

Statute of the University of Tübingen for the University Selection Procedure in the Master degree programme in Molecular Medicine

On the basis of § 6 Paras. 2 and 4 of the Higher Education Admissions Act (HZG) dated 22 March 1993 (Law Gazette p. 201), in the version of the Notification dated 15 September 2005 (Law Gazette p. 630), last amended by Article 7 of the Act of 21 December 2011 (Law Gazette p. 565), § 60 Para. 1 Sentence 3 in connection with § 29 Para. 2 Sentences 5 and 6 of the State Law on Higher Education (LHG) dated 01 January 2005 (Law Gazette p. 1), last amended by Article 19 of the Regulation of 25 January 2012 (Law Gazette p. 65), and § 20 Para. 4 of the Higher Education Awarding Regulation (HVVO) dated 13 January 2003 (Law Gazette p. 63, re. p. 115), last amended by Article 1 of the Regulation of 03 May 2012 (Law Gazette p. 276), the Senate of the University of Tübingen adopted the following statute on 21 June 2012.

§ 1 Area of application

The University of Tübingen admits 15 applicants¹ per year to the Master degree programme Molecular Medicine, in accordance with the outcome of the University Selection Procedure. The selection decision is taken according to the level of suitability and the motivation of the application for the selected study programme and the intended occupation.

§ 2 Deadlines

The admissions application must be received by the University of Tübingen, Central Administration, Student Department, Wilhelmstraße 11, 72074 Tübingen, by 15 June for the upcoming winter semester (deadline). However, for an application for admission to the winter semester 2012/2013, the deadline of 15 July 2012 shall apply as an exception.

§ 3 Form of application

(1) The application must be made using the intended form provided by the University of Tübingen.

(2) The application must include copies of the following:

- a) A certificate of the higher education entrance qualification (Zeugnis der Allgemeinen Hochschulzugangsberechtigung, HZB), a relevant specialized HZB or a foreign HZB, which has been recognized as being equivalent by the appropriate official authority, as an officially certified transcription/copy;
- b) The certificate of a first professional degree in Molecular Medicine at a university or in another comparable subject, as an officially certified transcription or an officially certified copy;
- c) A curriculum vitae in tabular form;
- d) A letter of motivation, which includes the choice of the intended course of study (max. 2 DIN A4 pages);
- e) If applicable, evidence of publications and scientific awards, existing professional training, practical experience, special prior training or other types of experience that allow conclusions regarding the suitability for the intended degree programme;
- f) For the Master degree programme Molecular Medicine, evidence of English-language skills must also be provided, as the study and examination language is English.

¹ All official, status, role and professional titles in these Regulations refer to women and men equally.

Evidence is to be provided through one of the following tests and assumes at least the achievement of the minimum results in the respective test:

- (a) TOEFL Test (at least an overall score of 90 and at least 22 points per section or area of competence of the Internet-based TOEFL (TOEFL iBT));
- (b) IELTS (at least 6.5 overall score and at least 6 per section or area of competence);
- (c) Cambridge Certificate of Advanced English Test (Grade A or B);
- (d) Language certificate of the German Academic Exchange Service (DAAD) (at least Level (a) or (b) (corresponds approximately to the language competence levels C 2 or C 1 of the Council of Europe) in every area of competence and at least (a) in two of these competence areas).

The following students are exempt from providing evidence of English-language skills:

- (a) Native English speakers;
- (b) Students who have acquired 30 ECTS in English-language lectures/modules in an EU/EEC country or in Switzerland as part of a university degree course. The students must provide evidence of the study language of the individual lectures/modules;
- (c) Students who have successfully completed an exclusively English-language affine Bachelor programme;
- (d) Students who have successfully completed an exclusively English-language first degree course;
- (e) Students, who as part of a university degree in Great Britain, Ireland, Malta, USA, Australia, New Zealand, Jamaica or the English-language speaking part of Canada, have acquired 30 ECTS, or have successfully completed lectures to the extent of 30 ECTS or equivalent achievements. The students must provide evidence of the study language;
- (f) Students who have acquired a higher education entrance qualification where English was the teaching language.

(3) By way of derogation from § 3 Para. 2 b), admission to the postgraduate study programme may also be applied for if the Bachelor degree is not yet available due to the lack of individual examination achievements, and if it is to be expected on the basis of the previous studies, in particular the previous examination achievements, that the Bachelor degree and the associated standards, which represent the prerequisite for admission to the postgraduate degree programme as per § 29 para. 2 sentences 5 and 6 of the State University Law (LHG), will have been obtained in time prior to commencement of the applied postgraduate study programme. To the extent that the result of the Bachelor degree is included in the selection decision, applicants will participate in the selection procedure as per Sentence 1 with an average grade, to be calculated on the basis of previous examination achievements; the result of the Bachelor degree shall not be taken into account.

A student shall be admitted in the case of an application as per Sentence 1 with the provision that evidence of the Bachelor degree and the associated prerequisites of § 29 LHG are provided within a deadline set by the University. If evidence is not provided within this deadline, the admission shall be forfeited.

(4) All required documents listed above in Paragraph 2 must be submitted in English or German. Official documents and certificates that are not issued in English or German must have a certified translation by an officially appointed interpreter attached.

(5) The University may request that the documents on which the admission decision is based are presented in the original on registration.

§ 4 Selection committee

- (1) A selection committee shall be appointed by the faculty of Medicine for the preparation of the selection decision for the degree programme. The selection committee shall consist of four members belonging to the full-time scientific staff of the degree programme. One member must belong to the group of professors. The members are appointed by the faculty council for a term of two years. Re-appointment is possible.
- (2) The responsible Dean of Studies shall be the chair of the selection committee. The chair may be delegated to a professor of the selection committee. The chair is responsible for the proper execution of the selection procedure and coordinates the results.

§ 5 Selection procedure

- (1) Only applicants who have applied for a study place on time and in proper form shall take part in the selection procedure;
- (2) The selection committee shall make a decision from the applications received on the basis of the selection criteria listed in § 6 and shall draw up a ranking as per § 7. The selection decision shall be made by the vice-chancellor on the basis of the recommendation by the chair of the selection committee.
- (3) Admission shall be denied if the documents as per § 3 have not been submitted on time or are incomplete.
- (4) In all other respects, the provisions contained in the admissions and registration statute of the University of Tübingen that apply in general to the admission procedure shall remain unaffected.

§ 6 Selection criteria

Selection is made on the basis of the following criteria:

(1) To be admitted to the Master's programme mentioned in § 1 Para. 1, applicants must have passed the B.A. examination in the subject Molecular Medicine with the grade 3.0 or better and can provide evidence of 240 ECTS, or have a comparable undergraduate degree with the grade 3.0 or better and 240 ECTS. The comparability of university degrees mentioned in Para. (1) shall be decided by the selection committee.

In addition, applicants must provide evidence of basic knowledge in the subjects Immunology, Oncology, Neurobiology and Infectiology (e.g. Virology, Medical Microbiology) to the extent of 4 ECTS each.

(2) Bonus system (max. 0.5 – improvement in tenths towards the Bachelor grade), in particular for publications and scientific awards, professional training or experience, special prior training, practical experience or achievements and qualifications that are especially informative in terms of the suitability for the degree course to which admission is being applied for.

§ 7 Creation of a ranking for the selection decision

- (1) For the allocation of study places, a ranking list of all applicants shall be created on the basis of grades (grade 3.0 or better) or – if applicable as per § 3 para. 3 – on the basis of the preliminary average grade of the first professional qualification university degree calculated by means of the questionnaire.

- (2) Bonus system (max. 0.5 – improvement in tenths towards the Bachelor grade), in particular for publications and scientific awards, professional training or experience, special prior training, practical experience or achievements and qualifications that are especially informative in terms of the suitability for the degree course to which admission is being applied for.
- (3) On the basis of the calculated average grade and the bonus system, a final ranking will be created, which shall be decisive for admission.
- (4) In the event of equal ranking, § 20 Para. 3 HVVO shall apply

§ 8 Conclusion of the selection procedure

The selection procedure shall be concluded by means of a notification of admission. The notification is issued by the Central Administration, Student Department. The notification contains a period of time within which the admitted candidate must make a binding declaration of whether he/she accepts the study place. If this declaration is not submitted on time, the admission notification shall become invalid. Reference to this consequence is made in the notification.

§ 9 Entry into force

This statute shall come into force on the day after its publication in the Official Notifications of the University of Tübingen.

Tübingen, 21/06/2012

Professor Dr Bernd Engler
Vice-Chancellor