



# alma Portal

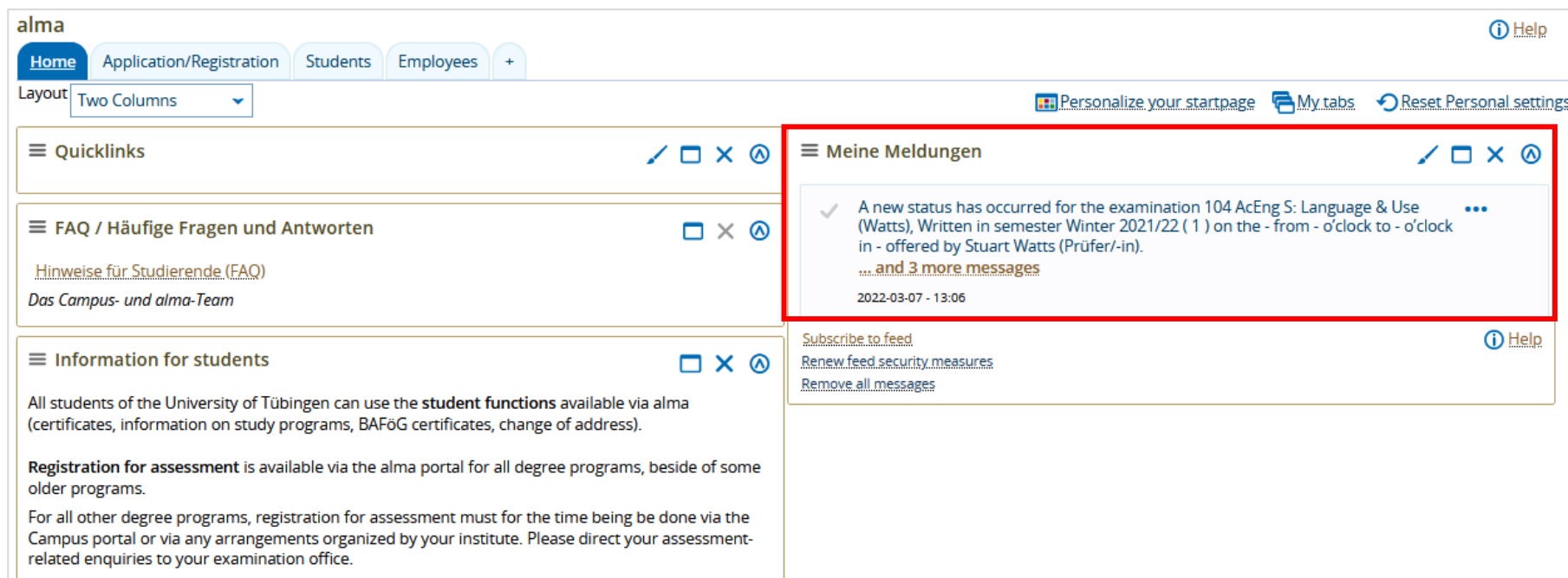
## Role Student

How to find out which courses you have been admitted to

# 1 How to find out which courses you have been admitted to

## 1.1 „Meine Meldungen“

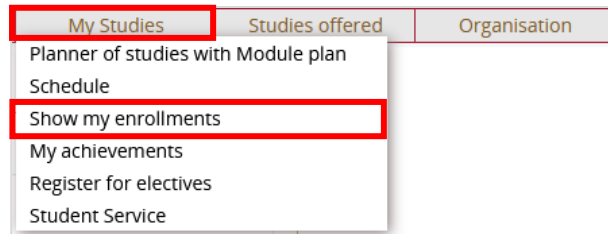
After you have logged in, a message will be displayed on your alma start page – in the portlet „Meine Meldungen“ – whenever you have been admitted to a new course.



The screenshot displays the Alma portal interface. At the top, there is a navigation bar with the Alma logo, a 'Help' icon, and tabs for 'Home', 'Application/Registration', 'Students', and 'Employees'. Below this is a 'Layout' dropdown set to 'Two Columns' and utility links for 'Personalize your startpage', 'My tabs', and 'Reset Personal settings'. The main content area is divided into two columns. The left column contains portlets for 'Quicklinks', 'FAQ / Häufige Fragen und Antworten', and 'Information for students'. The right column features the 'Meine Meldungen' portlet, which is highlighted with a red border. This portlet displays a message with a checkmark icon: 'A new status has occurred for the examination 104 AcEng S: Language & Use (Watts), Written in semester Winter 2021/22 ( 1 ) on the - from - o'clock to - o'clock in - offered by Stuart Watts (Prüfer/-in). ... and 3 more messages'. The message is dated '2022-03-07 - 13:06'. Below the message are links for 'Subscribe to feed', 'Renew feed security measures', and 'Remove all messages', along with a 'Help' icon.

## 1.2 „Show my enrollments“


After you have logged in, choose „My Studies“ and then „Show my enrollments“ in the menu.




You will see an overview of your course registrations and your exam registrations:

You are here: [Home](#) > [My Studies](#) > [Show my enrollments](#)


## Enrollments

 [Download individual timetable as PDF](#)


Term:

 You have not applied for any examinations yet.

### course: Lecture P0108 The Political System of Germany

Dates and rooms	Status	Actions
Semesterkurs, 1. parallelgroup The Political System of Germany ● each Tuesday (12.10.2021 to 08.02.2022) from 10:00 to 12:00 weekly	Your actual status: <b>admitted</b> Term of the examination: wt 2021	 <a href="#">More details</a>

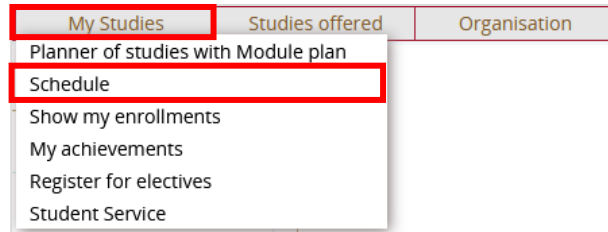
### course: Exercise AcEng S: Translation I

Dates and rooms	Status	Actions
Semesterkurs, 1. parallelgroup AcEng S: Translation I (Chaghafi) ● each Wednesday (27.10.2021 to 09.02.2022) from 12:00 to 14:00 weekly	Your actual status: <b>registered (Priority 1, 1)</b> Term of the examination: wt 2021	 <a href="#">More details</a>  <a href="#">Sign off</a>

In the „Status“ column you can see which courses you have been admitted to.

### 1.3 „Schedule“

After you have logged in, choose „My Studies“ and then „Schedule“ in the menu.



You will see the following view:

You are here: [Home](#) > [My Studies](#) > [Schedule](#)

### Timetable for Musterfrau, Maxi

View options 
[Help](#) [As PDF-Document](#) [Export data as iCalendar \(.ics\)](#) [More display options](#)

Winter 2021/22 Week choice Week 5: Jan 31, 2022 - Feb 6, 2022

	Mon., Jan 31, 2022	Tue., Feb 1, 2022	Wed., Feb 2, 2022	Thu., Feb 3, 2022	Fri., Feb 4, 2022
08 <sup>00</sup>					
09 <sup>00</sup>					
10 <sup>00</sup>					
11 <sup>00</sup>		<a href="#">P0108 The Political System of Germany</a> Lecture , 1. PG 10:00 AM to 12:00 PM weekly 01.02.2022	<a href="#">AcEng S: Language &amp; Use (Griffin-Madeja)</a> Exercise , 2. PG 10:00 AM to 12:00	<a href="#">S: Introduction to Literary Studies (Sandrock)</a> Seminar , 18. PG	
12 <sup>00</sup>	<a href="#">S: Introduction to Literary Studies (Sandrock)</a> Seminar , 18. PG 12:00 PM to 2:00 PM c.t. weekly 01.02.2022		<a href="#">S: Introduction to Literary Studies (Schinko)</a> Seminar , 16. PG 12:00 PM to 2:00 PM c.t. Fortnightly 02.02.2022		
13 <sup>00</sup>					
14 <sup>00</sup>					<a href="#">S: Introduction to Literary Studies (Schinko)</a> Seminar , 17. PG 2:00 PM to 4:00 PM c.t. weekly 04.02.2022
15 <sup>00</sup>					
16 <sup>00</sup>				<a href="#">S: Introduction to Literary Studies (Schinko)</a> Seminar , 16. PG 4:00 PM to 6:00 PM c.t. weekly 03.02.2022	
17 <sup>00</sup>					
18 <sup>00</sup>					

Switch to „term view“ using the drop-down menu.

If you point the cursor at a specific course, the course information will be expanded and the status of your registration will become visible.

View options 
[Help](#) [As PDF-Document](#) [Export data as iCalendar \(.ics\)](#) [More display options](#)

Winter 2021/22 term view Oct 1, 2021 - Mar 31, 2022

	Monday	Tuesday	Wednesday	Thursday	Friday
08 <sup>00</sup>					
09 <sup>00</sup>					
10 <sup>00</sup>		<a href="#">P0108 The Political System of Germany</a> Lecture, 1. PG 10:00 AM to 12:00 PM weekly	<a href="#">S: Introduction to Literary Studies (Sandrock)</a> Seminar, 18. PG	<a href="#">AcEng S: Language &amp; Use (Griffin-Madeja)</a> Exercise, 2. PG 10:00 AM to 12:00 PM c.t. weekly 27.10.2021 to 09.02.2022 <b>Status: bookmarked</b>	
11 <sup>00</sup>					
12 <sup>00</sup>	<a href="#">S: Introduction to Literary Studies (Sandrock)</a> Seminar, 18. PG 12:00 PM to 2:00 PM c.t. weekly		<a href="#">S: Introduction to Literary Studies (Schinko)</a> Seminar, 16. PG 12:00 PM to 2:00 PM Fortnightly	<a href="#">AcEng S: Language &amp; Use (Griffin-Madeja)</a> Seminar, 17. PG 12:00 PM to 2:00 PM Fortnightly	
13 <sup>00</sup>					
14 <sup>00</sup>					<a href="#">S: Introduction to Literary Studies (Schinko)</a> Seminar, 17. PG 2:00 PM to 4:00 PM c.t. weekly
15 <sup>00</sup>					
16 <sup>00</sup>				<a href="#">S: Introduction to Literary Studies (Schinko)</a> Seminar, 16. PG 4:00 PM to 6:00 PM c.t. weekly	
17 <sup>00</sup>					

**Please note:**

A bookmark is NOT a registration.