



**Application for admission to a second or subsequent
semester in a Master's degree program**

The deadline for applications to restricted-admission Master's programs is 15 January for the following summer semester or 15 July for the following winter semester

The deadline for applications to unrestricted-admission Master's programs is 15 March for the following summer semester or 15 September for the following winter semester

This application form is for German applicants and non-German holders of a German entrance qualification (e.g. Abitur, higher education degree).

Postmarked:

office use only

Bew.Nr._ Daten EDV erfasst_ Schlüssel Sozialkrit_ Sonstiges_ :

Family name:		Given name:	
Date of birth:		Place of birth:	
Sex:		Nationality:	
Street, no., postcode, Town/suburb			
Email:		Phone no.:	
No. of higher ed. semesters completed:		Number of semest. spent on leave:	
University of Tübingen student ID number (Please provide this if you are already enrolled at the University of Tübingen)			

Additional info

Degree program applied for

Target degr. No- of semesters Code

	Master		office use only
--	---------------	--	-----------------

Your first higher education degree

Type of degree

Location of institution

Date completed

Average grade

Subject code

(e.g. Bachelor/Master degree, Staatsexamen)	(please give car license plate letter(s))	(day, month, year)		office use only
--	---	--------------------	--	-----------------

Prior studies

I was / am enrolled at an institution of higher education in Germany and/or in another European Union member state

Yes

No

Name of higher ed. institution:	Subject(s) studied	First semester	No. of semesters

I have **completed** a degree program in Germany

Yes No

Assessment and right to be examined

Assessment completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Do you still have the right to be examined?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (I have lost right to be examined with no option to appeal. Please list the subject in the table below)		
Provide details of intermediate examination, pre-diploma assessment, sport aptitude test, etc. You must provide supporting documentation!	Type of assessment	Subj.	Date	Grade/ points

Special declarations

<input type="checkbox"/> I am disabled or equivalent (Enclose copy of disability pass)	<input type="checkbox"/> Application for admission to a higher semester (Applications for placement in a second or higher subject-specific semester can only be made by applicants already enrolled at the Uni Tübingen with documentation issued by the respective examination office).
<input type="checkbox"/> My primary residence with my spouse or my children is (postcode, town, district) (include joint certificate of registration)	<input type="checkbox"/> I apply for preferment of my choice of study location (for reasons of health, family circumstances, academic or financial situation) Give reasons on a separate sheet and provide documentation if necessary.
<input type="checkbox"/> My primary residence and that of my parents is (postcode, town, district) (include joint certificate of registration)	

I enclose the following documentation:

Required documents (within the application period):

- 1) **Degree certificate of first higher education degree**
- 2) **Current certificate of enrollment**
- 3) **Additional sheet detailing academic work** successfully completed so far, **with corresponding documentation**
- 4) **Documentation of accreditation of assessment and semesters studied** in the program you are applying for, issued by the **responsible subject counselor**. (You can find a current overview of subject counselors at the University of Tübingen here: <http://www.uni-tuebingen.de/en/92>)

In the case of applications for restricted-admission study programs, the documents required under 3) and 4) may be lodged in the subsequent submissions period (1 March for the summer semester or 20 August for the winter semester).

Additional (optional) documents (within the application period):

- Disability pass** (copy)
- Certificate(s) of registration**
- Birth certificate(s)**
- Marriage certificate**
- Leave of absence proof**
- Other (e.g. med.certif.)**

Data privacy notice:

Under § 4 of the current state data protection law we hereby inform you that the data you provide in this application will be processed in a database. This data collation has its legal basis in § 12 of the Baden-Württemberg Landeshochschulgesetz and the state Ministry of Science, Research and the Arts regulations on the collection and processing of the personal data of applicants, students and exam candidates for administrative purposes at institutions of higher education, and on the University of Tübingen statute governing admissions and enrollments of 23 July 2008. Fields marked “voluntary” may be left blank.

Please note:

Application forms will only be processed if they have been fully completed and are accompanied by the necessary documents, and arrive by the deadline. Documents submitted become the property of the University of Tübingen and will not be returned! Therefore, do not submit original documents!

I hereby confirm that the information given on this application form is completed and correct. I understand that applications which have not been fully completed, or in which the above declarations have not been made explicitly, will not be processed or will be rejected. I have read the guidelines for applicants (available on the student administration website).

Place, date:	Signature:

Updated: 09.08.2023