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Office hours:

Not jet fixed.

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Department of Philosophy

<https://uni-tuebingen.de/fakultaeten/philosophischefakultaet/fachbereiche/philosophie-rhetorikmedien/philosophisches-seminar/seminar/>

→ check website for news and events

Important dates Wintersemester 24/25:

Course registration: 01.08.24 - 26.09.24 and 01.10.24 - 11.10.24 (leftover places)

Start of lectures: 14.10.24

End of lectures: 08.02.25

Lecture-free days:

01.11.24 (All Saints' Day),

21.12.24 - 06.01.24 (Christmas break)

All exams (only for lectures) take place during the last week of classes. The deadlines for papers depend on the course.

Teaching Staff:

<https://uni-tuebingen.de/fakultaeten/philosophischefakultaet/fachbereiche/philosophie-rhetorikmedien/philosophisches-seminar/personen/>

Institutskolloquien:

During the semester there are weekly lectures on various topics held by professors from other universities with a subsequent discussion with faculty members and the audience. The colloquia are often held in English and take place Wednesdays from 18:15 to 20:00 in room X. You can't get ECTS for attending.

<https://uni-tuebingen.de/fakultaeten/philosophische-fakultaet/fachbereiche/philosophie-rhetorikmedien/philosophisches-seminar/aktuelles/institutskolloquien/>

Courses:

Course Catalogue:

[Vorlesungsverzeichnis anzeigen - Eberhard Karls Universität Tübingen \(uni-tuebingen.de\)](#)

Types of Courses:

Vorlesung = traditional (frontal) lecture

Proseminar = Seminar (i. e. course with strong interactive participation) for Bachelor students, 1st and 2nd year

Hauptseminar (Advanced) = Seminar for final year B.A. and M.A. students

Oberseminar (Advanced) = Seminar for advanced students (M.A./PhD). Oberseminare can be treated as Hauptseminare, if the professor agrees.

Length of courses: usually 90 minutes

German language Courses:

In case your home university requires that you obtain 30 ECTS Points each semester, I can suggest taking a german course (this way you can easily gain 6 ECTS), because attending 4-5 seminars in a semester can be very demanding. Here are some useful links:

<https://uni-tuebingen.de/international/sprachen-lernen/deutschkurse/>

<https://uni-tuebingen.de/international/sprachen-lernen/deutschkurse/exchange-erasmus-und-ba/>

Do not forget to register for the course! There is a deadline for registration and in some cases you have to write a placement test. Please contact the foreign language institute (you find a contact address by clicking on the links above).

German Proofreading at the Philosophy Department

In case you have difficulties writing in german, you can contact our team (*Mentorat für wissenschaftliche Fachkommentare*): <https://fs-philo.de/mentorat/>

Office hours (room 301): flexible, according to previous arrangement

fachkommentar@philosophie.uni-tuebingen.de

ILIAS:

= online platform where you can find additional materials for your courses and/or submit your work

https://ovidius.uni-tuebingen.de/ilias3/login.php?target=&client_id=pr02&auth_stat=

The Academic Quarter

- a. "c.t." (*cum tempore*, Latin for "with time") – lecture starts 15 minutes after the full hour
Ex.: 10 c.t. = 10:15
- b. "s.t." (*sine tempore*, Latin for "without time") – lecture will begin at the exact hour
Ex.: 10 s.t. = 10:00

ECTS-Points:

Vorlesung

- 3 ECTS ungraded:** Attendance (+ small proof of attendance; ex. Weekly assignments)
- 6 ECTS graded:** Attendance + written exam

Proseminar

- 6 ECTS graded:** Participation + presentation within class / small essay / assignments
- 9 ECTS graded:** Participation + presentation within class / ... + paper

Hauptseminar and Oberseminar

- 3 ECTS ungraded:** Participation + presentation within class / assignments / ...
- 8 ECTS graded:** Participation + presentation/assignments + paper (ca.15 pages)
- 12 ECTS graded:** Participation + presentation/assignments + paper (ca.20 pages)

! The specific requirements may differ as they depend on the professor and will be communicated in the first class of the semester.

! N.B. Exchange students may agree with the professors on other forms of proofs or other numbers of ECTS points in order to fulfill the request of their own home university.

! If you do not have a good command of english/german or if you are not mastering the topic discussed in the seminar, it is not recommended to choose the option 12 ECTS (you will have to write around 15-20 pages).

Necessary steps to acquire a transcript of records:

FIRST STEP: Enrollment for courses:

1. The enrollment for courses on Alma is **mandatory!** Without the enrollment, you will not be able to get ECTS points or grades for your work.

DEADLINE Summer semester: End of April

DEADLINE Winter semester: End of September

2. **Between end of April - beginning of May (summer semester) / between end of September - beginning of October (winter semester)** you will be able to deregister from the courses you do not want to attend anymore. Because your transcript of records will be issued according to the information available on Alma, please pay special attention to the registration and deregistration process. In case you make a mistake, please get in touch with your professor (or with your Erasmus Departmental Advisor) asap.

3. **Our minimal requirement for Incoming students is 15 ECTS points (each semester) and preferably around 9 ECTS should be acquired for philosophy courses.** The Learning agreement can be completed according to the current catalogue and changed during stay (after you make any changes to your LA, you have to send it to your Erasmus Departmental Advisor for approval and signature – see email address on page 1).
4. **IMPORTANT: the last version of your Learning Agreement has to correspond to your transcript of records (i.e. contain the exact courses and the number of ECTS-Points which will later appear in your Transcript).**
5. Most classes are taught in German; however, each semester there is a small number of classes taught in English (if you are not able to find them, please contact the Erasmus Departmental Advisor)

SECOND STEP: Enrollment for exams¹

1. In June (SuSe) / January (WiSe) you will have to enroll again for each seminar you are attending — only this time for **the exams (Prüfungen)**. You need to register for all classes you want ECTS for, even for the courses in which you don't have a „proper“ exam (ex. If you attend a lecture for 3 ECTS).
2. **The enrollment for exams is mandatory! Without enrolling to the exams you will not be able to get ECTS Points and your final Transcript of records.**
In case you have any kind of problem with enrolling for exams, please get in touch with the professors or with the Erasmus Departmental Advisor.
3. **HOW TO ENROLL FOR EXAMS:**
In order to register for the exams, you have to fill out a form, which will be available on the website of the Tübingen Prüfungsamt (Examination Office). The link for downloading the form should be this: <https://uni-tuebingen.de/de/235929> (deutsch)/<https://uni-tuebingen.de/en/235929> (english) (it might remain inactive until the enrollment period starts).
After you have filled out the form, you will have to send it (USING YOUR TÜBINGEN STUDENT E-MAIL ADDRESS!) to the following address: exchange-exams@unituebingen.de also add the email address of your Erasmus Departmental Advisor (exchange@philosophie.uni-tuebingen.de) in Cc.

THIRD STEP. Transcript of records:

1. Please pay attention to the requirements of each seminar (without fulfilling these requirements you will not get the number of ECTS Points you need). They will be communicated by the professor in the first week of the semester. If you need more or less credits please talk with your professor at the beginning of semester.

¹ Only possible for courses you already registered for

2. The professor responsible for the seminar has to upload the grade (for your work) on Alma. If you need your transcript of records until a certain date (ex. end of July), please let the professor know at least a month in advance (they usually need a month to read and grade your paper).
3. After the professors have uploaded your grades on Alma, you have to double check that your list of grades is complete. Please note that **it is your responsibility to make sure that you have all your grades and the correct number of credits on Alma! If you notice that a grade is missing, that the number of ECTS Points is not correct, please contact your professors or your Erasmus Departmental Advisor.**
4. Next step is to contact our Prüfungsamt (Examination Office) and ask them to print a transcript of records for you – or to send it to your home university. You will do that at the end of the semester (end of July/February).
5. After you receive your Transcript, if you notice there is something wrong in your transcript (your grades, your number of credits), please contact your Erasmus Departmental Advisor and your professor: it is possible to make some changes, but there is a special procedure for that.
6. At the end of your stay, before you leave Tübingen, you will have to apply for the exmatriculation (you will receive more details from our Erasmus Office).