can be found online: www.uni-tuebingen.de/de/108

The welcome events offered by the individual student councils can be found under the following links. Please note that some student councils represent several degree programs.

- All teacher training degree programs (Tübingen School of Education)
  www.uni-tuebingen.de/de/79646 · www.facebook.com/fachschafttuese
- Allgemeine Rhetorik - rhetnet.wordpress.com
- Allgemeine Sprachwissenschaft / Computerlinguistik
  www.fs-sprachwissenschaft.uni-tuebingen.de · www.facebook.com/fssprachwissenschaft
- Anglistik / Amerikanistik / Englisch
  www.uni-tuebingen.de/de/78751 · www.facebook.com/fachschaftanglistiktuebingen
- Biologie - www.fsbio.uni-tuebingen.de/?page_id=219
- Biochemie - www.fs-biochemie.de
- Chemie - www.uni-tuebingen.de/de/29486
- Empirische Kulturwissenschaft - www.facebook.com/FSEKW
- Erziehungswissenschaft - www.uni-tuebingen.de/de/16171
- Ethnologie - www.facebook.com/ethnofachschaft
- Evangelische Theologie / Judaistik - www.uni-tuebingen.de/de/37349
- Geoökologie - https://uni-tuebingen.de/de/82320
- Geographie - https://uni-tuebingen.de/de/82320
- Geowissenschaften / Umweltnaturwissenschaften
  www.fs-geowissenschaften.uni-tuebingen.de
- Germanistik / Deutsch - fachschaftgermanistiktue.wordpress.com
- Geschichtswissenschaft - www.facebook.com/fachschaftgeschichtetuebingen
Introductory events organized by student groups
Preparatory courses and foreign language classes

Some degree programs offer so-called preparatory courses or propaedeutics, which take place before the actual start of the semester. This is especially common in natural sciences and economics to refresh your knowledge of mathematics. Preparatory courses on relevant topics are also offered in some humanities programs. Please check ahead of time (e.g. on the website of your degree program or by contacting your faculty course advisor) whether any preparatory courses are offered, and whether your attendance may even be mandatory.

The following preparatory courses were scheduled at the time when this brochure was printed:

**Preparatory courses in summer semester**

- Preparatory course Mathematics for students of the program Informatik (B.Sc. / B.Ed. / B.A.-minor)

- Preparatory courses Mathematics and Physics for students of the program Medizintechnik (B.Sc.): These courses take place at the MINT-Kolleg of the University of Stuttgart.

- Propaedeutics course German Grammar for students of the programs Deutsch (B.Ed.) and Germanistik (B.A.)

- Propaedeutics course Greek Grammar for students of the program Griechisch (B.A. / B.Ed.)

- Propaedeutics course Latin for students of the program Latein (B.A. / B.Ed.)

- Propaedeutics course Italian for students of the programs Spanisch (B.Ed.) and Französisch (B.Ed.) who want to take Italian as their second Romance language

- Preparatory course Music Theory for students of the program Musikwissenschaft (B.A.)

- Preparatory course Informatik for students of the program Bioinformatik (M.Sc.) who have completed a biological Bachelor course

More detailed information about the individual preparatory courses are linked on the following page:
www.uni-tuebingen.de/en/113390
Courses for the acquisition of language skills

**Propaedeutics (French, Italian, Portuguese, Spanish)**

In the degree programs of the Institute of Romance Languages and Literatures (French, Italian, Portuguese, Spanish, B.A. / B.Ed.) there are preparatory courses for acquiring or refreshing knowledge of the target language. These courses take place during the entire 1st semester.

**Further information:** [www.uni-tuebingen.de/de/21718](http://www.uni-tuebingen.de/de/21718)

**Latinum, Graecum, and additional modern languages**

For many other degree programs, certain language skills (e.g. Latin, Ancient Greek, or an additional modern foreign language) are considered a prerequisite for admission. Students who do not have these language skills at the beginning of their studies can acquire them while they are already at the university. Since this can result in a longer total study time, one or more bonus semesters are credited towards the standard period of study.

**Important:** If you need to catch up on your language skills, you must report this yourself to the relevant examination office within the first two semesters!

You can find out whether you have to acquire additional language skills by reading the examination regulations of your program or the brochure “Fremdsprachliche Anforderungen” (Foreign Language Requirements) which is published by the Student Counseling Service. Please check before the start of the semester for information about available courses and registration deadlines.

**Latin**

Registration via the alma portal for beginner’s courses until Thursday April 16, 12.00h, for advanced courses until Wednesday April 08, 24.00h.

**Further information:** [www.uni-tuebingen.de/de/6937](http://www.uni-tuebingen.de/de/6937)

**Ancient Greek**

Registration via the alma portal.

**Further information:** [www.uni-tuebingen.de/de/132550](http://www.uni-tuebingen.de/de/132550)

**Modern foreign languages**

The Languaget Learning Center of the University of Tübingen offers courses in English, French, Italian, Spanish, Catalan, Japanese, Russian, and Swedish.

**Further information:** [www.uni-tuebingen.de/de/55401](http://www.uni-tuebingen.de/de/55401)

Other languages can be learned at the faculties if there are enough places available (students of the respective subject degree program have priority). There are beginner courses for Arabic, Bosnian/Croatian/Serbian, Chinese, Czech, Danish, Hindi, Korean, Malayalam, Modern Greek, Norwegian, Persian, Polish, Slovenian, and Turkish. For detailed offers and registration deadlines, please refer to the alma portal.
Interdisciplinary skills courses

The range of courses in the area of key qualifications and interdisciplinary competence is coordinated by the department Studium Professionale at the Career Service. In addition, the Career Service provides advice on career orientation, internships, job applications, and scientific careers, both during and at the end of your studies at the university.

Key qualifications and interdisciplinary competence

Why acquire key qualifications and interdisciplinary competence?
Your studies should prepare you comprehensively for your professional future. In addition to subject-related skills and knowledge, key qualifications are also important. The Studium Professionale allows you to look beyond the boundaries of your own subject. It offers orientational skills, provides insights into other subject areas and relevant socio-political issues, teaches problem-solving techniques and lets you look into possible occupational fields. Here you can get ideas and impulses that will help you both in your disciplinary scientific studies at the university and throughout your future career.

How are these courses integrated in my degree program?
Interdisciplinary skills courses are an obligatory part of all Bachelor programs (B.A. / B.Sc.). As a rule, the examination regulations stipulate 21 ECTS credits in this area (out of the 180 credits in total that you need for your Bachelor’s degree). It is usually a good idea to distribute these courses more or less evenly across your whole studies, amounting to approx. 3-4 ECTS points per semester. These credits can be earned through courses offered by the Studium Professionale, but also through internships, language courses at the Language Learning Center, computer courses at the IT Center, and courses offered by the faculties or some other university institutions. These courses are offered in different teaching formats and are usually not graded.

Students from other degree programs (B.Ed., Master, Staatsexamen, Kirchliche Prüfung) can also attend interdisciplinary skills courses on a voluntary basis, as long as there are enough places available.
What kinds of topics are offered?

Each semester, approximately 200 courses are offered in six subject areas:

1. **Society, Responsibility, Law, Sustainability**  
   (interdisciplinary perspectives on topics such as ethics, intercultural contact, non-profit engagement, ecology, economics, or social innovation)

2. **Academic skills**  
   (methods and techniques, preparing for exams, time management, research, structured reading, scientific writing, arguing, lecturing, presenting)

3. **Communication in academic and professional life**  
   (moderation, dealing with conflicts, teamwork, conducting negotiations)

4. **Creativity**  
   (spaces of experience in the creative field, using different forms of expression of language, body, and fine arts)

5. **Preparation for your professional career**  
   (occupational fields, career orientation, job application skills)

6. **Additional offers from institutions**

Focus areas with certificate

You can also set an individual extra-curricular focus of 12-18 ECTS points as part of the Studium Professionale, for which you will receive a certificate. This is, for example, possible in the fields of Journalism, Business & Management, Studium Oecologicum, Rhetoric & Communication, Social Engagement, Studio Literature and Theatre, Theory of Science, Ethics, Intercultural Thinking & Acting, and Digital Humanities.

Which courses should I take at the beginning of my studies?

The Career Service offers some courses exclusively for first-year students of Bachelor programs (1st and 2nd semester). We recommend these courses to you at the beginning of your studies in order to acquire methods and techniques that will help you throughout your time at the university. These courses are offered every semester. If the course is already booked out, you will have a new chance in the following semester.

Advice about the Studium Professionale can be obtained from the Career Service team. Please also have a look at the website of the Studium Professionale, where you can find the complete course program, as well as further information (e.g. opening hours and details about the registration procedure), and a link to the corresponding section in the alma portal.

**Career Service - Studium Professionale**

Wilhelmstraße 9  
phone 07071 29 77071  
studium-professionale@uni-tuebingen.de  
www.uni-tuebingen.de/de/2824

Interdisciplinary skills courses
Additional events during the semester

University Library

All new students are advised to familiarize themselves with the use of the university library during the first semester, e.g. by taking a guided tour of the library. The library also offers a wide range of courses and workshops on topics such as finding information on the internet, searching for subject-specific literature, managing and tagging of literature, and publishing academic papers. Many of these courses can also be held in English on request.

All offers of the library can be found online:
www.uni-tuebingen.de/de/83825 - www.ub.uni-tuebingen.de/kurse

University Library
Wilhelmstraße 32
www.ub.uni-tuebingen.de

Study with a Plan

In the course of your studies, a number of questions and topics may arise that you might not be aware of at the beginning of your studies. The Student Counseling Service (ZSB) offers a series of events on some of these issues in order to help you find answers and develop strategies to deal with the challenges you might face.

In the coming semester, these events will include:

- Semester planning - Keeping up with everything („Semesterplanung - von Anfang an dranbleiben!“)
- Exchange meeting: Studying with disabilities („Austauschtreffen: Studieren mit Beeinträchtigung“)
- Successful and efficient exam management („Erfolgreiches und effizientes Prüfungsmanagement“)
- Time and stress management in exam preparation („Zeit- und Stressmanagement in der Prüfungsvorbereitung“)
- Exam practice („Übungsklausur unter Realbedingungen“)
- How to change your subject („Crashkurs Fachwechsel“)
- Should I stay or should I go? („Abbrechen oder durchstarten?“)
- Finishing your studies („Endspurt Studium“)
- 100 years of student counselling at the University of Tübingen: Long evening of counseling („100 Jahre Studienberatung an der Universität Tübingen: Langer Abend der Beratung“)

The exact topics and dates for these events will be announced on the website www.uni-tuebingen.de/en/2147. You will also be notified via e-mail to your university address approximately ten days in advance.

Student Counseling Service (ZSB)
www.uni-tuebingen.de/zsb
Writing is a central skill at university and an essential part of almost all study programs. From the beginning to the end of your studies, you will have to complete a wide variety of writing tasks and deal with different types of texts: Definitions, abstracts, protocols, reports, handouts for presentations, or even scientific term papers. Whether you are a native speaker of German or come from abroad - writing at the university will give you new challenges.

Even at an early stage during your studies, you can take advantage of the available support for writing in an academic context. In addition to corresponding offers at your faculty, you have the opportunity to attend the following courses at central institutions:

**Offerings by central facilities:**

1. **Diversity-oriented Writing Center**
   Workshops and individual writing advice for students of all subject areas:
   [www.uni-tuebingen.de/schreibzentrum](http://www.uni-tuebingen.de/schreibzentrum)

2. **Studium Professionale / Career Service**
   Academic writing for students of all subject areas:
   [www.uni-tuebingen.de/de/2830](http://www.uni-tuebingen.de/de/2830)

3. **Language Learning Center**
   Academic writing in languages other than German:
   [www.uni-tuebingen.de/fsz](http://www.uni-tuebingen.de/fsz)

4. **German as a Foreign Language and Intercultural Programs**
   Writing in German as a foreign language:
   [www.uni-tuebingen.de/de/92046](http://www.uni-tuebingen.de/de/92046)
Learning languages – The House of Languages

We invite you to the “House of Languages” in Wilhelmstraße 22! The department “German as a Foreign Language and Intercultural Programs” (DaF) and the Language Learning Center (FSZ) offer you a wide range of services on various aspects of intercultural competence, which you can access throughout your studies.

German as a Foreign Language and Intercultural Programs

For international students – Learning German at the University of Tübingen

• You would like to brush up your German at the start of the semester?
• You are interested in taking a summer course or an intensive course during your semester break?
• You would like to take the German proficiency exam (DSH) and get ready to study at a German university?
• You would like to improve your German while studying in Germany?
• The common language in your lab, your working group or in your classes is English, but you would like to be proficient enough to successfully handle everyday situations in German?
• You would like to learn more about Germany and its people?

For German and international students – Learning languages together with a tandem partner

• for German students who want to improve their skills in a foreign language
• for international students who want to improve their German in general, and their conversational skills in particular

For German students – Acquiring intercultural competences “hands-on”; learning how to teach German

• You would like to train your intercultural skills by working as a tutor (and earning ECTS points for it) in one of the university’s numerous special language and culture programs?
• You are preparing to work as a foreign language assistant abroad and would like to learn the basics of teaching German as a foreign language?

Further information about available courses and about registering for them: www.uni-tuebingen.de/daf

Detailed information about language tandems and internships for prospective German teachers can be found at the website “International in Tübingen”: www.uni-tuebingen.de/de/92153
Language Learning Center (FSZ)

For all students – Learning foreign languages at the University of Tübingen

- You would like to prepare for studying abroad: linguistically, geographically, interculturally?
- You would like to improve your foreign language skills while studying?
- You would like to acquire valuable additional qualifications for your future career?
- You would like to expand your specialist language skills in various scientific fields?
- You are interested in courses with a focus on intercultural communication, sustainable development, global health, business communication?
- You are interested in courses in English, French, Italian, Spanish, Catalan, Japanese, Russian or Swedish?

Further information about the course program at the Language Learning Center and about registration: www.uni-tuebingen.de/fsz

Intercultural communication

Intercultural consultation
In our intercultural consultation, you can address everything you encounter and notice in everyday “intercultural contact”, whether it is surprising, mysterious, irritating, “somehow funny”, difficult, incomprehensible, exciting...
We will help you answer questions and resolve misunderstandings.

During the semester: Monday 13.00 – 14.00h, Wilhelmstraße 22, room 306
or by arrangement: janine.zellner@uni-tuebingen.de

Intercultural communication as a key competence
The department German as a Foreign Language and Intercultural Programs offers courses on intercultural regional studies and intercultural communication for both international and German students, e.g. a weekend workshop on “Intercultural Communication” and a portfolio course on “Intercultural Competence Development” (see www.uni-tuebingen.de/daf). A special program “Intercultural Competence Development - before, during and after the stay abroad” is aimed at students from Tübingen who are planning to go abroad during their studies (www.uni-tuebingen.de/international).

At the Language Learning Centre, intercultural competence is taught in a number of specialized courses (e.g. ”Training intercultural” in French, “Training intercultural” in Spanish) but also in the regular course program. Among the lecturers for English, French, Italian and Spanish you will find contact persons for cultural competence for the respective countries.

Further information: www.uni-tuebingen.de/fsz
**Studying abroad**

Every year, more than 1,000 students from Tübingen go abroad for a period of one or two semesters. The University of Tübingen has concluded numerous exchange agreements with educational institutions all over the world. Are you also considering a stay abroad during your studies? Then you should start planning as soon as possible, ideally at least one year before your planned departure.

As a rule, there are coordinators for studying abroad in every degree program, often identical to the faculty course advisors. At the central level, the International Office also informs you about various programs and funding opportunities.

**Information events in the summer semester 2020**

Information and counseling events on studying abroad are offered throughout the semester, each time with a focus on a particular region of the world. All these events take place at the Hörsaal “Alte Archäologie” (Nauklerstraße 2) on a Tuesday at 12.15h. The exact dates are as follows:

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<tr>
<th>Region</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
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<tr>
<td>Europe (incl. ERASMUS)</td>
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<td>23</td>
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<tr>
<td>USA &amp; Canada</td>
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<td>05</td>
<td>16</td>
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<tr>
<td>Latin America</td>
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<td>19</td>
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<tr>
<td>Australia &amp; New Zealand</td>
<td>21</td>
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</table>

This general consultation includes information on scholarship opportunities, admission issues, and the promotion of studying abroad in the context of the German education funding system (BAföG).

The lecture schedules of many international partner universities, as well as numerous books, brochures and other information material on studying abroad can be viewed during the normal opening hours of the International Office.

**International Office – Exchange Programs**
Wilhelmstraße 9
www.uni-tuebingen.de/de/890
Opening hours Info Desk:
Mon, Tue, Thu, Fri 09.00 – 12.00h
Where can I get advice?

All advisory services at a glance

The University of Tübingen offers a wide variety of counseling services for different topics that may arise during the course of your studies. You can find an overview of all these services (e.g. Career Service, Writing Center, Family Office, legal advice, psychological counseling...) at the website “Advice and Information” (www.uni-tuebingen.de/en/897) and in the brochure “Beratungs- und Serviceangebote an der Universität Tübingen” (in German, available for download at the above-mentioned website).

Faculty course advisors

Subject-specific contact persons in the individual degree programs

Each degree program at the University of Tübingen has appointed one or more faculty course advisors who provide information and advice, for instance on the specific contents and requirements of the study program, on focus areas and research topics, on the recognition of ECTS credits, or on questions concerning the organisation of your studies. The faculty course advisors also issue certain documents and certificates, e.g. proof of subject-specific counseling (necessary for a change of degree program from the 3rd semester onwards) or placement certificates (e.g. for moving to another university).

The faculty course advisors typically offer weekly consultation hours during the lecture period. Please note that these times may vary during the semester break. You can contact the advisors in person or via e-mail.

Contact data for all faculty course advisors at the University of Tübingen is available online at: www.uni-tuebingen.de/de/92
Advising and Admission of International Students

The department Advising and Admission of International Students at the university is responsible for the admission of foreign students. Furthermore, we provide information and advice on all questions which may arise in relation to the admissions procedure, on studying in Tübingen and on many other issues of interest to international students.

Advising and Admission of International Students
Nauklerstraße 2
phone 07071·29·77735
study@uni-tuebingen.de
www.uni-tuebingen.de/de/667

Office hours:
Mon & Thu 13.00 – 15.00h
Tue & Fri 08.30 – 11.30h

Advice for students in teacher training degree programs

Interdisciplinary advice on content-related and organisational issues specific to teacher training degree programs is provided by the Tübingen School of Education (TüSE).

Advising and Assistance at the Tübingen School of Education
Wilhelmstraße 31, Raum 005
phone 07071 29 75402
studienberatung@tuese.uni-tuebingen.de
www.uni-tuebingen.de/de/60902

Advice on the phone:
Tue, Wed & Thu 09.00 – 10.00h

Advice in person:
Morning: Tue, Wed & Thu 10.00 – 11.30h
Afternoon: Mon, Tue & Wed 13.00 – 16.00h

Please add your name to the list at the door (Wilhelmstraße 31, room 005). Registration is also possible via e-mail (studienberatung@tuese.uni-tuebingen.de) or phone (07071 29 75402).

Without registration you may have to wait a while.

Short-term changes are possible. Please refer to www.uni-tuebingen.de/de/60902 to get the newest information.
Student Counseling Service (ZSB)

We are there for you throughout your studies – and of course also during the orientation week at the beginning of your first year. In urgent cases, we are also available outside our regular opening hours between April 06 and 17.

The Student Counseling Service (ZSB) offers personal consultation and advice in all stages of your studies, for instance with regard to topics like...

- Orientation for newly enrolled students
- Development of individual strategies for studying and learning
- Planning and organizing your studies
- Dealing with problems and conflicts in your studies
- (Potential) exclusion from your program (“Verlust des Prüfungsanspruchs” = “loss of examination entitlement”)
- Considering to quit the university
- Changing to a different degree program and developing new perspectives
- Options for post-graduate degree programs

We support you in dealing with individual issues such as:

- Time and workload management (e.g. by developing weekly or semester-scale schedules)
- Testing and practicing techniques for studying and research
- Structured preparation and planning of exams, oral tests, and academic term papers
- Adequate coping with study requirements
- Dealing with pressure or procrastination in your studies

We also offer information events on several of these topics during the semester, under the title “Study with a plan”. Details can be found on page 27 and online under www.uni-tuebingen.de/en/2147

Our counseling services are individually tailored to your personal concerns and topics. The consultation is neutral, voluntary, and of course confidential.

Student Counseling Service (ZSB)
Wilhelmstraße 11, 2nd floor
Tel. 07071 29 72555
zsb@uni-tuebingen.de
www.uni-tuebingen.de/zsb

Open consultation hours: Mon & Thu 14.30 – 16.30h
Tue, Wed & Fri 09.30 – 11.30h
Advice on the phone: Mon, Tue, Wed & Thu 13.00 – 14.00h
Scheduled appointments: by arrangement
Clearing and appointments: Mon, Tue, Wed, Fri 09.00 – 11.30h
on the phone: 07071 29 72555
or via e-mail: zsb@uni-tuebingen.de
Counseling for disabled and/or chronically ill students
Student Counseling Service
Advisor: Katrin Motta
Wilhelmstraße 11, 2nd floor, room 203
phone 07071 29 75401
katrin.motta@uni-tuebingen.de
www.uni-tuebingen.de/inklusion

Scheduled appointments: by arrangement via the Student Counseling Service (ZSB)

For approximately 10% of all students, the ability to study is influenced by illness and/or disability. For this group of people, there is a special counseling service, which can be accessed in all stages of your time at the university. Possible topics include planning and organizing your studies, dealing with personally difficult situations, or finding resources, aids, or assistance for your daily study routine. In order to adapt the conditions and regulations to your individual needs, you can also apply for a compensation of disadvantages ("Nachteilsausgleich").

Students who need barrier-free access are asked to give us advance notice about this; the counseling will then take place in a different building.

Uni-Infopoint (University Library Wilhelmstraße)
In the Uni-Infopoint, student assistants of the Student Counseling Service will help you out, for example, if you would like to know where to find certain institutes or buildings, if you have questions regarding the start of your studies, or if you are looking for the right contact person for a specific question.

University Library, Wilhelmstraße 32, 1st floor, info counter

Opening hours:
Mon & Thu: 13.00 – 17.00h
Tue & Wed: 10.30 – 13.00h

Please note that these times may sometimes change.

Further information:
www.uni-tuebingen.de/en/46445

Where can I get advice?
# Orientation Week timetable / Zeitplan der Orientierungswoche

Lectures in the individual subjects usually only start after the respective subject-specific introductory sessions.

Vorlesungsbeginn in den einzelnen Fächern ist in der Regel erst nach den jeweiligen fachspezifischen Einführungsveranstaltungen.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday Apr 06 Montag, 06. April</th>
<th>Tuesday Apr 07 Dienstag, 07. April</th>
<th>Wednesday Apr 08 Mittwoch, 08. April</th>
<th>Thursday Apr 09 Donnerstag, 09. April</th>
<th>Friday Apr 10 Freitag, 10. April</th>
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<tr>
<td>08-10</td>
<td>(subject-specific events) (Facheinführungen)</td>
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<td>10-12</td>
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<td>Introduction Bachelor of Education / Einführung Bachelor of Education</td>
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<td>12-14</td>
<td>(subject-specific events) (Facheinführungen)</td>
<td>Orientation for international students (english) / Orientierung für internationale Studierende (englisch)</td>
<td>New at the university – what now? / Neu an der Uni – wie geht’s nun weiter?</td>
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<td>(subject-specific events) (Facheinführungen)</td>
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<td>14-16</td>
<td>Official welcome for international students / Offizielle Begrüßung für internationale Studierende</td>
<td>(subject-specific events) (Facheinführungen)</td>
<td>Introduction alma-Portal / Einführung alma-Portal</td>
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<td>Introduction Master of Education / Einführung Master of Education</td>
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<td>16-18</td>
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<td>Information for new M.A./M.Sc. students / Orientierung für neue Masterstudierende</td>
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Please refer to the online course catalog in the alma-Portal (alma.uni-tuebingen.de > Studies offered > university course catalog > Einführungsveranstaltungen; see also page 19) to find out exactly when the introductory courses in your degree program will take place.

Occasionally, events may also be scheduled outside the time slots stated here.

Preparatory courses in mathematics for students of natural sciences: March 26 – April 9 (typically 10-18h)  
Mathematik-Vorkurse für naturwissenschaftliche Fächer: 26. März – 9. April (i.d.R. täglich ca. 10.00 - 18.00 Uhr)

Help desk for international students: April 06-16 / Help Desk für internationale Studierende: 06. – 16. April

Advisory program for international students: April 06-08 / Beratungskurs für internationale Studierende: 06. – 08. April