



## Interim Evaluation for Habilitations at the Faculty of Science

Section 39 (5) of the State Higher Education Law requires the interim evaluation of habilitations. Rules and procedures have been adopted in the departments for this purpose, see below.

### Timing:

There is no exact date prescribed for the interim evaluation; individual departments have made stipulations in this regard, see below.

In any case, it must be carried out and certified before the habilitation application is submitted. Habilitation applications will only be processed if the interim evaluation confirmation has been submitted to the Dean's Office.

### Procedure:

The interim evaluation is carried out in the department corresponding to the planned habilitation subject. Please contact the department spokesperson to organize and schedule the presentation of yourself and your teaching. The invitation to the lecture and the room reservation is issued by the department.

### Confirmation of the interim evaluation:

The department spokesperson sends a corresponding form (see download) to the Dean's Office after the interim evaluation has been completed.

### Department-specific rules:

#### Biochemistry

- 1) A mentor should be appointed for each habilitation candidate (usually by the professors' conference).
- 2) Before initiating an official habilitation procedure in biochemistry, habilitation candidates should give a lecture at the IFIB in which they present the scientific work that is to be included in the habilitation thesis. The mentor of the habilitation candidate then consults with the professors of the IFIB and then recommends that the habilitation candidate either applies for the habilitation procedure or that the overall scientific work should be expanded for the time being. If necessary, regulations adapted to the individual case can be made by the mentor concerned and the IFIB Professors' Conference.
- 3) As a rule, junior professors who have already successfully completed an interim evaluation no longer need to give such a lecture to present their academic work; their habilitation application should only be discussed in the Professors' Conference.

#### Biology

- 1) Candidates should introduce themselves to the department in advance of their habilitation procedure. This can be done, for example, during one of the institute colloquia. The presentation should be announced to the entire department in good time.
- 2) In future, habilitations should generally not be awarded for the subject "Biology", but for a narrower subject designation based on the institutes or MSc degree programs. Candidates should consult with a subject-related member of the habilitation committee (Postgraduate Affairs Board).

## Chemistry

- 1) Candidates should introduce themselves to the department in advance of their habilitation procedure. This can be done, as has often been the case in the past, as part of one of the institute colloquia and should be announced accordingly for the entire department.
- 2) Habilitations should not be awarded for the subject "Chemistry", but for a narrower subject designation based on the institutes or MSc courses. Candidates should consult with a subject-related member of the habilitation committee (Postgraduate Affairs Board).

## Computer Science:

The department expects a public presentation of the habilitation project as part of a colloquium lecture, ideally around the middle of the habilitation project. At least one faculty member from the Postgraduate Affairs Board should be present. The department will fill out a form for the interim evaluation and, if necessary, provide brief recommendations for improvements (approx. half a page).

## Geosciences:

- 1) The candidate introduces him/herself to the spokesperson's committee in a personal interview (if possible at least one year before the planned submission of the habilitation thesis).
- 2) The candidate gives a short (5-minute) presentation (oral only) in which he/she summarizes the topics and content of the planned habilitation.
- 3) The candidate should submit a CV with a complete list of publications (before/after doctorate) and previous teaching achievements including student evaluations (if available).
- 4) The candidate should also submit a brief letter of evaluation from the mentor, assessing the progress and status of the academic work to date and confirming the candidate's future prospects and academic aptitude, particularly with regard to the successful completion of the habilitation project.
- 5) The spokesperson's committee informs the dean's office administration about the habilitation project and the result of the interim evaluation.

## Mathematics

- 1) The candidate first looks for a mentor.
- 2) The mentor introduces the candidate to the department (CV, teaching and research activities).
- 3) The candidate gives a 45-minute presentation. The presentation should be structured in the style of a colloquium (generally understandable, with an introduction to the subject area, a presentation of the candidate's scientific work, the scientific methods used and the relevance of the results obtained). The presentation can be given, for example, as part of the Mathematical Colloquium.
- 4) The professors of the department submit a statement on the habilitation application. This statement serves the candidate as an aid or decision-making aid for the possible application.
- 5) The departmental spokesperson may submit a corresponding statement/evaluation to the Dean's Office (template from Dean's Office).

## Pharmacy

- 1) A mentor should be appointed for each habilitation candidate (usually by the Professors' Conference).
- 2) Before initiating an official habilitation procedure in Pharmacy, the habilitation candidates should give a lecture at the Institute of Pharmacy in which they present the scientific work that is to be included in the habilitation thesis. The mentor of the habilitation candidate then consults with the professors of the Institute of Pharmacy and then recommends that the habilitation candidate either applies for the habilitation procedure or that the overall scientific work should be expanded for the time being. If necessary,

regulations adapted to the individual case can be made by the mentor concerned and the Professors' Conference of the Institute of Pharmacy.

- 3) As a rule, junior professors who have already successfully completed an interim evaluation do not need to give such a lecture to present their scientific work; their habilitation application should only be discussed in the professors' conference.

### Physics

- 1) The candidate first looks for a mentor.
- 2) The mentor introduces the candidate to the department (CV, teaching and research activities).
- 3) The candidate gives a 45-minute presentation. The presentation should be structured in a colloquium style (generally understandable, with an introduction to the subject area, a presentation of the candidate's scientific work, the scientific methods used and the relevance of the results obtained). The presentation does not necessarily have to take place as part of the physics colloquium.
- 4) The professors of the department comment on the habilitation application. This statement serves the candidate as an aid or decision-making aid for the possible application.
- 5) The department spokesperson submits a corresponding statement to the Dean's Office if necessary (template from Dean's Office).

### Psychology

- 1) The candidate chooses a mentor.
- 2) The mentor introduces the candidate to the department (CV, teaching and research activities).
- 3) The candidate gives a 45-minute presentation in the department's colloquium. The presentation should be generally understandable and include an introduction to the subject area, a presentation of the scientific work, the scientific methods used and the relevance of the results obtained.
- 4) The professors of the department comment on the habilitation application. This statement serves the candidate as an aid or decision-making aid for the possible application.
- 5) The department spokesperson forwards the previously positively assessed habilitation application with a statement to the Dean's Office.