



WELCOME INTERNATIONAL STUDENTS

Division IV – Student Affairs

Admission of International Students Student Counseling Service Support for International Students



Tübingen

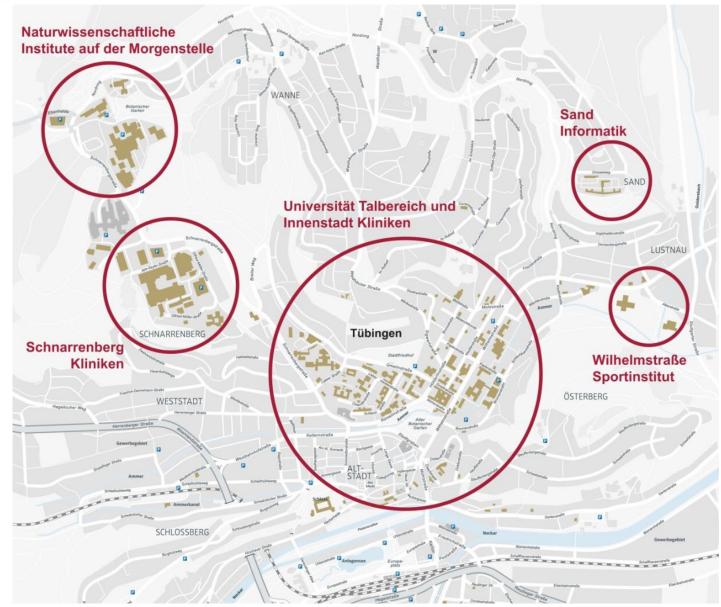
about 93.000 inhabitants

University of Tübingen

- > approx. **28.000** students
- approx. 4.300 foreign students from all over the world
- more than 200 degree programs from Accounting to Zahnmedizin









7 Faculties

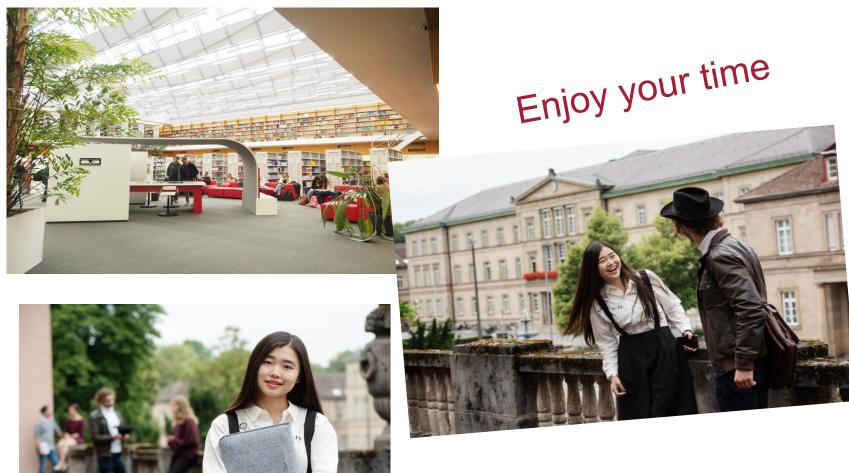
- Protestant Theology
- Catholic Theology
- ≻ Law
- Medicine
- Humanities
- Economics and Social Sciences
- Science

Center for Islamic Theology

Interfaculty Institutes







At Univer-City Tübingen





WELCOME INTERNATIONAL STUDENTS

Division IV – Student Affairs

Admission of International Students Student Counseling Service Support for International Students



Questions on administrative procedures?

Master programs:

Undergraduate programs:

Katharina Bausch & Laura Daza Enciso

study.master@uni-tuebingen.de (Wilhelmstraße 19, Room 2.21)

Sven Luithardt & Agnes Wiglusch

study.undergraduate@unituebingen.de (Wilhelmstraße 19, Room 2.25)

Examples: submission of registration documents, questions concerning residence permit, questions concerning reregistration, change of degree program, change to higher semester, confirmation letters for other administrations





How to study successfully in Tübingen









How to Study Successfully in Tübingen

Where do I want to work?

Why did I chose my study program?

Which knowledge and skills do I need for the future?



What do I want to learn in this program?

Your focus gives you orientation: i.e. specializations, topics for presentations, papers etc., and career decisions (internship, traineeship)



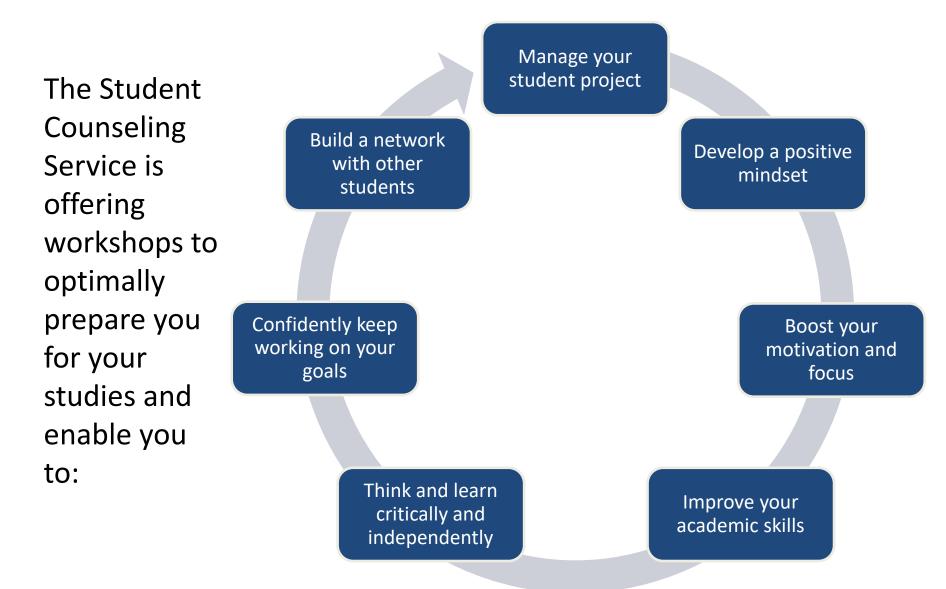




How to Study Successfully in Tübingen



UNIVERSITAT TUBINGEN TO How to mangage your studies



UNIVERSITAT TUBINGEN How to mangage your studies

Events for international students



<mark>Studies</mark> Fri 28 June 2024, 09 am



Never Forget: Study-Life Balance...

When you tryna get that work life balance





Contact

- You find all workshops and events here: https://uni-tuebingen.de/en/2156
- Please get in touch if you need any support:

Lisa Priester-Lasch, MA Wilhelmstraße 19, room 3.27 72074 Tübingen lisa.priester-lasch@zv.uni-tuebingen.de Offers for international students





A VERY small introduction to German academia



Vote:

How should I address my professor in a mail?

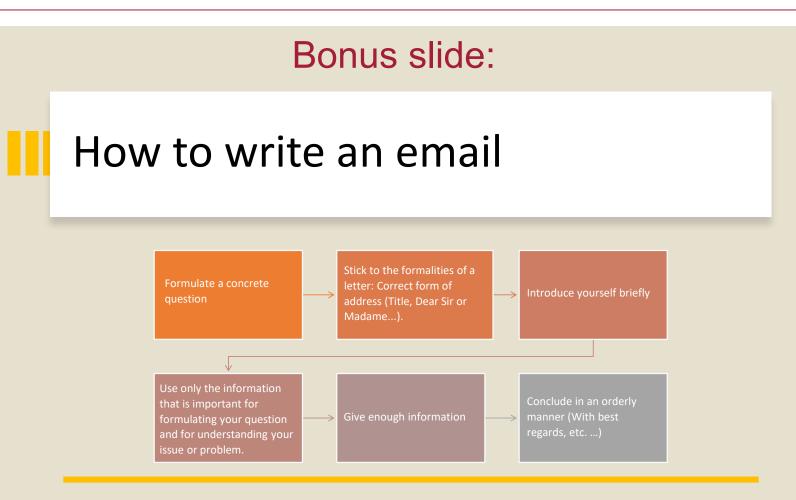
- No address necessary, just state your business: "Can you help me with the following question...?"
- 2. "Dear Prof. Y"
- 3. "Esteemed/Honoured Prof. Dr. Y"
- 4. "Hello Mr./Ms./Mx. Y"
- 5. "Hi!"
- 6. "To whom it may concern"



How should I address my professor in a mail?

- No address necessary, just state your business: "I am writing because…" – please don't, really. (It's very rude)
- 2. "Dear Prof. Y" most common form
- 3. "Esteemed/Honoured Prof. Dr. Y" very formal and sincere (can be used, but is used rarely)
- 4. "Hello Mr./Ms./Mx. Y" if you know them well (also applies to using their first name if you are on a first-name basis with them)
- 5. "Hi!" avoid (can be considered disrespectful)
- 6. "To whom it may concern" use only if you do not know them, and are looking for the right addressee







Academic Documents

"Prüfungsordnung" (Examination regulations)

Examination regulations consist of a *"general part*" (*"*Allgemeiner Teil"/AT) and *"special provisions*" (*"*Besonderer Teil"/BT), both in separate PDF files. While the AT holds more general information, which often applies to more than one program or discipline of a specific faculty, the BT holds information pertaining to one single course of studies and is therefore often the more relevant part.

- ? Why are exam regulations important?
- ? Where can they be found?



Academic Documents

"Prüfungsordnung" (Examination regulations)

Why are they important?

What can be found there, among other things, is:

- ➔ Deadlines, e.g. maximum duration of studies, if there is a limit (even without a limit, please remember that your student residence permit will run out eventually), and dates/deadlines for additional exams like intermediate or orientation exam.
- → How to deal with failed exams, assignments, and theses
- ➔ How re-sits/repeat attempts are handled (including the maximum number of repeat attempts permitted)



Academic Documents

"Prüfungsordnung" (Examination regulations)

What is not in the exam regulations?

Important information not contained in the exam regulations will usually be found in the module handbooks (MHBs).

This particularly applies to the in-depth description of a program's modules, including their exam and assignment types, credits and specific courses, but also to, e.g., model study plans and other, more content-oriented, program-specific information.



Academic Documents "Prüfungsordnung" (Examination regulations)

Where can they be found?

 \Rightarrow Usually, on the homepage of the exam office for your discipline:

- Central Examination Office: <u>https://uni-tuebingen.de/en/120435</u>
- Other examination offices: <u>https://uni-tuebingen.de/en/2074</u>
- ⇒ A link can also be found on your program's page of the list of degree programs: <u>https://uni-tuebingen.de/en/344</u> (select your program via the drop-down or text input field)
- \Rightarrow Both locations will also hold/link to the module handbooks



Getting to grips with German academic legalese:

"Verlust des Prüfungsanspruchs"



"Verlust des Prüfungsanspruchs"

(or, for fans of German compound excesses: "Prüfungsanspruchsverlust")

What is says (literal translation):

"Loss of the examination entitlement"

or:

"loss of the right to take an examination"

or:

"loss of the entitlement to take examinations"

or:

"loss of the right to be examined"...

or: ...

[tbc]



"Verlust des Prüfungsanspruchs"

What it actually means (in a nutshell):

Prohibition to study further in this program and exclusion from the program for good.



"Verlust des Prüfungsanspruchs"

What it means (background):

If you are enrolling in a program, with the enrollment you are granted an *entitlement to take examinations* in this program (module examination, oral exam, final thesis etc.).

Without the examinations, you cannot complete the program, therefore exams are vital to your study success. In short: no exams = no degree.



"Verlust des Prüfungsanspruchs"

What it means:

If you have failed a course, module or exam "too many" times, i.e. more times than the maximum number specified in the exam regulations, you are not permitted to study in this program any longer. This is effected by your being deprived of (= losing) the entitlement to take an(y) examination in this program, which means that you can no longer complete it.

 \rightarrow A "failure" can also result from simply not meeting a deadline, or forgetting to de-register from an exam you cannot take, not only from not being able to successfully pass a test or assignment.



"Verlust des Prüfungsanspruchs"

Further hints:

- Even if they may seem daunting, please go through the exam regulations *early*, and *repeatedly* in your studies, and familiarize yourself thoroughly with the parameters of your program specified there (deadlines, maximum repeat attempts, how to handle failed exams etc.).
- If the regulations are in German only and you cannot understand them, please contact your academic advisor
- If you think that you might be in danger of losing your entitlement to take examinations, Student Counseling is there to support you and inform you of possible actions: <u>zsb@uni-tuebingen.de</u>



Academic German "Verlust des Prüfungsanspruchs"

Further information

- The loss of the entitlement to take an examination in a program usually applies to *all universities in Germany*, meaning that this specific program cannot be studied at a university anywhere in Germany any longer.
- You might still study this program *in another country*
- In some cases you might study the program in Germany at a *university of applied sciences ("Fachhochschule")*, but not a "conventional" university.
- You may be able to study a *similar* program in Germany (it is up to the university where you want to study to determine if the new program is "dissimilar enough" for the loss of the entitlement to not apply there, too).
- Upon receiving notice of the loss, there might still be *possible actions to be taken*. This particularly applies if your responsibility for the loss is limited in some way (e.g. force majeure, illness)





Advice and Support at the University of Tübingen





Onboarding program

Advisory Course

https://uni-tuebingen.de/en/99852

Welcome Help Desk

 Appointment system and information: <u>https://uni-tuebingen.de/en/182215</u>





Support for International Students

- General strategy for supporting international students
- Onboarding program
- Support with housing
- Information on current projects and contact: <u>https://uni-tuebingen.de/en/182071</u>

New!!! Mailing list for international students: <u>https://listserv.uni-tuebingen.de/mailman/listinfo/int.-support</u>





Student Counseling Service

- Counseling on organization of studies, learning strategies, time management, change of program, right of residence, personal difficulties...
- In person during opening hours or on appointment, via phone, video-call or mail
- Workshops on study management etc.
- Contact information: https://uni-tuebingen.de/en/32727





Academic advisors / Studienfachberatung

- Best contact point for most study program or subjectspecific questions
- Information and advice regarding
 - organization of studies, specializations, research topics, recognition of study achievements etc.
- Overview by subject: https://uni-tuebingen.de/en/92
- Teaching degrees: https://uni-tuebingen.de/en/60902





University Library

- About 4 million titles
- About 1700 workstations



Main building in Wilhelmstr. 32

- Workshops and advice on literature search, copyright, how to cite properly, Zotero
- <u>https://uni-tuebingen.de/en/324</u>





Diversity-Oriented Writing Center

- Individual consultation for academic writing in English and German
- Workshops on writing strategies



- Nauklerstraße 2
- Consultations in person, via phone or video-call during opening hours or on appointment
- <u>https://uni-tuebingen.de/en/27440</u>





House of Languages

- Language Courses and exams in German and 9 other languages from beginner to advanced levels
- Language Tandems
- Courses about Germany
- Intercultural Training
- <u>https://uni-tuebingen.de/en/92040</u>





Transdisciplinary Course Program

- Acquisition of transdisciplinary competences
- Discussion of theories and questions from different disciplinary perspectives
- Acquisition of concrete skills and job-oriented qualifications
- https://uni-tuebingen.de/en/113615





Examination Offices

Contact point for all examination issues:

- <u>Central Examinations Office</u>: Theology, Humanities, Economics and Social Sciences, Sciences
- Examination Office of the Faculty of Law
- Examination Offices of the Faculty of Medicine
- <u>State examination offices for 'Staatsexamen' degree</u>
 <u>programs</u>





Genius-Bar

- Help for problems with notebooks
- Support for Wi-Fi connections
- Data recovery
- Virus protection
- Booking an appointment is required
- https://uni-tuebingen.de/en/2613





International peer to peer offers and Buddy program

International Coffee Hour

• Coffee, cookies, make new contacts...

Get-together program

- For all international students
- Excursions, hiking events, cooking...

both: https://uni-tuebingen.de/en/253991

Degree-seeking Buddy program

• <u>https://uni-tuebingen.de/en/182224</u>





Departmental Student Committees / Fachschaften

- Representation of the interests of all students of a field of study
- Organization of events
- Provision of study-related information
- Contact point for study-related questions at student level
- Support/first mediation in cases of conflict between teachers and students
- <u>https://uni-tuebingen.de/en/108</u>





Study with Special Needs

Support for students with

- limited mobility
- sensory disabilities
- chronic illnesses
- Topics: individual adjustment of study conditions, finding assistance etc.
- Student Counseling Service: <u>https://uni-tuebingen.de/en/89</u>



Dipl.-Psych. Katrin Motta



Dipl.-Theol. Carmen Schüßler





Psychotherapeutic Counseling Center

Free counseling by the Studierendenwerk in difficult situations for e.g.

- performance anxiety or fear of failure
- difficulties to concentrate on studies
- procrastination or writer's block
- social difficulties
- problems with depression, eating disorders, panic attacks etc.

https://www.my-stuwe.de/en/advice/psychotherapeuticcounselling/



Dipl.-Psych. Stefan Balz





Family Office

- Advice and assistance for students with children and caring for relatives
- Help with reconciling studies and family
- Childcare places
- https://uni-tuebingen.de/en/39962







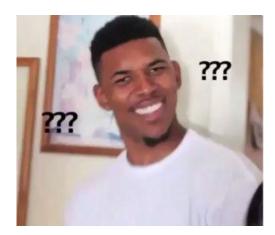
Further support services

- Career Service, Equality Office, Diversity Office, Legal advice by the Studierendenwerk etc.
- Overview: <u>https://uni-tuebingen.de/en/897</u>
- Support in finding the right contact person at
 - the Help Desk: https://uni-tuebingen.de/en/182215
 - or via the counselors for international students: <u>https://uni-tuebingen.de/en/32727</u>





Some Common Misconceptions about Student Counseling





Misconceptions about Student Counseling

Student Counseling is only for emergencies





Student Counseling is only for emergencies



Not at all. Student Counseling is offering support for all study situations and difficulties. This ranges from basic questions about study planning and organization (e.g. choosing courses in Alma), via formalities (explaining certain passages of exam regulations), and partly personal matters (as making contacts as an international student, or culture shock phenomena), up to exam preparation.

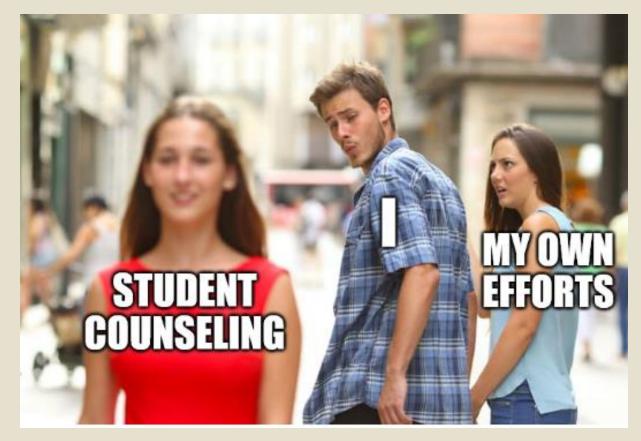
But our fields also encompass counseling for interpersonal problems (like conflicts with teachers or fellow students) or regarding learning strategies and techniques. Should you live with a chronic illness or disability, you can, moreover, find information and support concerning the accommodation for your special situation here, as well.

Finally, Student Counseling also acts as a kind of guide or roadmap and will refer you to further sources of support in- and outside the university, should the need arise.



Misconceptions about Student Counseling

Seeking counseling means I am lazy





Seeking counseling means I am lazy



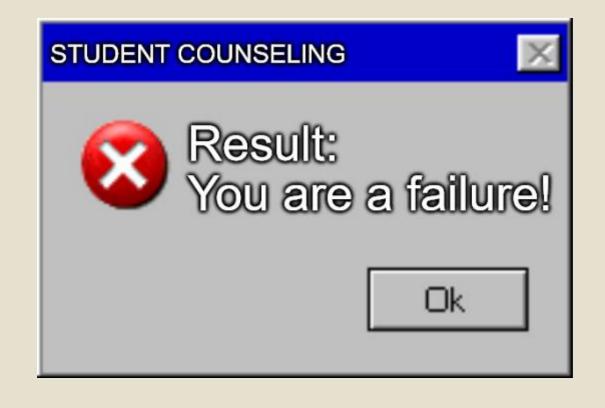
Absolutely incorrect. First of all, as a student you are entitled to all the services UT offers. Nowhere in any regulations is it stipulated that a "hard-working" student has to refrain from making use of those services, and no sensible teacher would ever demand this either. Moreover, getting counseling does not mean that someone "will do the work for you"; instead you might learn there about strategies or actions **you** can employ or take – which means that it is you who will have to do the "work", in any case.

In general, Student Counseling provides resources for certain needs or issues many students commonly have. In this it can be considered similar to university sports, or the university IT Center. Would a student be considered lazy if they consulted the IT center about problems with their WiFi? Or rather clever, because they knew exactly where to turn to to efficiently solve the problem?



Misconceptions about Student Counseling

Only failures have to resort to counseling





Only failures have to resort to counseling



Going to counseling has nothing to do with failure or weakness. On the contrary, it takes enormous strength and determination to face difficulties in one's life or studies head-on, and act upon them in order to improve the situation.

Getting counseling is not "crying for help", but consciously making use of a tool for a specific task or goal. Thus, it can be considered a form of self-empowerment, and sees many people coming out of predicaments stronger, having come to grips with their problems and thereby experienced true self-efficacy.

In addition, counseling is not only open for life-changing issues and situations, but also for more "trivial" things like getting acquainted with the university's quirks, asking about specific academic procedures, and other comparably mundane things – which have nothing to do with failure, either.



Misconceptions about Student Counseling

The Counseling Service solves my problems





The Counseling Service solves my problems



If only... 🙂

Student Counseling will do their best to support *you* in solving your problems, providing information and assistance wherever necessary and possible. In most cases, students will be able to find viable solutions *themselves*, although they might have to get into contact with several of the University's services during this process. And the experience of being able to get out of dire straits by one's own effort is just as valuable as academic education.



Examination Regulations Module Handbooks Course Structure ALMA



Please read closely:

- 1. Examination regulations (in particular special provisions-besonderer Teil BT)
- 2. Module handbook
- 3. Model course or study plan (if available)

https://uni-tuebingen.de/en/3941

Important documents





Credit Points (ECTS/CP/LP)

- **30 ECTS per semester**
- 60 ECTS per academic year
- ECTS = European Credit Transfer System
- 1 ECTS = approx. 30 hours workload (teaching hours, study and

exam preparation, term paper, etc.)

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Bachelors (3 years): 180 CP
Masters (2 years): 120 CP
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ENGLISH AND AMERICAN STUDIES / B.A.

2. Course of Studies

2.1 Overview: Modules

(corresponds to the overview of modules included in the study and examination regulations)

Module number	Obligatory /Elective	Module Title	Recommended Semester	СР
EAS_BA_01	0	Basic Module: Literary Studies	1	9
EAS_BA_02	0	Basic Module: Cultural Studies	2	6
EAS_BA_03	0	Basic Module: Linguistics	2-3	9
EAS_BA_04	0	Language and Use	1	6
EAS_BA_05	0	Professional Skills: Oral Communication	2	3 ¹
EAS_BA_06	0	Advanced Module: Literary Studies	2-3	9
EAS_BA_07	0	Advanced Module: Cultural Studies	3-4	9
EAS_BA_08	0	Advanced Module: Linguistics	4	9
EAS_BA_09	0	Advanced Module: Written Communication/Translation	3	6
EAS_BA_10	0	Focus Module I	5	9
EAS_BA_11	0	Focus Module II	5-6	9
EAS_BA_12	0	Focus Module: Written or Oral Communication/Translation	5	6
EAS_BA_13	0	B.A. Thesis	6	12



Course Structure / Example

B.A. English and American Studies

Module Handbook

2.2 Overview: Course of Studies

Semester	СР	Linguistics	Literary Stu	ıdies	Cultural Studies	Academic English		
1	15		EAS_BA_01 Basic Module: Literary Studies (9 CP)			EAS_BA_04 Language and Use (6 CP)		
2	15	EAS_BA_03 Basic Module: Linguistics (3 CP)	EAS_BA_06 Advanced Module: Literary Studies (9 CP)		EAS_BA_02 Basic Module: Cultural Studies (6 CP)	EAS_BA_05 Professional Skills: Oral Communication (3 CP)		
3	21	EAS_BA_03 Basic Module: Linguistics (6 CP)			EAS_BA_07 Advanced Module:	EAS_BA_09 Advanced Module: Written Communication/Translation (6 CP)		
4	15	EAS_BA_08 Advanced Module: Linguistics (9 CP)			Cultural Studies (9 CP)			
5	21	EAS_BA Focus Module		-		EAS_BA_12 Focus Module: Written or Oral Communication/Translation (6 CP)		
6	15				(9 CP)			
		EAS_BA_13 B.A. Thesis (12 CP)						





Legend				
Type of Evaluation:	G = graded; NG = not graded (pass/fail) NE = no exam			
Type of Exam:	WE = Written Exam; THE = Take-Home Exam; OE = Oral Exam; TP = Term Paper; P = Presentation; T = Thesis			
Duration:	duration of exam in <i>min</i>			
CH:	Hours per week during the semester			
Status:	O = obligatory; E = elective			
Type of Class:	L = Lecture; S = Seminar; E = Exercise, WG = Work Group; T = Tutorial			
CP:	Credit Points (ECTS Points)			

Кеу						
Form of evaluation:	b = graded; ub = not graded (pass/fail); kP = no exam					
	K = written exam; MP = oral exam; PA = project work; H = semester paper; R = presentation					
Assessment type:	If several forms of examination are possible, they are listed one below the other. In the specific case, the lecturer decides on the actual form of examination for the event in question.					
Duration:	Duration of the exam in minutes					
Weighting:	In courses = weighting of the exam grade as part of module grade In modules = weighting of the module grade for the final grade					
SWS:	Credit hours per week during semester (Semesterwochenstunden)					
Status:	o = obligatory; f = facultative (not compulsory)					
Class type:	VL = lecture; S = seminar; T = tutorial; Ü = exercise					
LP:	Credit points (ECTS points)					



Course Structure / Example

3. Module Descriptions

3.1 Literary Studies

Number: EAS_BA_01	Module Title: Basic Module: Literary Studies					Type of Module: Obligatory			
CP	9								
Work Load - Class Time - Self-Study	Workload: Class Time: Self-Study: 270 h 75 h / 5 CH 195 h								
Duration	1 semester								
Frequency	Each semester								
Language of Instruction	English								
Types of - Class - Learning Methods	- Lecture and Tutorial - Seminar (e.g. presentations, debates, writing assignments)								
Content	Students will be introduced to theories, methods and models of literary studies and will be familiarized with the development of Anglophone literatures. They will interpret and classify texts from a range of literary genres (poetry, prose and drama) and periods. They are introduced to secondary literature as well as theoretical texts. Furthermore, students will be acquainted with the methods of film analysis.								
Objectives	Students are familiar with key concepts and theories of Literary Studies. Students have a basic understanding of the terminology and methodology necessary to analyse literary texts and to place them in their historical context. They can critically discuss primary texts and they are able to constructively use secondary texts in context as they raise questions regarding primary sources.								
Requirements for Credit Points / Grade (possibly	Title	Type of Class	Statu s	CH.	ზ	Type of Exam	Duration of Exam	Type of Evaluation	Calculation of Grade for Module
weighting)	Lecture and Tutorial Introduction to Literary Studies	L and T	0	3	3	тне	n/a	G	100
	Seminar Introduction to Literary Studies Prerequisite for: EAS BA 00	S	0	2	6				
Transfer			Bachek	or of Ed	ucation	English	1		
Requirements for Participation	B.A. English and American Studies, Bachelor of Education English None								



ALMA is used for:

- Application for admission
- Enrollment
- Administration of personal data
- Download of documents
- Course administration (in most subject areas)
- Administration of credits/results



Please note:

- Until you are officially enrolled and received full student status, you use a <u>restricted version</u> with a <u>firstname.lastname</u> login created by the system
- After you are officially enrolled you receive your final login data and need to change your password once to be able to enroll in classes, change your address, and create a schedule or download documents



	User name	Password	Default language
		0	Login 🗰 English
			Lost login data
	Home	Admission	Studies offered
You are here: Home > Studies offered > Show university course catalog			
Show university course catalog			
Show university course catalog			
University course catalog for Summer 2024			
Term Summer 2024 👻			
Course catalog structure			
💙 🗃 Course Catalog Summer Term/Semester 2024			
Course Catalog of the University of Tübingen for Summer Term 2024			
···· Orientation for New Students			
2 Faculty of Catholic Theology			
4 Faculty of Medicine			
5 Faculty of Humanities			
7 Faculty of Science			
Center of Islamic Studies			
•			
Courses for PhD Students			
N III Nee Faculty Courses			
Non-Faculty Courses			
Non-University Courses			



- • 5 Philosophische Fakultät	
+ - Ägyptologie	
+ Allgemeine Rhetorik	
+ Allgemeine Sprachwissenschaft / Computerlinguistik	
- Anglistik / Amerikanistik	
Hier finden Sie das nach Modulen sortierte Veranstaltungsangebot für den Bachelor of Educ	cation Englisch (Studienbeginn ab WS 22/23).
Fragen zum Curriculum im B.Ed. Englisch? Nutzen Sie unseren Virtual Student Guide (https:/	//moodle.zdv.uni-tuebingen.de/course/view.php?id=366)
🚅 ENG_BE_1 - Basic Module: Academic English	Explanation of icons
👘 🚽 🛷 ENG_BE_1_22 - Veranstaltungen: Basic Module: Academic English	·
+ The ENG_BE_1_22_VG1 - (ENG_BE_1-1) Academic Writing I	📥 = Module
- 📅 ENG_BE_1_22_VG2 - (ENG_BE_1-2) Oral Communication I	
EE <u>AcEng 5: Oral Communication I - Übu</u> ng	= Studienleistung (non-assessed coursework)
🚣 AcEng S: Oral Communication I (Griffin-Madeja) - 1. Parallelgruppe	
AcEng S: Oral Communication I (Griffin-Madeja) - 2. Parallelgruppe	= Prüfung (assessed examination)
AcEng S: Oral Communication I (McColl) - 3. Parallelgruppe	
AcEng S: Oral Communication I (McColl) - 4. Parallelgruppe	= Course Collection
🚣 AcEng S: Oral Communication I (Raisig) - 5. Parallelgruppe	
AcEng S: Oral Communication I (Raisig) - 6. Parallelgruppe	= Course
AcEng S: Oral Communication I (Raisig) - 7. Parallelgruppe	
AcEng S: Oral Communication I (Sharp) - 8. Parallelgruppe	= Course Group



Term planning

Basic data Paralleigroups / Appointments	University course catalog	Linked examinations Modules / Courses of study
Title Organizational unit		L: Introduction to Cultural Studies Institute of English Languages and Uteratures (person responsible) English Literatures from 18thC to Present (person responsible) Abteilung für Amerikanistik (person responsible)
		Contents - This lecture course will introduce concepts and methods for the study of culture. Beginning with an overview of central categories such as signs. British Studies and Postcolonial Studies in order to demonstrate how theoretically informed 'readings' of culture can enhance our understanding
		Requirement 🛩 For the Basic Module Cultural Studies (BEd/BA) it is obligatory to participate in an additional tutorial. After you have signed up for the Lecture Co
		Enrollment information - Default Registration: via ALMA (for registration phases see: "Dates & Deadlines" or any course's "Basic Data V"Grunddaten" tab (see "Periods V"Zeiträume")) Late admissions: Lecturer Before requesting a late admission, please familiarize yourself with the process in our FAD .
		Literature Preparatory/Parallel Reading: Michael Butter, From Panem to Pandemic: An Introduction to Cultural Studies. Tüblingen: Narr, 2023.



Basic data	Parallelgroups	/ Appointments	University course catalog Linked examination	Modules / Courses of study				
AcEng S: A	cademic Writ	ing I / Language	& Use (Griffin-Madeja) (1. parallelg	roup) 🗸				
Export	data as iCalendar	(ics) 12 Showing sin	ngle dates. 🔍 Open details					
Type Hours per Teaching Responsit	language		Semesterkurs 2.0 english • Kari Griffin-Madeja			Maximum attendee		25
Changes	Rhythm	Weekday	From - To	Cancellation date	Start date - End date		Exp. Att.	Comment
4	weekly	Wed	10:00 AM - 12:00 PM c.t.	05/01/202405/22/2024	Apr 17, 2024 - Jul 24, 2024	ł	25	
AcEng S: A	cademic Writ	ing I / Language	& Use (Griffin-Madeja) (2. parallelg	roup) 🗸				
Export	data as iCalendar	(ics) 12 Showing si	ngle dates. 🔍 Open details					
Teaching	TypeSemesterkursMaximum attendee25Hours per week2.0Teaching languageenglishResponsible- Kari Griffin-Madeja							
Changes	Rhythm	Weekday	From - To	Cancellation date	Start date - End date		Exp. Att.	Comment
A	weekly	Wed	12:00 PM - 2:00 PM c.t.	05/01/202405/22/2024	Apr 17, 2024 - Jul 24, 2024		25	

AcEng S: Academic Writing I / Language & Use (McColl) (3. parallelgroup) 👻

Export data as iCalendar (ics) 📅 Showing single dates. 🔍 Open details



- Video tutorial: Introduction to the alma portal <u>timms video (uni-tuebingen.de)</u>
- PDF "How to" instructions (e.g. reports, course registration, course admission, bookmarking courses, exam registration, etc.) <u>https://uni-tuebingen.de/en/172188</u>
- For ALMA FAQ's and technical support visit: <u>https://uni-tuebingen.de/en/172170</u>



Introductory Events:

- It is important that you attend the introductory event for new students in your subject area: <u>https://uni-tuebingen.de/en/184027</u>
- Check with your subject advisor whether course enrollment for new students is during the introductory event or needs to be done earlier:

https://uni-tuebingen.de/en/92





WELCOME INTERNATIONAL STUDENTS

Division IV – Student Affairs

Admission of International Students Student Counseling Service Support for International Students

Saving Money

Get back your deposit!



Support for International Students

Recommendations for cost-free or low-cost activities in the region, reminders for important dates, information on workshops for international students, and much more...

As we are currently starting this "simple newsletter", the topics can still be considered open. To sign up use: https://listserv.uni-tuebingen.de/mailman/listinfo/int.-support

Of course, you can always unsubscribe if you are no longer interested in the offers or information.

Q&A:

Q: Where can I get my student ID card?

A: Please visit the Info Point in the main administration building in Wilhelmstr. 19, room 0.17 For opening hours please visit: <u>https://uni-tuebingen.de/de/80537</u>

Q: Where do I get my final access data that allows me to register for courses, moodle or Ilias?

A: If you have an address within Germany or Europe, it was posted to you. If you have an address outside of Europe you should have received a digital version by email. If you have not received it by email or post, please check directly with students administration under:

studierendensekretariat@zv.uni-tuebingen.de

or visit the Info Point at Wilhelmstrasse 19. For opening hours view: <u>https://uni-tuebingen.de/de/80537</u>

Q: Where do I need to present my original documents (diploma/degree) to finalize my matriculation:

A: You need to visit the Admissions Office for International Students. Please view the following staff website to find the right contact for an appointment: https://uni-tuebingen.de/en/8935

Q: How can I find housing if I received no room offer by the Studierendenwerk?

A: Please sign up on the mailing distribution list for private room offers and follow the instructions on private room search on our housing website:

https://uni-tuebingen.de/en/224925

The Help Desk Team for international students can also help you create a good text for a search ad, or help you identify scam room offers:

https://uni-tuebingen.de/en/182215