



# WELCOME INTERNATIONAL STUDENTS

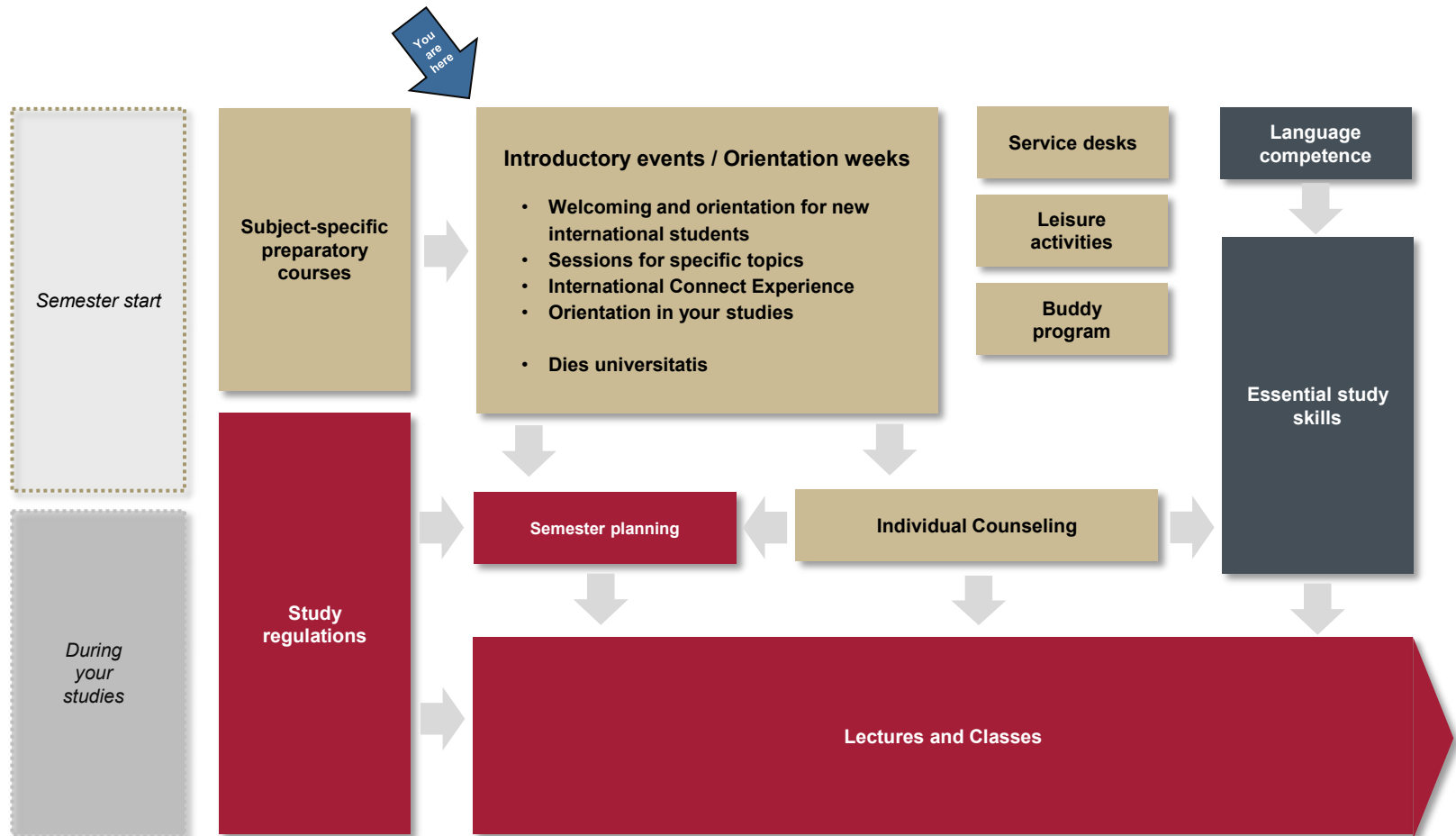
**Introductory event  
for degree-seeking international students  
winter semester 2024/25**

Division IV – Student Affairs  
Admission of International Students  
Student Counseling Service  
Support for International Students

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# Orientation weeks and initial study phase





# Getting to know each other

A small survey

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## What degree program are you enrolled in?

- Bachelor of Arts
- Bachelor of Science
- Bachelor of Education („Lehramt“)
- State Examination („Staatsexamen“)
- Ecclesiastical Examination („kirchliche Prüfung“)
- Master





## What is your field of study?

- Medicine
- Natural Sciences
- Mathematics / Computer Science
- Economics
- Law
- Social Sciences
- Cultural Studies / History / Archaeology
- Theology / Religious Studies
- Literature, Language and Communication
- other field



## Where are you from?

- Germany
- European Union
- other Europe (non-EU)
- Africa
- North America
- South America
- Asia
- Australia / Oceania
- other



## General Overview

# University of Tübingen



## City of Tübingen

about **93.000** inhabitants

## University of Tübingen

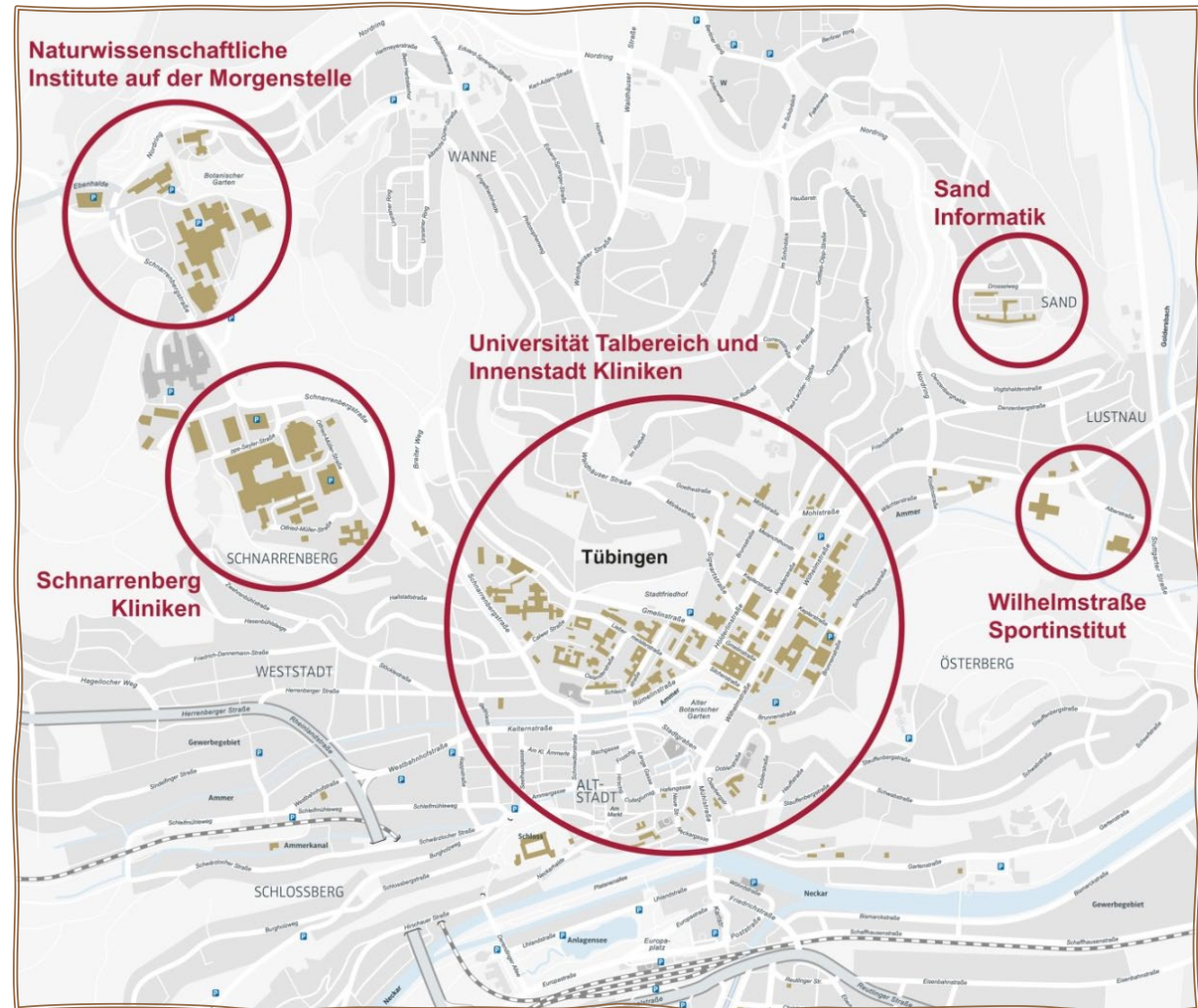
- approx. **28.000** students
- approx. **4.300** foreign students from all over the world
- more than 200 degree programs from *Accounting* to *Zahnmedizin (dentistry)*







University  
and City:  
  
Faculties,  
institutes,  
clinics, and  
centers in  
Tübingen





## 7 Faculties:

- [Protestant Theology](#)
- [Catholic Theology](#)
- [Law](#)
- [Medicine](#)
- [Humanities](#)
- [Economics and Social Sciences](#)
- [Science](#)
- + [Center for Islamic Theology](#)
- + [Interfaculty Institutes](#)







Enjoy your time



at Univer-City Tübingen

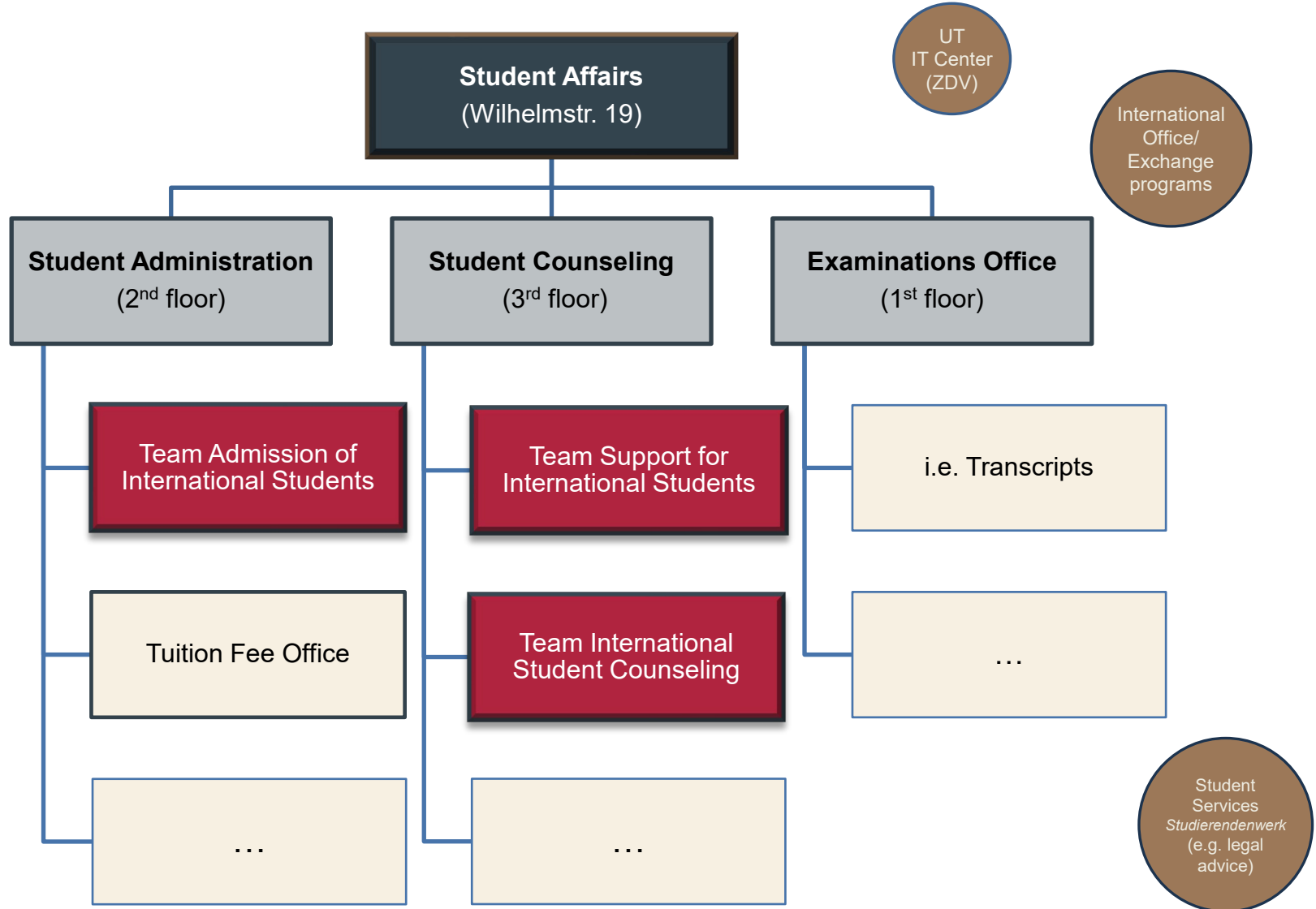


# International Advice and Support

Division IV – Student Affairs (Wilhelmstr. 19)

**Admissions Office**  
**International Student Support**  
**Student Counseling Service**







## Questions on administrative procedures?

Contact for:

- **Applications** for degree programs at the University of Tübingen
- **Submission** of registration **documents**
- **Confirmation letters** for other administrations
- **Questions** about, e.g.:
  - university documents concerning students' residence permit
  - re-enrollment
  - change of degree program
  - change to a higher semester



## Master's programs

**Katharina Bausch, Laura Daza Enciso & Sotirios Dandanas**

(Wilhelmstraße 19, Room 2.21/2.20)

[study.master@uni-tuebingen.de](mailto:study.master@uni-tuebingen.de)

## Undergraduate programs

**Sven Luithardt & Agnes Wiglusch**

(Wilhelmstraße 19, Room 2.25)

[study.undergraduate@uni-tuebingen.de](mailto:study.undergraduate@uni-tuebingen.de)

## Homepage

<https://uni-tuebingen.de/en/8935>



## Support for International Students

- **General strategy** for supporting international students
- **Onboarding** program
- Support with **housing**
- Information on current projects and contact:  
<https://uni-tuebingen.de/en/182071>



## Onboarding program

- **“International Connect Experience”**: peer-to-peer advisory course for international students: <https://uni-tuebingen.de/en/99852>
- **Welcome Help Desk** (peer-to-peer):  
<https://uni-tuebingen.de/en/182215#c2119581>  
Wilhelmstr. 19, R.323 – just drop by!
- **Online Help Desk** (UT Support for International Students)  
Appointment system and information:  
<https://uni-tuebingen.de/en/182215#c2075175>



## Dedicated mailing list for international Students

**New!** Subscribe here:



<https://listserv.uni-tuebingen.de/mailman/listinfo/int.-support>

Contents:

- Recommendations for **cost-free** or **low-cost activities** in the region
- **Reminders** for important dates
- Information on **workshops** for international students
- ... and much more







# Support for International Students

## International peer-to-peer offers:

- **International Coffee Hour**
  - Coffee, cookies, make new contacts...
- **Get-together program**
  - For all international students
  - Excursions, hiking events, cooking...

Both: <https://uni-tuebingen.de/en/253991>

- **Degree-seeking Buddy program**

- <https://uni-tuebingen.de/en/182224>



# Student Counseling Service

- Guidance, advice and counseling for **international degree-seeking** students in undergraduate and master's programs
- Support in **all areas of studying and student life**
  - formalities and organization of studies
  - academic integration of international students
  - learning strategies, time management, exam preparation
  - personal difficulties, conflicts, illness, mental health...
- **Workshops**, e.g. on study management, critical thinking...







## Student Counseling Service

- Student Counseling:
  - aims to **help you help yourself**
  - is professional, neutral, and **always confidential**
  - welcomes **any inquiries**, no matter how complex – or „small“
- Approach us **on site**: during open office hours or with appointment
- Consultation also via **phone, video-call** or **mail**
- **Appointments**
  - via mail: [zsb@uni-tuebingen.de](mailto:zsb@uni-tuebingen.de), or phone: +49-7071/29-72555
  - HP (general): <https://uni-tuebingen.de/en/632>



# How to study successfully



**Lisa Priester-Lasch, M.A.**

Academic Integration – Workshops and Counseling

Student Counseling Service

Division IV – Student Affairs



## The road to graduation

How my professor sees it

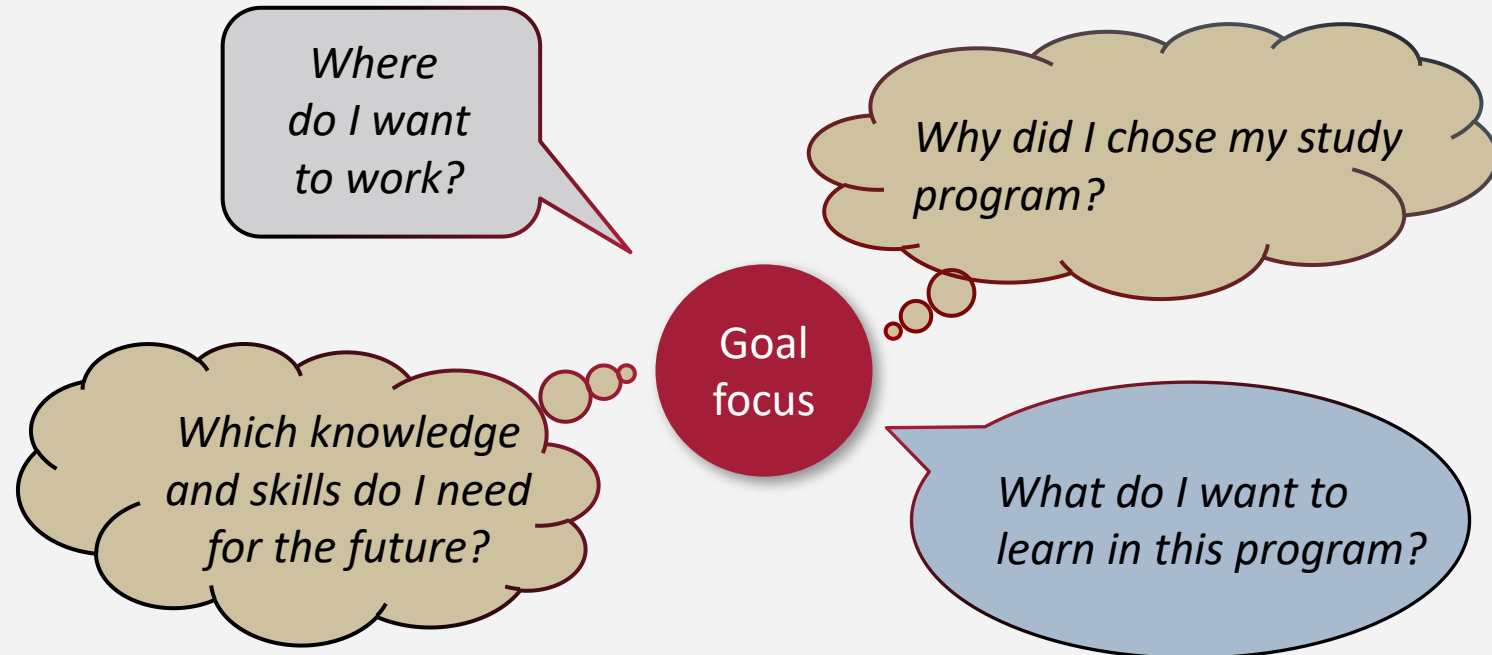


How I see it



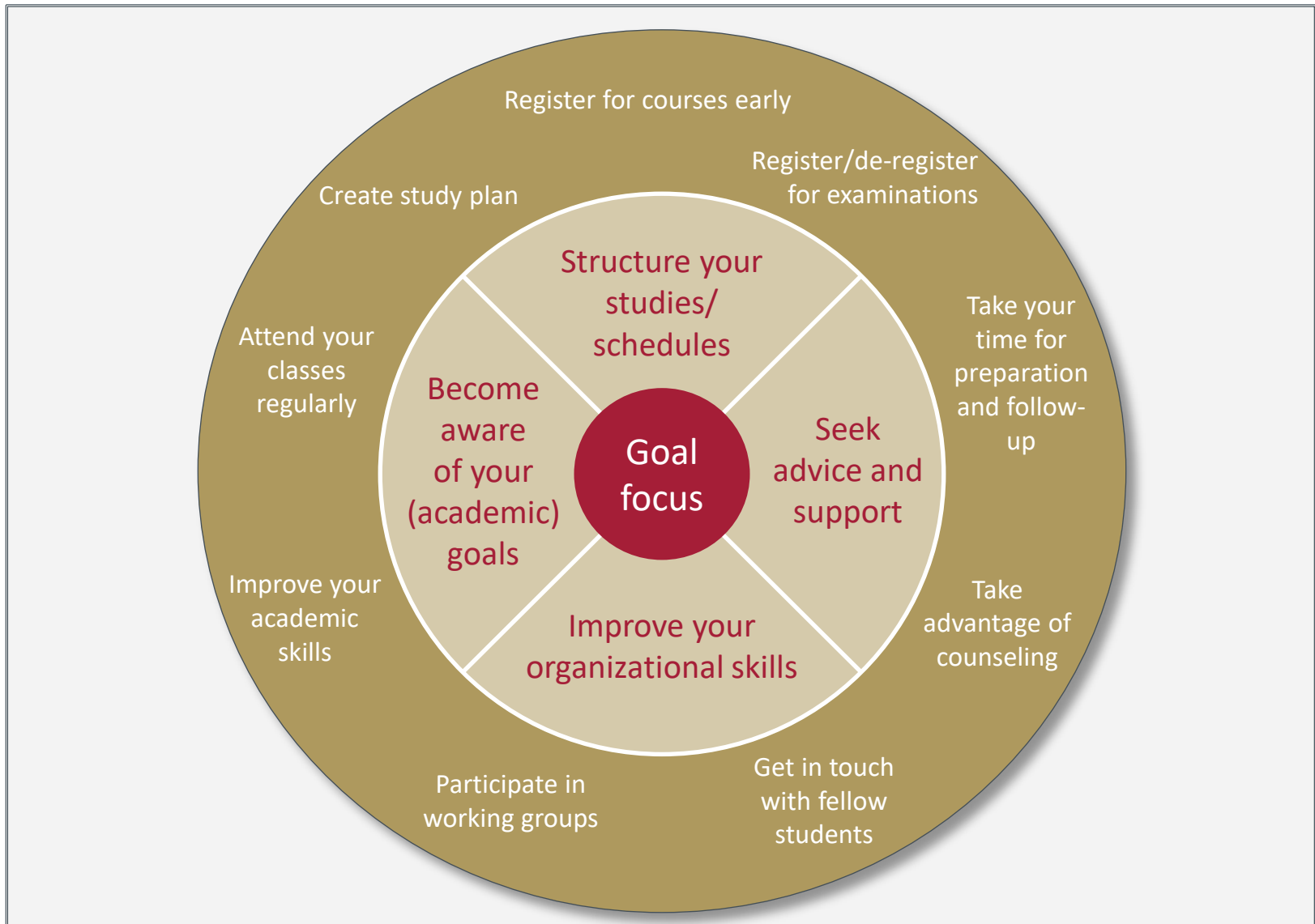


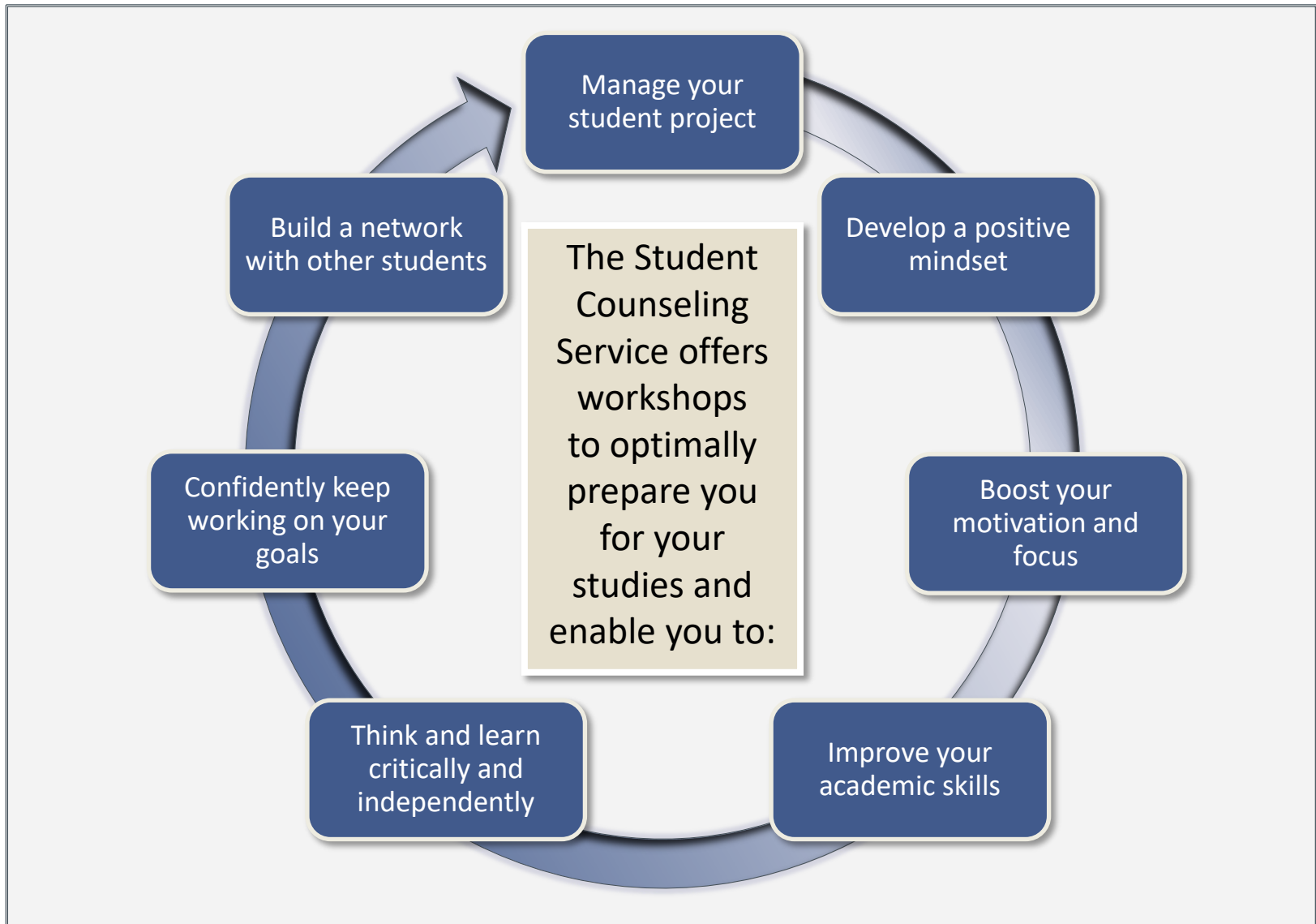
## Goals and focus



**Your focus gives you orientation:  
i.e. specializations, topics for presentations, papers etc.,  
and career decisions (internship, traineeship)**









# Events for international students

Winter semester 2024/25

(links in titles)

<p><a href="#"><u>Efficient Time &amp; Exam Management</u></a></p> <p>Thu <b>24 October</b> 2024, 9:00</p>	<p><a href="#"><u>Critical Reading and Note-Making</u></a></p> <p>Fri <b>15 November</b> 2024, 10:00</p>	<p><a href="#"><u>What I Always Wanted to Figure Out</u></a></p> <p>Thu <b>28 November</b> 2024, 10:00 and 13:00</p>
<p><a href="#"><u>Take Some Time to Reflect On Your Studies</u></a></p> <p>Fri <b>29 November</b> 2024, 9:00</p>	<p><a href="#"><u>Mental Health Myths</u></a></p> <p>Wed <b>13 December</b> 2024, 9:00</p>	<p><a href="#"><u>Critical Thinking</u></a></p> <p>Fri <b>13 December</b> 2024, 9:00</p>
<p><a href="#"><u>Test Interval Learning to Increase Productivity</u></a></p> <p>Thu <b>09 January</b> 2025, 10:00 and 13:00</p>	<p><a href="#"><u>Self-Management and Goal Focus</u></a></p> <p>Fri <b>07 February</b> 2025, 10:00</p>	<p><a href="#"><u>Final Steps of Your Studies</u></a></p> <p>Thu <b>03 April</b> 2025, 9:00</p>





# Never forget: study-life balance...

When you tryna get that  
work life balance





## Contact

You can find all workshops and events here:

[How to manage your studies](#)

Please get in touch if you need any support:

Lisa Priester-Lasch, M.A.

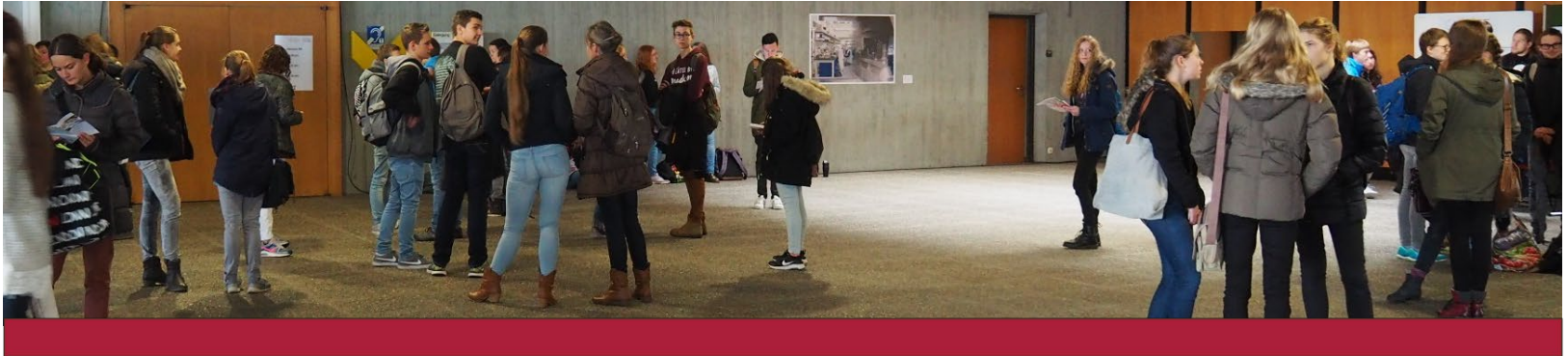
Wilhelmstraße 19, room 3.27

72074 Tübingen

[lisa.priester-lasch@zv.uni-tuebingen.de](mailto:lisa.priester-lasch@zv.uni-tuebingen.de)



# Further Education



at the University of Tübingen

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# Learn German



at the University of Tübingen's  
Department „German as a Foreign Language“



## Our courses and programs for international students:

- German courses (all levels) during the semester
- *March Intensive* course (levels A1 – B1) from March 10 to 28, 2025
- International Summer Course (in August)
- TestDaF exam + preparation course
- Language advising
- Language Tandem program – learning in a team of two with a German student
- International Choir



# Registration for courses in the winter term

- The registration period for beginner's classes (Early Bird– and Evening classes) in the winter term is no longer open.
- Registration for classes at levels **B1 and higher**: via [Alma \(Link\)](#), from **October 10 to 16**.
- **Placement tests** for levels B1 and higher: **online** on the following dates:  
📅 at **16:00** Tübingen time on **October 9, October 14** and **October 15**.  
➡ Please note: the placement test is always **mandatory!**

Course fees:

- 80 € for Early Bird/ Evening Classes
  - 100 € for the intensive course „Aufbaukurs“
- Most other courses are free of charge

German courses: <https://uni-tuebingen.de/en/1056>

For more information:







# Learn Foreign Languages



at the  
**Foreign Language Center (FSZ)**  
(Haus der Sprachen — Wilhelmstraße 22)



# Courses at the Foreign Language Center

## 14 Languages:

- Arabic, Basque, Catalan, **English**, **French**, Greek, **Italian**, Japanese, Romanian, Russian, **Spanish**, Swedish, Swahili, Wolof
- **A1 – C2 CEFR**
- Most WS courses start *one week after* Uni courses (some exceptions)
- Language Courses, Language Cafés, Tandem Courses, Workshops

For more information:







# Foreign language courses

## WHY?

- Learn a new language
- Improve language skills generally, or specific skills: speaking, presenting, writing
- Meet people weekly in interactive courses

## HOW?

- Take proficiency test (C-Test)  
(more information: <https://uni-tuebingen.de/en/55482>)
- Note course level (e.g. A2, C1)
- Sign up (+ withdraw) on ALMA
- Questions? See [FSZ-homepage](#)
- Still questions? Contact:  
Info desk [fsz@uni-tuebingen.de](mailto:fsz@uni-tuebingen.de),  
or instructor

**Open to all students for free**



# English Program

Sign up by  
17. Oct. 2024!

- **Master Student courses—Thursdays:**

- Intermediate English for Master Students (12:15-13:45)
- Academic English for Master Students (10:15-11:45)

(interviews in 2<sup>nd</sup> week, courses start 3<sup>rd</sup> week, Oct. 31)

- **Generally interesting for Students in English Programs:**

- Paper Writing Workshop C1 (3 sessions)
- Grammar and Communication (B1.2)
- Scientific English, Intercultural Communication (C1)
- Storytelling Theater (B1 and above—no C-Test req.)



# Courses starting early/first week of semester (week of Oct. 14)

Sign up latest  
by Oct. 10!

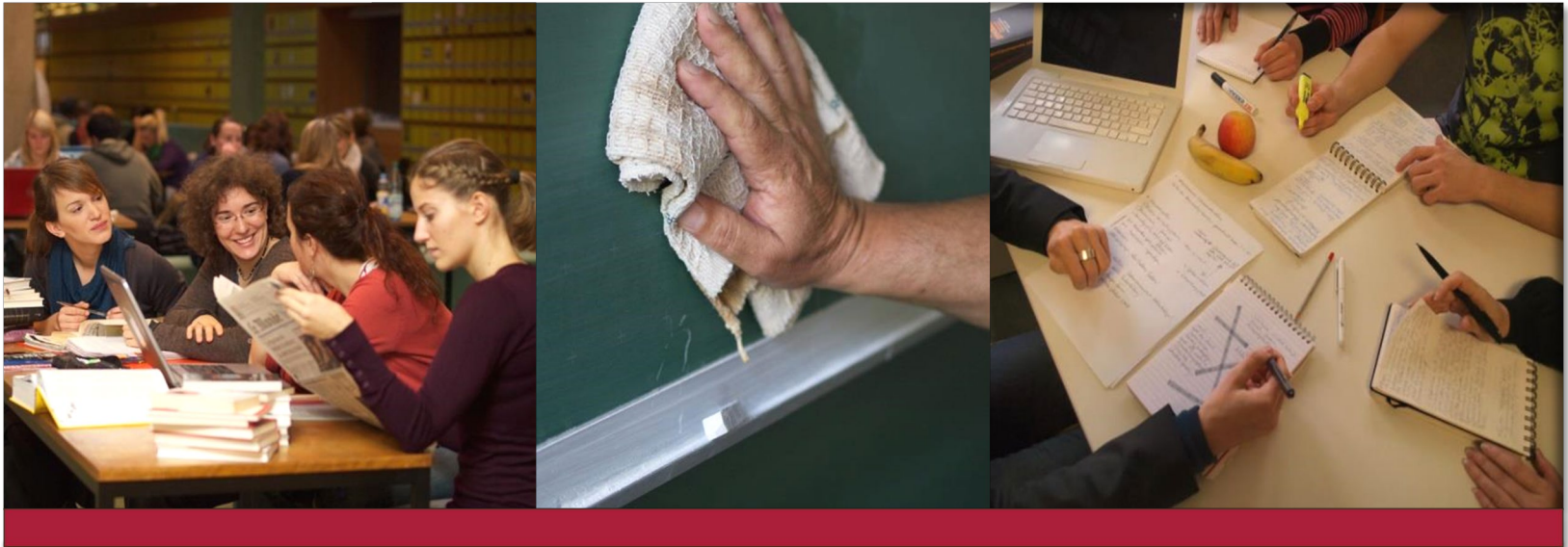
- Grammar & Communication, Course A (B2.1)
- Round Table (B2.2)
- Global Issues (C1) - Election Special
- Scientific English (C1)
- Introduction to Academic English (B2.2 compact—only 7 weeks)



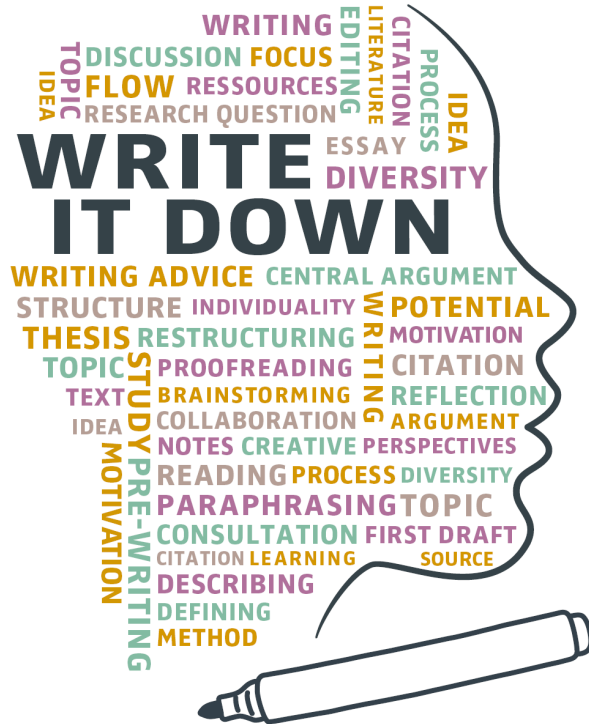
Questions: [fsz@uni-tuebingen.de](mailto:fsz@uni-tuebingen.de)



# Get to know...



## the Diversity-Oriented Writing Center



DIVISION III - ACADEMIC AFFAIRS  
Diversity-Oriented Writing Center

## What we help with

- writing and presenting texts in a structured manner
- finding a topic and defining its scope
- citations and literature management
- appropriate forms of expression
- tackling writer's block
- time management
- ...



# What we offer

- personal and individualised writing advice
- neutral feedback on your writing projects
- different events and workshops about academic writing
- support with all academic writing questions
- and much more...

**Writing Consultations**  
for undergraduate and graduate students of all faculties

**Open Consultation Hours**  
for minor questions about academic writing or spontaneous **feedback** on a part of your writing project.

- Mon to Thu (see our webpage)
- in the Lending Center of the University Library
- no registration required

**Individual Consultations**  
for complex questions about academic writing/ your writing project, **detailed feedback** or support, also over a longer period of time. Get in touch and book your first appointment:

**schreibzentrum@uni-tuebingen.de**

**Further Information**  
[www.uni-tuebingen.de/de/109835](http://www.uni-tuebingen.de/de/109835)

**@schreibzentrumtuebingen**

**Contact**  
University of Tübingen  
Division III – Academic Affairs  
Diversity-Oriented Writing Center  
Nauklerstraße 2 · 72074 Tübingen  
+49 7071 29-76829, -76830, -76883  
[schreibzentrum@uni-tuebingen.de](mailto:schreibzentrum@uni-tuebingen.de)  
VISdP: Dennis Hokschi, dennis.hokschi@uni-tuebingen.de





# Open consultation hours

The Open Consultation Hours (drop-in basis) are primarily for **shorter questions and spontaneous feedback** and take place in the University library.

- *Mondays and Wednesdays, 11:00 to 13:00*
- *Tuesdays and Thursdays, 15:00 to 17:00*

You'll find us in the University Library  
(in the '[cube](#)' next to the information desk  
in the Ammerbau (level 3))





# Individual writing consultations

The Open Consultation Hours (drop-in basis) are primarily for **shorter questions and spontaneous feedback** and take place in the University library:

*Mondays and Wednesdays,*

*11:00 to 13:00*

*Tuesdays and Thursdays,*

*15:00 to 17:00*

You will find us in the University Library, in the 'cube' next to the information desk in the Ammerbau (level 3).

The Diversity-Oriented Writing Center offers **one-on-one writing consultations** in English, currently in person, via video conference or telephone.

If you want to discuss your current writing project with a writing tutor, you can schedule an appointment by sending an email to:

[schreibzentrum@uni-tuebingen.de](mailto:schreibzentrum@uni-tuebingen.de)



# Thank you!

## Contact

Eberhard Karls University of Tübingen  
Division III - Academic Affairs

## Diversity-Oriented Writing Center

Nauklerstraße 2 · 72074 Tübingen  
phone: +49 7071 29-76830 and 76883

[schreibzentrum@uni-tuebingen.de](mailto:schreibzentrum@uni-tuebingen.de)  
<https://uni-tuebingen.de/en/239166>





**Transdisciplinary Course Program  
and Career Service**

**„Come to stay.“**  
**Erfolgswege für internationale Studierende  
der Universität Tübingen in Studium und Beruf**  
gefördert vom DAAD im Förderrahmen FIT (2024-2028)



**Discover Your Talents and Individual Career Path**



# Career Service – What do we offer?

**Transitioning from student life to working life can be challenging** – it is often filled with uncertainty, confusion, or self-doubt.

- That's where we come in. We provide **comprehensive support** to international students (B.A./B.Sc./M.A./M.Sc.) as you navigate the job market in Germany.
- Our services focus on **helping you gain clarity, building a strong personal profile, and being successful in the job application process.**
- We offer tailored guidance on **developing your individualized professional profile** and mastering the steps involved in applying for jobs.

**When should you start planning your career?**

**Well, actually... right now!**





# Frequent Questions

- How can I pursue my studies and gain work experience at the same time?
- What possible career paths align with my values and idea of a good life?
- What should be my next step: master's degree, doctorate or career start?
- How can I sharpen my professional profile?
- How do I search for a job in Germany?
- How do I present myself convincingly and authentically in a job interview?







# Our services

## Career Advising Appointments

Discover your talents | Build your professional profile (CV, Cover letter, etc.) | Learn about job hunting strategies and networking | Practice job interviews

## Open Online Consultation

15 min drop-in sessions every Wednesday 2 – 3 pm

## Courses & Workshops (registration on *alma*)

TCP, Workshops on developing job readiness and future skills for international students  
E-Learning Module (2025)

## Webinars (registration on *alma*)

Writing a CV and cover letter  
Networking  
Job interviews in Germany

## Meet with potential employers

[Online Talks](#)

[Tigers Career Day](#)

[Praxisportal](#)



# Transdisciplinary Course Program (TCP)

- Acquisition of transdisciplinary competences
- Discussion of theories and questions from different disciplinary perspectives
- Acquisition of concrete skills and job-oriented qualifications
- <https://uni-tuebingen.de/en/113615>





# Workshops, Seminars and Webinars

## (Oct-Dec 2024)

Date	Title	Key topics	Lecturer	Duration
17.10.+	Nonverbal Communication in Virtual Public Speaking	Public speaking; online presentations; video job interviews	Dr. Fei Hong	6 hours
29.10	German CV Essentials: A Step-by-Step Guide for International Students	CV for German job market; person-job-fit	Inga van Gessel	1 hour
07.11+	It is Never Too Early to Plan Your Career	Short- and long-term career planning; step by step	Dr. Fei Hong	6 hours
12.11	German Cover Letter Essentials: Key Strategies for Int Students	Tailored CV design and structure, using ChatGPT	Inga van Gessel	1 hour
14.11	Mindful Leadership	Compassionate listening, internal conflict and stress management, peer feedback	Joos van den Dool	8 hours
15.11+	Rhetorical Skills in English: Body, Language, and Voice	Foundations of presenting well	Lucas Ogden	19.5 hours
20.11+	Part 1: Job Orientation Compass	Ikigai, peer feedback	Joos van den Dool	4 hours
21.11.	Boost Your CV and Online Job Profile: A Hands-On Career Service Workshop	CV check, using LinkedIn and others	Joos van den Dool	8 hours



# Workshops, Seminars and Webinars

## (Oct-Dec 2024)

Date	Title	Key topics	Lecturer	Duration
25.11	Networking for International Students: Leveraging LinkedIn, Career Fairs, and Alumni Connections	Build your professional network	Inga van Gessel	1 hour
28.11+	Be Prepared! Interview & Assessment Center Crash Workshop	Hands-on practice, mock video interviews	Dr. Fei Hong	6 hours
4.12	Part 2: Job Orientation Compass	Ikigai, Peer feedback	Joos van den Dool	4 hours
10.12	Essential Checks for Your Job Application		Inga van Gessel	1 hour
12.&13.12	Transitioning from student to working life: how to care for yourself	Selfcare, mental health, resilience	Dr. Courtney M. Dorroll	2 sessions à 4 hours
13.12	Unlock Your Potential: Strategic Career Planning and Job Search in Germany	Discover your talents and skills, personal vision, possible careers	Joos van den Dool	8 hours
16.12	Interviewing for a job in Germany: what to expect	German work culture, interview structure and common questions	Inga van Gessel	1 hour
19.12	Navigating New Work Forms: A Guide for International Students	New ways of working, organizational change, workplace design	Joos van den Dool	8 hours



# Preparation for a successful career in Germany

## 1. Develop your skills!

- attend workshops, seminars, webinars and speak to a career advisor

## 2. Learn the language!

- Join the international choir @UT
- Join the international theater group @ UT

## 3. Make friends and learn about your own and German culture

- Start with a friend

## 4. Get involved!

- 500+ initiatives and organizations in Tübingen/ @Tübingen University
- e.g. DAV (Mountaineering Club), SFAK (swimming club for low-income household kids), NABU, University Sports Center, Choir, ...



# Contact



**Inga van Gessel**  
**Career Advisor for International Students**  
[inga.van-gessel@uni-tuebingen.de](mailto:inga.van-gessel@uni-tuebingen.de)



**Dr. Annika Requardt**  
**Project Coordinator „Come to stay“**  
**E-Learning Expert**  
[annika.requardt@uni-tuebingen.de](mailto:annika.requardt@uni-tuebingen.de)

## Where to find us

Rümelinstr. 19-23  
72070 Tübingen

<https://uni-tuebingen.de/en/2796>



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Federal Ministry  
of Education  
and Research



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service



"Practice. Work hard. Focus. Prepare yourself for the thing that you want to accomplish - ace a test, make a team, join a club, go to college – whatever it is, you simply must put. in. the. work." – Kwame Alexander

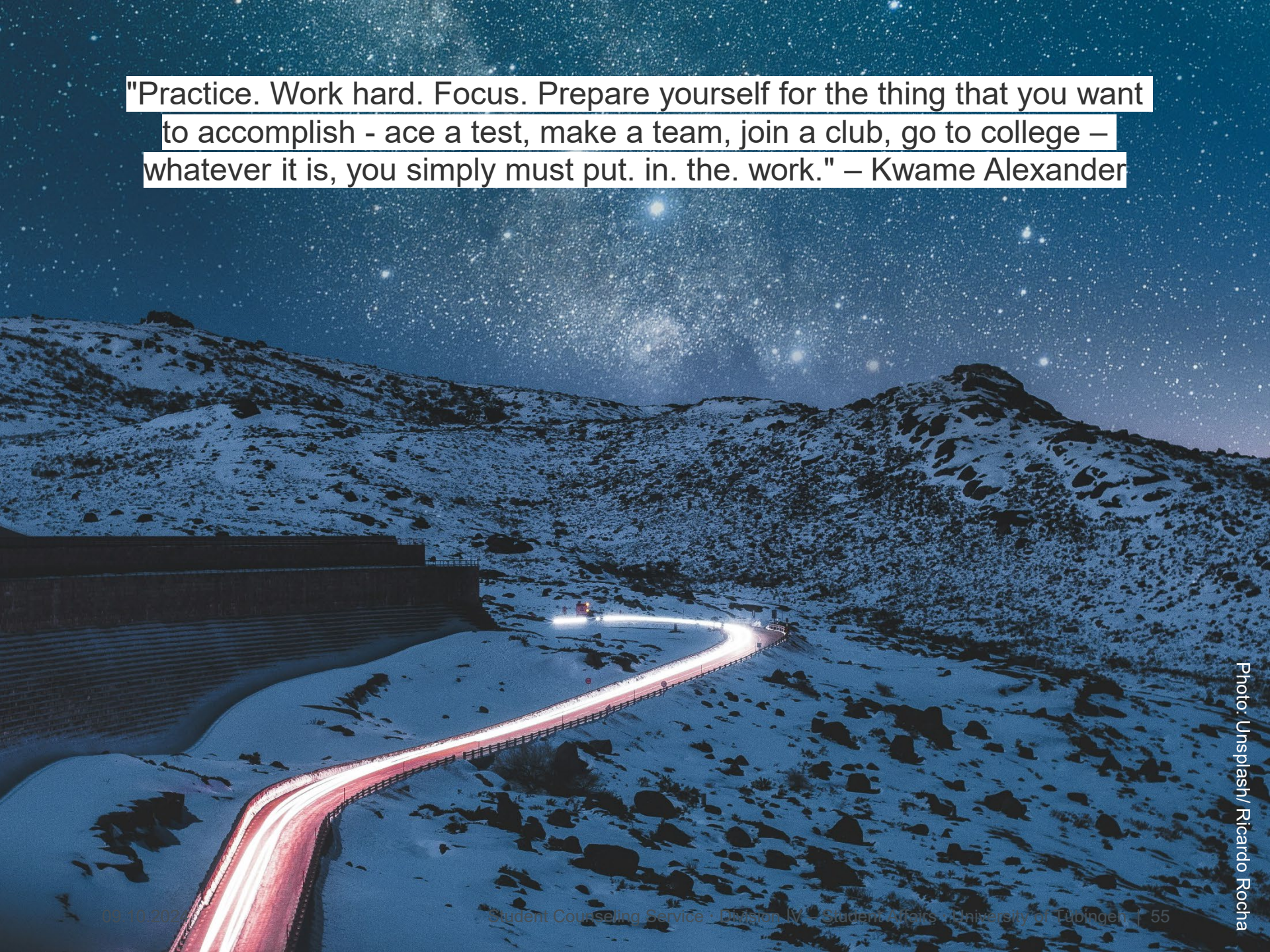
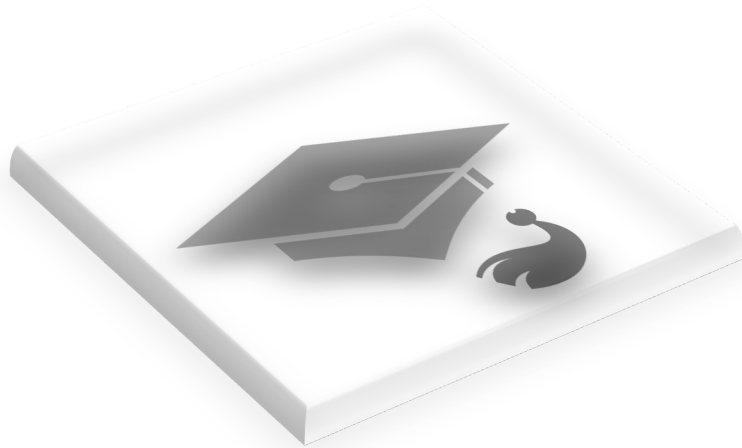


Photo: Unsplash/ Ricardo Rocha





# A tiny introduction to German academic mail communication





# How should I address my professor in a mail?

Please vote: What might be the best answer?

1. No address necessary, just state your business:  
*„Can you help me with...?“*
2. *„Dear Prof. Y“*
3. *„Esteemed/Honoured Prof. Dr. Y“*
4. *„Hello Mr./Ms./Mx. Y“*
5. *„Hi!/Hello!“*
6. *„To whom it may concern“*



## How should I address my professor in a mail?

1. No address necessary, just state your business: „*Can you help me with...?*“ ➡ please don't (it's considered very rude) ➡
2. „*Dear Prof. Y*“
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3. „*Esteemed/Honoured Prof. Dr. Y*“  
☛ very formal and sincere (can be used, but is used rarely) ☞
4. „*Hello Mr./Ms./Mx. Y*“
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☛ very formal and sincere (can be used, but is used rarely) ☞
4. „*Hello Mr./Ms./Mx. Y*“ ☞ if you know them well ☛
5. „*Hi!/Hello!*“
6. „*To whom it may concern*“



## How should I address my professor in a mail?

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5. „*Hi!/Hello!*“ ☛ avoid (can be considered disrespectful) ☞
6. „*To whom it may concern*“



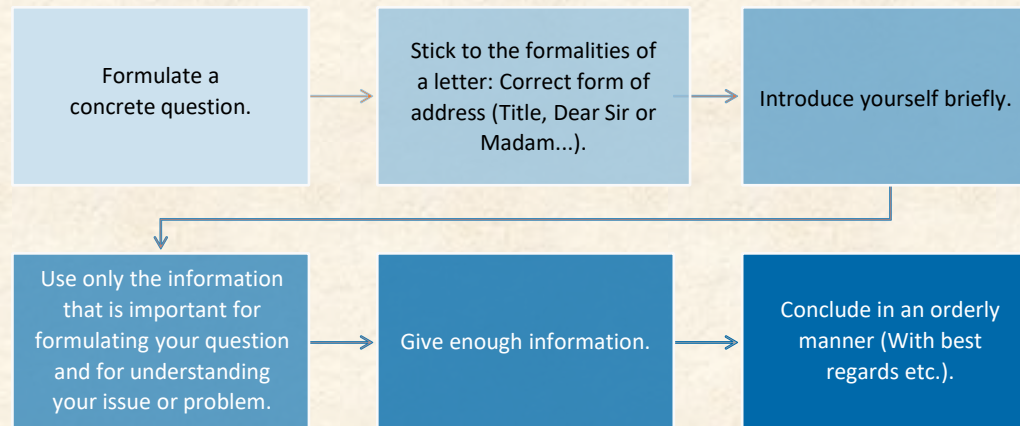
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4. „*Hello Mr./Ms./Mx. Y*“ ☞ if you know them well ☛
5. „*Hi!/Hello!*“ ☛ avoid (can be considered disrespectful) ☞
6. „*To whom it may concern*“ ☞ use only if you do not know them and don't know if they are right addressee ☛



And after the address...

## How to write a complete email





# Further Advice and Support at the University of Tübingen

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## Study with Special Needs

- Support for students with
  - limited mobility
  - sensory disabilities
  - chronic illnesses
- Topics: individual adjustment of study conditions (disadvantage compensation/accommodation measures), finding assistance etc.
- Contact: [Student Counseling](#)



Dipl.-Psych. Katrin Motta



Dipl.-Theol. Carmen Schüßler





## Family Office

- Advice and assistance for students with children and/or dependents in need of care
- Help with reconciling study and care responsibilities
- Childcare places
- HP: <https://uni-tuebingen.de/en/39962>





## Psychotherapeutic Counseling Center (PBS)

- Free counseling by the Studierendenwerk in difficult situations, e.g. concerning:
  - performance anxiety or fear of failure
  - difficulties to concentrate on studies
  - procrastination or writer's block
  - social difficulties
  - problems with depression, eating disorders, panic attacks...
- Contact: <https://www.my-stuwe.de/en/advice/psychotherapeutic-counselling/>

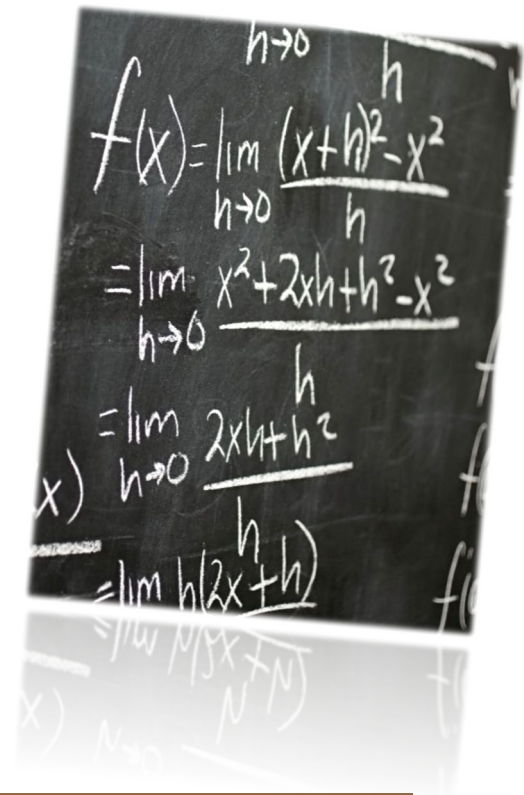


Dipl.-Psych. Stefan Balz



## Academic advisors / Studienfachberatung

- Best contact point for most subject-specific questions
- Information and advice regarding:
  - structuring and organization of studies
  - specializations in your studies
  - questions about the content of your studies
  - research topics
  - credit registration
  - ...
- Overview by subject: <https://uni-tuebingen.de/en/92>
- Teaching degrees: <https://uni-tuebingen.de/en/60902>





## University Library

- About 4 million titles
- About 1700 workstations
- Workshops and advice on:
  - literature search
  - copyright
  - how to cite properly
  - Zotero
  - ...
- <https://uni-tuebingen.de/en/324>







## Examinations Offices

Main address for inquiries concerning exams:

- [UT Central Examinations Office](#)  
Contact for the Faculties of Humanities,  
Economics and Social Sciences, and Science
- [Examinations Office of the Faculty of Law](#)
- [Examinations Offices of the Faculty of Medicine](#)
- [External Examinations Offices for programs  
with state examination \(“Staatsexamen”\)](#)





## University IT Center (ZDV)

Full-service IT provider and –support at UT:

- Network and cloud services
- UT-licensed software for students and staff
- Free training (specific programs or topics, coding...)
- Genius-Bar: Assistance with computer problems
  - Trouble with Wi-Fi
  - Data recovery
  - Virus protection
- Booking an appointment is required:

<https://uni-tuebingen.de/en/2613>







## Student Representative Committee (*Fachschaft*)

- Representing the interests of all students of a faculty or department
- Contact point for study-related questions at student level
- Organization of events
- Provision of study-related information
- Support and first mediation in conflicts between academic staff and students
- List of Student Committees at UT:  
<https://uni-tuebingen.de/en/108>





## Additional support services

- Gender Equality Office
- Diversity Office
- Student Health Management
- legal advice by Studierendenwerk  
(Student Services) Tübingen-Hohenheim
- Overview: <https://uni-tuebingen.de/en/897>
- Support in finding the right contact person
  - Help Desk: <https://uni-tuebingen.de/en/182215>
  - via the international student counselors:  
<https://uni-tuebingen.de/en/32727>





We interrupt for an important announcement

# Saving Money

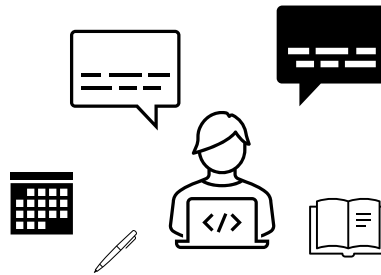
Get back your deposit!





A very brief introduction to

# Study Regulations and Organizing



**Examination regulations**

**Module handbooks**

**Alma**



## Please read closely the following documents:

1. Examination regulations  
(in particular: Special Provisions (“Besonderer Teil”/BT))
2. Module handbook (MHB)
3. Model degree plan (if available; often part of module handbook)

Find your regulations linked on the “details” page of your program, in the database of degree programs: <https://uni-tuebingen.de/en/3941#c641437>

**Important documents**

Expand all ▾

Examination regulations and module handbooks	+
Creating your timetable	+
Interdisciplinary key qualifications	+





## Examination regulations

... contain information about the following important elements:

- **Deadlines**, e.g. for exams, and possibly for graduation
- **How to deal with failed exams**
- **The consequences of not attending (or deceiving) in an exam**
- How re-sits of/repeat attempts at exams are handled (including the **maximum number of repeat attempts** permitted)
- Not in the regulations:
  - detailed information about individual modules
  - example study plans
  - information about class hours, workload, and more
 ⇒ this information is found in the module handbooks





# MHB: B.A. English and American Studies

## 2. Course of Studies

### 2.1 Overview: Modules

(corresponds to the overview of modules included in the study and examination regulations)

Module number	Obligatory /Elective	Module Title	Recommended Semester	CP
EAS_BA_01	O	Basic Module: Literary Studies	1	9
EAS_BA_02	O	Basic Module: Cultural Studies	2	6
EAS_BA_03	O	Basic Module: Linguistics	2-3	9
EAS_BA_04	O	Language and Use	1	6
EAS_BA_05	O	Professional Skills: Oral Communication	2	3 <sup>1</sup>
EAS_BA_06	O	Advanced Module: Literary Studies	2-3	9
EAS_BA_07	O	Advanced Module: Cultural Studies	3-4	9
EAS_BA_08	O	Advanced Module: Linguistics	4	9
EAS_BA_09	O	Advanced Module: Written Communication/Translation	3	6
EAS_BA_10	O	Focus Module I	5	9
EAS_BA_11	O	Focus Module II	5-6	9
EAS_BA_12	O	Focus Module: Written or Oral Communication/Translation	5	6
EAS_BA_13	O	B.A. Thesis	6	12



# MHB: Degree plan

■ B.A. English and American Studies Module Handbook

## 2.2 Overview: Course of Studies

Semester	CP	Linguistics	Literary Studies	Cultural Studies	Academic English
1	15		EAS_BA_01 Basic Module: Literary Studies (9 CP)		EAS_BA_04 Language and Use (6 CP)
2	15	EAS_BA_03 Basic Module: Linguistics (3 CP)	EAS_BA_06 Advanced Module: Literary Studies (9 CP)	EAS_BA_02 Basic Module: Cultural Studies (6 CP)	EAS_BA_05 Professional Skills: Oral Communication (3 CP)
3	21	EAS_BA_03 Basic Module: Linguistics (6 CP)		EAS_BA_07 Advanced Module: Cultural Studies (9 CP)	EAS_BA_09 Advanced Module: Written Communication/Translation (6 CP)
4	15	EAS_BA_08 Advanced Module: Linguistics (9 CP)			
5	21	EAS_BA_10 Focus Module I (9 CP)		EAS_BA_11 Focus Module II (9 CP)	EAS_BA_12 Focus Module: Written or Oral Communication/Translation (6 CP)
6	15				
		EAS_BA_13 B.A. Thesis (12 CP)			

Please note: in addition to these modules, students acquire 18 CP in Professional Skills.



## MHB: Module tables – legend/key

Legend	
<b>Type of Evaluation:</b>	G = graded; NG = not graded (pass/fail) NE = no exam
<b>Type of Exam:</b>	WE = Written Exam; THE = Take-Home Exam; OE = Oral Exam; TP = Term Paper; P = Presentation; T = Thesis
<b>Duration:</b>	duration of exam in <i>min</i>
<b>CH:</b>	Hours per week during the semester
<b>Status:</b>	O = obligatory; E = elective
<b>Type of Class:</b>	L = Lecture; S = Seminar; E = Exercise, WG = Work Group; T = Tutorial
<b>CP:</b>	Credit Points (ECTS Points)
<b>n/a:</b>	not applicable
Key	
<b>Form of evaluation:</b>	b = graded; ub = not graded (pass/fail); kP = no exam
<b>Assessment type:</b>	K = written exam; MP = oral exam; PA = project work; H = semester paper; R = presentation  If several forms of examination are possible, they are listed one below the other. In the specific case, the lecturer decides on the actual form of examination for the event in question.
<b>Duration:</b>	Duration of the exam in minutes
<b>Weighting:</b>	In courses = weighting of the exam grade as part of module grade In modules = weighting of the module grade for the final grade
<b>SWS:</b>	Credit hours per week during semester (Semesterwochenstunden)
<b>Status:</b>	o = obligatory; f = facultative (not compulsory)
<b>Class type:</b>	VL = lecture; S = seminar; T = tutorial; Ü = exercise
<b>LP:</b>	Credit points (ECTS points)

# MHB: Module description table

3. Module Descriptions									
3.1 Literary Studies									
<b>Number:</b> EAS_BA_01	<b>Module Title:</b> Basic Module: Literary Studies						<b>Type of Module:</b> Obligatory		
<b>CP</b>	9								
<b>Work Load</b> - Class Time - Self-Study	<b>Workload:</b> 270 h	<b>Class Time:</b> 75 h / 5 CH				<b>Self-Study:</b> 195 h			
<b>Duration</b>	1 semester								
<b>Frequency</b>	Each semester								
<b>Language of Instruction</b>	English								
<b>Types of</b> - Class - Learning Methods	- Lecture and Tutorial - Seminar (e.g. presentations, debates, writing assignments)								
<b>Content</b>	Students will be introduced to theories, methods and models of literary studies and will be familiarized with the development of Anglophone literatures. They will interpret and classify texts from a range of literary genres (poetry, prose and drama) and periods. They are introduced to secondary literature as well as theoretical texts. Furthermore, students will be acquainted with the methods of film analysis.								
<b>Objectives</b>	Students are familiar with key concepts and theories of Literary Studies. Students have a basic understanding of the terminology and methodology necessary to analyse literary texts and to place them in their historical context. They can critically discuss primary texts and they are able to constructively use secondary texts in context as they raise questions regarding primary sources.								
<b>Requirements for Credit Points / Grade (possibly weighting)</b>	<b>Title</b>	<b>Type of Class</b>	<b>Status</b>	<b>CH</b>	<b>CP</b>	<b>Type of Exam</b>	<b>Duration of Exam</b>	<b>Type of Evaluation</b>	<b>Calculation of Grade for Module</b>
	Lecture and Tutorial Introduction to Literary Studies	L and T	O	3	3	THE	n/a	G	100
	Seminar Introduction to Literary Studies	S	O	2	6				
<b>Transfer</b>	Prerequisite for: EAS_BA_06 B.A. English and American Studies, Bachelor of Education English								
<b>Requirements for Participation</b>	None								



## Alma: UT's study management system

Alma is used for:

- Application for admission (not for all programs)
- Registration for classes and examinations (separate processes!)
- Administration of personal data
- Download of documents
- Course administration (in most departments/disciplines)
- Administration of credits and grades

⇒ NB: Alma can only be fully accessed with a **regular UT student account**, *not* with the restricted account (which has user name „*firstname.lastname*“) Upon **fully enrolling**, you will be provided with your **official student ID** and login data, and have to **change your password** once to be able to regularly use Alma: register for classes, change your address etc.





## Further Alma information and support

- Video tutorial: Introduction to the Alma portal
  - without subtitles: [timms video \(uni-tuebingen.de\)](https://uni-tuebingen.de/timms-video)
  - with subtitles: [timms video \(uni-tuebingen.de\)](https://uni-tuebingen.de/timms-video)
- „How to“ instructions as PDF files (e.g. class registration and admission, bookmarking courses, registration for exams, etc.):  
<https://uni-tuebingen.de/en/172188>
- Alma FAQs and technical support:  
<https://uni-tuebingen.de/en/172170>
- [Alma introductory courses](#) by the UT IT Center (October 7-10)
- Further Alma support can also be obtained in the peer-to-peer advisory course and from the international student Help Desks



## Starting your studies proper at UT

- Check the „How to get started“ information page for new students about further events available to you:  
<https://uni-tuebingen.de/en/3941>
- Please visit the appropriate introductory events for your disciplines and programs (important subject-specific information is conveyed there, which will make starting out much easier):  
<https://uni-tuebingen.de/en/184027>
- Check with your subject advisor whether course enrollment for new students is during the introductory event or needs to be done earlier:  
<https://uni-tuebingen.de/en/92>
- Enjoy student life in Tübingen!



## Questions from the Q & A session

- **I have not yet received my student ID card. Who can help me?**  
Please check with the Info-Point in Wilhelmstr. 19 (room 017, ground floor). They will be either be able to hand it to you or tell you who to contact.
- **Where can I register for classes?**  
As registration formalities can differ significantly between individual departments, please contact the academic advisor of your program. (Find your advisor here: <https://uni-tuebingen.de/en/92>.)
- **I still do not have a room, what can I do?**  
Please go to the housing page (<https://uni-tuebingen.de/en/224925>) and carefully follow the steps detailed there. Don't forget to subscribe to the mailing list! You can also contact the Welcome Help Desk (<https://uni-tuebingen.de/en/182215#c2119581>, Wilhelmstr. 19, R.323).



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# Thank you for your attention



## Have a good study start and great years at UT!