

Mobis Parts Europe - Job Description

Job Title	Working student of Logistics
Current job holder	If applicable OR new position
Objective	Logistics coordination to make sure the Delivery On Time performance for Daimler projects Logistics document management : Invoice, delivery note and others
Reporting to	logistics and Package Department of MUA
Responsible for	Logistics Management
Working relationships	<ul style="list-style-type: none"> ▪ MUA president ▪ MUA management of each department ▪ Mobis HQ ▪ Customer (Mercedes Benz logistics Team)
Key result areas	<ul style="list-style-type: none"> ▪ Logistics KPI fulfilment : Pick-up and Delivery On time as required in PO without delay ▪ Logistics cost management : reduce the transportation and package cost by continuing improvements
Key tasks	<p>► Logistics</p> <ul style="list-style-type: none"> ▪ Basic set-up of transportation on the process and way of working for delivery order fulfillment with forwarder ▪ Perform delivery on time from tier N suppliers to MMA / MUA plants without the delay of delivery ▪ Make sure to place and update delivery orders for forwarder and 3PL partner and vessel or freight booking as required ▪ Monitor actual pick- up and delivery status in line with required data in PO ▪ In case of any discrepancy found, ensure immediate update the delivery status to project stakeholders and execute the alternative action ▪ Invoice price tracking
Core skills	<ul style="list-style-type: none"> ▪ Proficiency in written and spoken English / and prefer German / Korean ▪ Skills of Microsoft Excel and PPT to maintain data and information ▪ Under Bachelor or Master's (prefer to the study relate to Business, Logistics or Auto Mechanical but not must) ▪ Team player with good team membership and Collaborate across functions ▪ High passion for self-development