

**Supervision Agreement for Doctoral Candidates at the University of Tübingen  
Faculty of Economics and Social Sciences  
according to § 38 (5) LHG**

The following supervision agreement has been made between the doctoral candidate

Mr.  Ms.  div. Name: \_\_\_\_\_ First Name: \_\_\_\_\_

the 1st supervisor \_\_\_\_\_

and the 2nd supervisor \_\_\_\_\_

**§ 1 Doctoral Project and Timetable**

Doctorate subject: \_\_\_\_\_

Title of dissertation project: \_\_\_\_\_

Start date of doctorate: \_\_\_\_\_ Planned end of doctorate: \_\_\_\_\_

Timetable: \_\_\_\_\_

(Include an extra sheet of paper if more space is needed)

The doctoral candidate will report on the status and progress of the project to his/her supervisors at least once a year in the form of a discussion. At these meetings, if necessary the written timetable and work progress plan will be updated.

The following frequency has been agreed: \_\_\_\_\_ times per year

The interval between reports is to be reviewed after each report and adjusted if necessary.

**§ 2 Study Program**

The doctoral candidate may obtain supplementary qualifications by taking part in seminars run for doctoral candidates by the Faculty and the central Graduate Academy.

**§ 3 Observing Good Scientific Practice**

The doctoral candidate and the supervisor agree to observe the rules of good scientific practice.

**§ 4 Regulating and Resolving Disputes**

In case of a dispute between the doctoral candidate and the supervisor, the parties involved may seek help from the Faculty ombudsperson. The ombudsperson is the Dean and his assistant is the Vice-Dean of Research.

## § 5 Reconciling the Demands of Family and the Academic Qualification Process

In their role as academic career planners, the supervisors agree to take into account the doctoral candidate's family commitments within the framework of the doctoral regulations and all other legal requirements.

## § 6 Assessment Period Following Submission of Thesis

The doctoral candidate and the supervisors will agree on assessment periods at the time the doctoral thesis is submitted. These may not usually exceed three months.

### 7 Copies of this agreement

The doctoral candidate as well as the supervisors receive a copy of this agreement.

**A copy of this agreement is to be added to the Application for Admission as a Doctoral Candidate<sup>1</sup> at the Dean's Office of the Faculty of Economics and Social Sciences.**

If a job position at the University of Tübingen is planned, an original of the Supervision Agreement is to be added to the employment application documents.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Signatures:

---

Doctoral candidate

1st supervisor

2nd supervisor

For doctoral qualification processes at the Faculty of Economics and Social Sciences, University of Tübingen, the Faculty's doctoral degree regulations<sup>1</sup> apply.

Legal Basis: § 38 (5) State Higher Education Act (*Landeshochschulgesetz*, LHG) from 13 March, 2018

Persons who complete a doctoral dissertation and have been accepted as a doctoral candidate have to be enrolled as doctoral students. The doctoral degree committee decides whether the person will be accepted as a doctoral candidate after the conclusion of the supervision agreement; acceptance as a doctoral candidate obligates the university to scientific supervision. A written doctoral agreement is concluded between the doctoral candidate and supervisors that contains at least the following:

1. Regularly updated timetables for discussions and status reports adapted to the dissertation project and the doctoral candidates' life circumstances
2. Information about an individual study program
3. Mutual obligation to adhere to good scientific practice
4. Regulations on solving conflicts and
5. The timeframe for reviewing that will be upheld after submission of the dissertation.

After concluding the supervision agreement, the doctoral candidates' data is to be collected by a central university institution.

---

<sup>1</sup> Information and forms can be found here:

<https://uni-tuebingen.de/en/faculties/faculty-of-economics-and-social-sciences/research/phd-studies/>