



alma Portal

Role Student

How to register for courses in alma

1 How to register for courses in alma

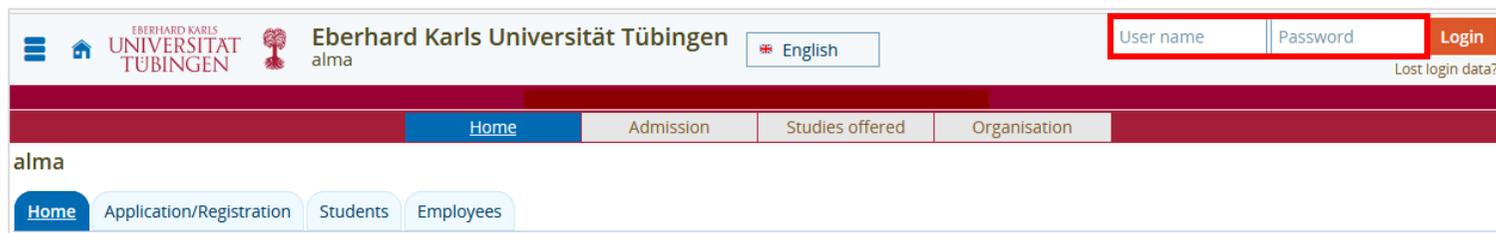
The easiest way to register for courses is by using your „study planner“ in alma. However, not everyone is enrolled in a course of study that is fully mapped out in alma. For most exchange students as well as for students enrolled in older courses of study, the desired courses may not be displayed in the study planner. In that case, you can find your courses in the university course catalog or, barring that, directly contact the lecturer.

If you are unsure which courses to take, please contact your Studienfachberater (<https://uni-tuebingen.de/en/92>).

Change the default language from „Deutsch“ to „English“ on the alma homepage.



Log in with your university login and your associated password.

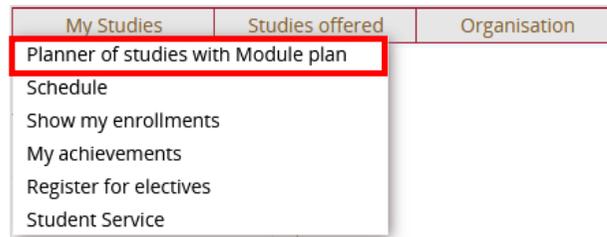


The alma start page is displayed after the login.

1.1 How to find your courses

1.1.1 Option 1: Study planner

Choose „My Studies“ in the menu bar and then the function „Planner of studies with Module plan“.



You will see the mapped-out structure of the examination regulations of your subject. If you are enrolled in more than one subject, choose the subject in which you want to register for the course.

You are here: [Home](#) > [My Studies](#) > [Planner of studies with Module plan](#)

Planner of studies with Module plan Bachelor of Education Englisch (H-2015-1)

[Show Module plan](#) → [Select another course of study](#) [Printview](#)

Events:

Search in course catalog

Structure of examination regulations - All subject related semesters

- 73|008|-|-|H|2015 - PO B.Ed. Englisch
 - +  8990 - Bachelor Thesis - core elective - 6.0 CP
 - 9050 - Fachnote B.Ed. Englisch - 81.0 CP
 - +  100 - BM Academic English - compulsory - 6.0 CP
 - +  300-v2 - AM Academic English - compulsory - 6.0 CP
 - +  500 - BM Linguistics - compulsory - 9.0 CP
 - +  700 - AM Linguistics - compulsory - 9.0 CP
 - +  900 - FM Linguistics - compulsory - 9.0 CP
 - +  2000 - BM Literary Studies - compulsory - 9.0 CP
 - +  2400 - AM Literary Studies - compulsory - 9.0 CP
 - +  3000 - BM Cultural Studies - compulsory - 6.0 CP
 - +  3400 - AM Cultural Studies - compulsory - 9.0 CP
 - +  5000 - BM TEFL - compulsory - 6.0 CP
 - +  5400 - AM TEFL - compulsory - 3.0 CP
 - +  6000 - Language Requirement - compulsory - 0.0 CP
 -  gÜK - globales Überlaufkonto

You can display the structure inside a module  by using the -symbol:

You are here: [Home](#) > [My Studies](#) > [Planner of studies with Module plan](#)

Planner of studies with Module plan Bachelor of Education Englisch (H-2015-1)

[Show Module plan](#) → [Select another course of study](#) [Printview](#) [Help](#)

Events:

Courses: All None Only planned

Examinations: All None Only planned

[Expand all](#) [Collapse all](#)

Structure of examination regulations - All subject related semesters	Actions	Status
<input type="checkbox"/> 73 008 - - H 2015- PO B.Ed. Englisch		
<input type="checkbox"/> <input checked="" type="checkbox"/> 8990 - Bachelor Thesis - core elective - 6.0 CP		
<input type="checkbox"/> <input checked="" type="checkbox"/> 9050 - Fachnote B.Ed. Englisch - 81.0 CP		
<input type="checkbox"/> <input checked="" type="checkbox"/> 100 - BM Academic English - compulsory - 6.0 CP		
<input type="checkbox"/> <input checked="" type="checkbox"/> 104 - Language & Use (S) - compulsory - 6.0 CP (1 of 16)	Apply	
<input type="checkbox"/> <input checked="" type="checkbox"/> ENG_BE_01-15 - Courses: BM Academic English		
<input type="checkbox"/> <input checked="" type="checkbox"/> 300-v2 - AM Academic English - compulsory - 6.0 CP		
<input type="checkbox"/> <input checked="" type="checkbox"/> 500 - BM Linguistics - compulsory - 9.0 CP		
<input type="checkbox"/> <input checked="" type="checkbox"/> 700 - AM Linguistics - compulsory - 9.0 CP		

Using this function you can hide examinations or courses.

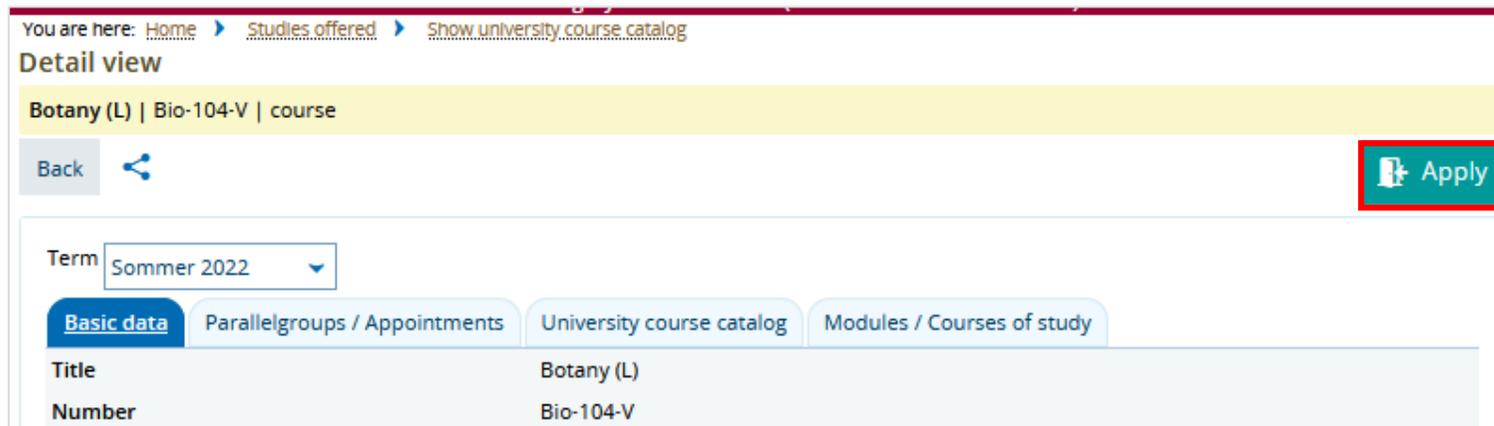
You also can „Expand all“ to see the complete overview of your curriculum.

Explanation of icons = Module = Studienleistung (non-assessed coursework) = Prüfung (assessed examination) = Course Collection = Course = Course Group

1.1.2 Option 2: Course Catalog

You can also browse for courses in the university course catalog (> Studies offered > Show University Course Catalog). Find a course, click on the detail view. From here you can register, as well.

Note that if the chosen course is offered in more than one module in your curriculum („polyvalent“), it is easier to register for the course in the correct module if you use the study planner option.



You are here: [Home](#) > [Studies offered](#) > [Show university course catalog](#)

Detail view

Botany (L) | Bio-104-V | course

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 Apply

Term

[Basic data](#) [Parallelgroups / Appointments](#) [University course catalog](#) [Modules / Courses of study](#)

Title	Botany (L)
Number	Bio-104-V

1.2 How to Register

You are here: [Home](#) > [My Studies](#) > [Planner of studies with Module plan](#)

Planner of studies with Module plan Bachelor of Education English (H-2015-1)

Show Module plan → [Select another course of study](#) [Printview](#)

Events:

Courses: All None Only planned

Examinations: All None Only planned

[Expand all](#) [Collapse all](#)

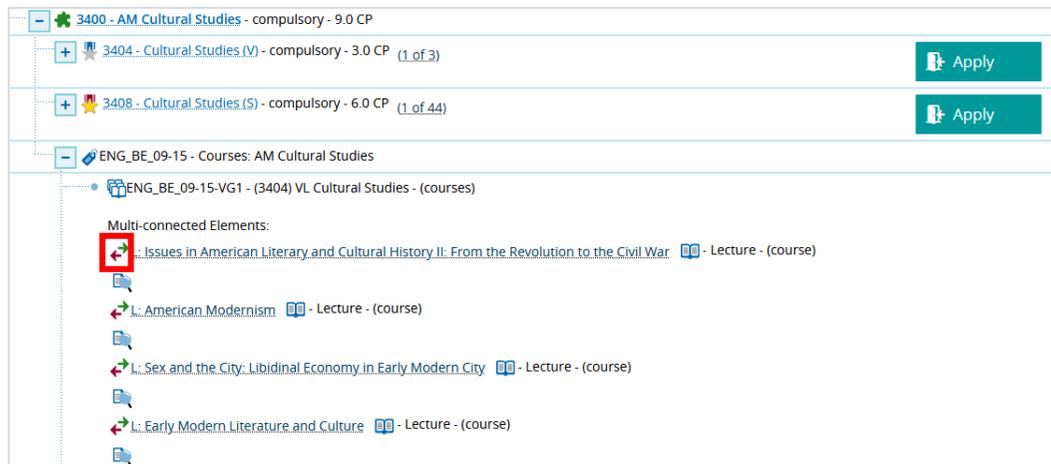
Structure of examination regulations - All subject related semesters	Actions	Status
73 008 - - H 2015 - PO B.Ed. Englisch		
+ 8990 - Bachelor Thesis - core elective - 6.0 CP		
- 9050 - Fachnote B.Ed. Englisch - 81.0 CP		
- 100 - BM Academic English - compulsory - 6.0 CP		
+ 104 - Language & Use (S) - compulsory - 6.0 CP (1 of 16)	Apply	
- ENG_BE_01-15 - Courses: BM Academic English		
- ENG_BE_01-15-VG1 - (104) S Language and Use - (courses) (Max. 1 of 1)		
- AcEng S: Language & Use - Exercise - (course) (1 of 17)	Apply	
• 1. parallelgroup AcEng S: Language & Use (Chaghafi), Semesterkurs Monday, 10/25/2021 - 02/07/2022 from 08:00 to 10:00 c.t. weekly		
• 2. parallelgroup AcEng S: Language & Use (Griffin-Madeja), Semesterkurs Wednesday, 10/27/2021 - 02/09/2022 from 10:00 to 12:00 c.t. weekly		Your actual status: bookmarked Term of the examination: wt 2021
• 3. parallelgroup AcEng S: Language & Use (Griffin-Madeja), Semesterkurs Wednesday, 10/27/2021 - 02/09/2022 from 12:00 to 14:00 c.t. weekly		

By using the „Apply“ button you can register for your course. Please note that registering for a course only means that you state your wish to participate and not that you have been admitted.

You can only register for courses during the registration period. The registration period is determined by the faculties, departments and institutes and is displayed in the detail view of the course. If no registration period is listed, please read the instructions in the detail view (Enrollment information): some courses require registration outside of alma (e.g. via Ilias). If no alternative method of registration is mentioned in the details, please contact the organizing institute or department.

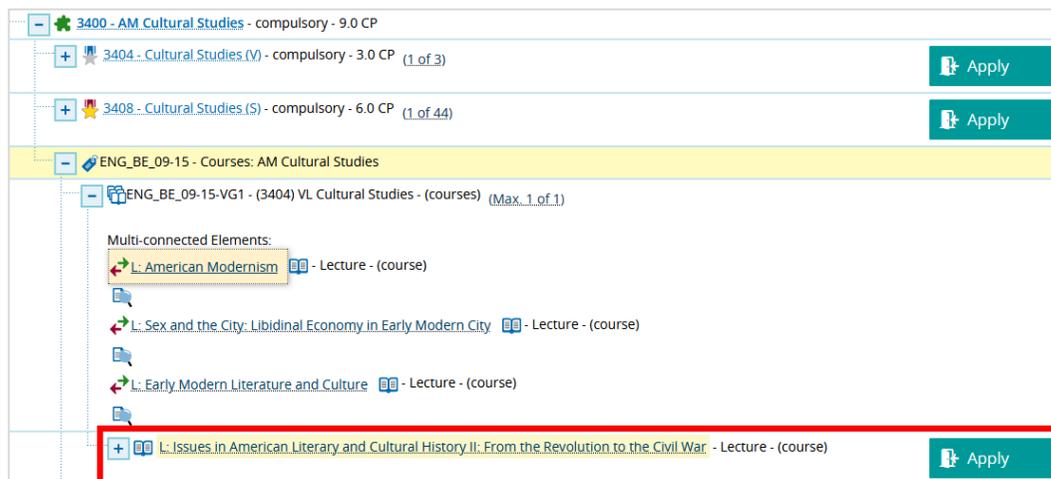
Furthermore, if you have questions about how to register or about the registration periods, please contact the organizing institute.

If a course is offered in several modules, you first have to move it to the module in which you want to take the course. To do this, first click on the -icon in the desired module. Afterwards, the course will be displayed in the chosen module below the entries showing -icons and you will be able to apply for it there.



3400 - AM Cultural Studies - compulsory - 9.0 CP

- 3404 - Cultural Studies (V) - compulsory - 3.0 CP (1 of 3) 
- 3408 - Cultural Studies (S) - compulsory - 6.0 CP (1 of 44) 
- ENG_BE_09-15 - Courses: AM Cultural Studies
 - ENG_BE_09-15-VG1 - (3404) VL Cultural Studies - (courses)
 - Multi-connected Elements:
 -  L: Issues in American Literary and Cultural History II: From the Revolution to the Civil War  - Lecture - (course)
 -  L: American Modernism  - Lecture - (course)
 -  L: Sex and the City: Libidinal Economy in Early Modern City  - Lecture - (course)
 -  L: Early Modern Literature and Culture  - Lecture - (course)



3400 - AM Cultural Studies - compulsory - 9.0 CP

- 3404 - Cultural Studies (V) - compulsory - 3.0 CP (1 of 3) 
- 3408 - Cultural Studies (S) - compulsory - 6.0 CP (1 of 44) 
- ENG_BE_09-15 - Courses: AM Cultural Studies
 - ENG_BE_09-15-VG1 - (3404) VL Cultural Studies - (courses) (Max 1 of 1)
 - Multi-connected Elements:
 -  L: American Modernism  - Lecture - (course)
 -  L: Sex and the City: Libidinal Economy in Early Modern City  - Lecture - (course)
 -  L: Early Modern Literature and Culture  - Lecture - (course)
 -  L: Issues in American Literary and Cultural History II: From the Revolution to the Civil War  - Lecture - (course)

Depending on the method of registration, one of several screens will be shown next.

a) For a basic registration process, the following dialog box will be displayed:

You are here: [Home](#) > [My Studies](#) > [Planner of studies with Module plan](#)

Planner of studies with Module plan

P0108 Event: The Political System of Germany

Achievement will be related to (204) VL Pol. System BRD (Nr=BE-POL-M02-15-VG1) - Veranstaltungen: Deutschland und die Europ. Union (Nr=BE-POL-M02-18) - Deutschland und die Europ. Union (Nr=200) - Fachnote B.Ed. Politikwissenschaft (Nr=9050) - AK B.Ed. Politikwissenschaft (Nr=9000)
POL_ZR_WiSe21_Belegung_Einfach_Angemeldet:
The Period last from 19.07.2021 / 00:00 to 11.03.2022 / 23:59

 Please select a lecture.

Actions & messages	Parallelgroup	Dates & Rooms
	1. parallelgroup	The Political System of Germany winter term 2021 ● Tuesday, 10/12/2021 - 02/08/2022 from 10:00 to 12:00 weekly
	2. parallelgroup	The Political System of Germany winter term 2021 ● Monday, 02/15/2021 from 09:30 to 12:00 s.t. Single date



Once you have clicked the „Apply“ button, you will receive the following confirmation:

You are here: [Home](#) > [My Studies](#) > [Planner of studies with Module plan](#)

Planner of studies with Module plan

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P0108 Event: The Political System of Germany

Achievement will be related to (204) VL Pol. System BRD (Nr=BE-POL-
 Fachnote B.Ed. Politikwissenschaft (Nr=9050) - AK B.Ed. Politikwissen

POL_ZR_WiSe21_Belegung_Einfach_Angemeldet:
 The Period last from 19.07.2021 / 00:00 to 11.03.2022 / 23:59

Close [ESC]

✓ Success:
✕

- One change

Status	Parallelgroup	Dates & Rooms
✓ registered	1. parallelgroup	The Political System of Germany winter term 2021 • Tuesday, 10/12/2021 - 02/08/2022 from 10:00 to 12:00 weekly
Not enrolled	2. parallelgroup	The Political System of Germany winter term 2021 • Monday, 02/15/2021 from 09:30 to 12:00 s.t. Single date

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Please note that this does not mean that you will definitely be admitted to the course. In this case, the status „registered“ only means that you have expressed a request for participation.

b) If a course is offered at several different times and/or by different lecturers for which you have to indicate your „group priorities“, you will see the following dialog box:

You are here: [Home](#) > [My Studies](#) > [Planner of studies with Module plan](#)

Planner of studies with Module plan

Seminar: S: Introduction to Literary Studies

Achievement will be related to (2008) S Introduction to Literary Studies (Nr=ENG_BE_06-15-VG2) - Courses: BM Literary Studies (Nr=ENG_BE_06-15) - BM Literary Studies (Nr=2000) - Fachnote B.Ed. Englisch (Nr=9050) - AK B.Ed. Englisch (Nr=9000)
 ANG_Zeitraum_Veranstaltungsbelegung_Gruppenprio_WS2021:
 The Period last from 27.09.2021 / 11:30 to 11.03.2022 / 23:59

Status	Actions	Parallelgroup	Dates & Rooms
Not enrolled	Priority 1	1. parallelgroup	S: Introduction to Literary Studies (Heise-von der Lippe) winter term 2021 <ul style="list-style-type: none"> Wednesday, 10/27/2021 - 02/09/2022 from 16:00 to 18:00 c.t. weekly Wednesday, 10/27/2021 - 02/09/2022 from 18:00 to 20:00 Fortnightly Remark for this event TUTORIAL Tutor: <input type="text"/> Format: online
Not enrolled	Priority 2	2. parallelgroup	S: Introduction to Literary Studies (Heise-von der Lippe) winter term 2021 <ul style="list-style-type: none"> Thursday, 10/28/2021 - 02/10/2022 from 16:00 to 18:00 c.t. weekly Wednesday, 11/03/2021 - 02/09/2022 from 18:00 to 20:00 Fortnightly Remark for this event TUTORIAL Tutor: <input type="text"/> Format: online
Not enrolled	Priority 3	3. parallelgroup	S: Introduction to Literary Studies (Dengel-Janic) winter term 2021 <ul style="list-style-type: none"> Tuesday, 10/26/2021 - 02/08/2022 from 08:00 to 10:00 c.t. weekly Übungsraum 306 (Neuphilologicum) Tuesday, 10/26/2021 - 02/08/2022 from 18:00 to 20:00 weekly Remark for this event TUTORIAL Tutor: <input type="text"/> Format: online Shared tutorial for PGs 3, 4 & 5

You need to select at least one option (or more, if otherwise specified) with Priority 1 in the drop-down menus. Please assign priorities to all groups in order to increase your chances to get admitted to the course at all. Once you have assigned your priorities, click on „Enroll now“:

Not enrolled	Priority 1	16. Parallelgruppe	<p>S: Introduction to Literary Studies (Schinko) winter term 2021</p> <ul style="list-style-type: none"> Wednesday, 10/27/2021 - 02/09/2022 from 12:00 to 14:00 c.t. Fortnightly Seminarraum 005 (Neuphilologicum) Remark for this event TUTORIAL <p>Tutor: <input type="text"/></p> <p>Format: in-person</p> <ul style="list-style-type: none"> Thursday, 10/28/2021 - 02/10/2022 from 16:00 to 18:00 c.t. weekly Raum 406 (Neuphilologicum)
Not enrolled	Priority 2	17. Parallelgruppe	<p>S: Introduction to Literary Studies (Schinko) winter term 2021</p> <ul style="list-style-type: none"> Friday, 10/29/2021 - 02/11/2022 from 14:00 to 16:00 c.t. weekly Übungsraum 306 (Neuphilologicum) Wednesday, 11/03/2021 - 02/09/2022 from 12:00 to 14:00 c.t. Fortnightly Seminarraum 005 (Neuphilologicum) Remark for this event TUTORIAL <p>Tutor: <input type="text"/></p> <p>Format: in-person</p>
Not enrolled	Priority 3	18. Parallelgruppe	<p>S: Introduction to Literary Studies (Sandrock) winter term 2021</p> <ul style="list-style-type: none"> Monday, 10/25/2021 - 02/07/2022 from 12:00 to 14:00 c.t. weekly Übungsraum 306 (Neuphilologicum) Wednesday, 10/27/2021 - 02/09/2022 from 10:00 to 12:00 c.t. weekly Remark for this event TUTORIAL <p>Tutor: <input type="text"/></p> <p>Format: online</p>
<p>Enroll now Cancel Reset</p>			

You will then receive the following confirmation:

<p>✓ registered Priority 1</p>	<p>16. Parallelgruppe S: Introduction to Literary Studies (Schinko) winter term 2021 <ul style="list-style-type: none"> • Wednesday, 10/27/2021 - 02/09/2022 from 12:00 to 14:00 c.t. Fortnightly Seminarraum 005 (Neuphilologicum) Remark for this event TUTORIAL Tutor: <input type="text"/> Format: in-person <ul style="list-style-type: none"> • Thursday, 10/28/2021 - 02/10/2022 from 16:00 to 18:00 c.t. weekly Raum 406 (Neuphilologicum) </p>
<p>✓ registered Priority 2</p>	<p>17. Parallelgruppe S: Introduction to Literary Studies (Schinko) winter term 2021 <ul style="list-style-type: none"> • Friday, 10/29/2021 - 02/11/2022 from 14:00 to 16:00 c.t. weekly Übungsraum 306 (Neuphilologicum) • Wednesday, 11/03/2021 - 02/09/2022 from 12:00 to 14:00 c.t. Fortnightly Seminarraum 005 (Neuphilologicum) Remark for this event TUTORIAL Tutor: <input type="text"/> Format: in-person</p>
<p>✓ registered Priority 3</p>	<p>18. Parallelgruppe S: Introduction to Literary Studies (Sandrock) winter term 2021 <ul style="list-style-type: none"> • Monday, 10/25/2021 - 02/07/2022 from 12:00 to 14:00 c.t. weekly Übungsraum 306 (Neuphilologicum) • Wednesday, 10/27/2021 - 02/09/2022 from 10:00 to 12:00 c.t. weekly Remark for this event TUTORIAL Tutor: <input type="text"/> Format: online</p>

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c) If several courses are offered as alternatives inside a module or course group, you have to assign „module priorities” in addition to the group priorities. You will see the following dialog box:

Module enrollment in the Veranstaltungsgruppe: (304) S Translation I/Written Communication I

Achievement will be related to Courses: AM Academic English (Nr=ENG_BE_02-15)

Now enroll/sign off | Sign off all | Back | Reset

Select max. 1 times preferred under this Veranstaltungsgruppe (Max. 1 of 2)

Select 1 times preferred under this Veranstaltungsgruppe (Max. 1 of 2)

Course Group	Course Name	Priority
AcEng S: Translation I	1. parallelgroup AcEng S: Translation I (Chaghafi), Semesterkurs winter term 2021 Wednesday, 10/27/2021 - 02/09/2022 from 12:00 to 14:00 c.t. weekly	Priority 1
	2. parallelgroup AcEng S: Translation I (Griffin-Madeja), Semesterkurs winter term 2021 Thursday, 10/28/2021 - 02/10/2022 from 10:00 to 12:00 c.t. weekly	Priority 2
	3. parallelgroup AcEng S: Translation I (Raisig), Semesterkurs winter term 2021 Tuesday, 10/26/2021 - 02/08/2022 from 08:00 to 10:00 c.t. weekly	Priority 3
	4. parallelgroup AcEng S: Translation I (Sharp), Semesterkurs winter term 2021 Wednesday, 10/27/2021 - 02/09/2022 from 10:00 to 12:00 c.t. weekly	Dont enroll
	5. Parallelgruppe AcEng S: Translation I (Watts), Semesterkurs winter term 2021 Tuesday, 10/26/2021 - 02/08/2022 from 10:00 to 12:00 c.t. weekly	Dont enroll
	6. Parallelgruppe AcEng S: Translation I (Watts), Semesterkurs winter term 2021 Tuesday, 10/26/2021 - 02/08/2022 from 14:00 to 16:00 c.t. weekly	Dont enroll
AcEng S: Written Communication I	1. parallelgroup AcEng S: Written Communication I (Griffin-Madeja), Semesterkurs winter term 2021 Thursday, 10/28/2021 - 02/10/2022 from 12:00 to 14:00 c.t. weekly	Priority 1
	2. parallelgroup AcEng S: Written Communication I (Griffin-Madeja), Semesterkurs winter term 2021 Thursday, 10/28/2021 - 02/10/2022 from 14:00 to 16:00 c.t. weekly	Priority 2
	3. parallelgroup AcEng S: Written Communication I (McColl), Semesterkurs winter term 2021 Tuesday, 10/26/2021 - 02/08/2022 from 08:00 to 10:00 c.t. weekly	Priority 3
	4. parallelgroup AcEng S: Written Communication I (McColl), Semesterkurs winter term 2021 Tuesday, 10/26/2021 - 02/08/2022 from 10:00 to 12:00 c.t. weekly	Dont enroll

In this case, you must select which course you prefer and which course you would like to take as an alternative via the drop-down menus. There always needs to be one „Preferred” option (keep this in mind especially if you decide to change your application, you may need to mark a different option as „Preferred” or the change will not be accepted by the system). In the example, the „module priorities” refer to the choice between „Translation I” and „Written Communication I”; for each of those courses, you also have to assign group priorities like in the previous example.

Like with the group priorities, please assign a priority to as many alternatives as possible in order to increase your chances of being admitted. Note that here, too, you are only expressing a wish to participate; no place is guaranteed. To register, click the „Now enroll” button.

Attention:

If you are sure that you cannot/do not want to attend a course you have booked, please cancel your registration.

To do this, you will find the „Sign Off“-button in the study planner with module plan.

ENG_BE_02-15 - Courses: AM Academic English

ENG_BE_02-15-VG1 - (304) S Translation I/Written Communication I - (courses) (Max 1 of 2)

AcEng_S: Translation I - Exercise - (course) (1 of 6)

Sign off

Preferred
Your actual status: registered (Priority 1, 2, 3)