



# Erasmus+

## English Department





## Who we are and where to find us

Dr. Elisabeth Chaghafi (Departmental Coordinator)

- [erasmus@es.uni-tuebingen.de](mailto:erasmus@es.uni-tuebingen.de)
- Room 363, Brechtbau

Dr. Robert McColl (Departmental Coordinator)

- [erasmus@es.uni-tuebingen.de](mailto:erasmus@es.uni-tuebingen.de)
- Room 554, Brechtbau

Jonas Grauer (ERASMUS+ Assistant)

- [erasmus@es.uni-tuebingen.de](mailto:erasmus@es.uni-tuebingen.de)
- Room 363, Brechtbau

Our website:





## ERASMUS+

### What's Erasmus+?

A university exchange programme of the European Union, offering students the opportunity to spend time during their studies abroad at a European partner university.

### Benefits:

- Exemption from tuition fees at the host university.
- Financial support through the Erasmus+ Mobility Grant.
  - 490€ - 600€/month depending on the country.
- Facilitated admission requirements at the host university.
- Help with organisational matters (enrolment, accommodation).
- Possibility of getting courses from abroad recognised for your studies.



## CIVIS

### What's CIVIS?

A university exchange programme under the Erasmus umbrella, encompassing ten European universities.

The CIVIS alliance allows additional places for Erasmus exchange for one or two semesters. The application for an Erasmus exchange in the framework of CIVIS is the same as for the regular Erasmus exchange.

### Similar benefits as Erasmus+

**But:** The Faculty of Philosophy as a whole only has very few places per CIVIS university available. Once you are nominated for a CIVIS place, you compete with applicants from the entire faculty. Thus, the chances of getting to go abroad are much higher with a regular Erasmus application.



## Partner Universities

### 17 universities in 7 countries:

- Bangor University
- University of Birmingham
- University of Cambridge
- University of Durham
- University of Exeter
- University of Leeds
- University of Newcastle
- University of Nottingham
- University of Reading
- University of Southampton

UK

- University of Oslo (Norway)
- University of Eastern Finland
- University of Split (Croatia)
- University of Thessaloniki (Greece)
- “Kore” University of Enna (Italy)

- University of Limerick
- Maynooth University

Ireland

**When applying, you can only give university preferences!**

The final decision on place allocation is made by the English Department.



## Duration of stay

- Depending on the university, you can go abroad for one or two semesters (WS, SS, WS+SS).
- **Our partner universities usually have different semester/term dates than Tübingen!**
  - The winter semester in other countries is September – December/January.
  - The summer semester in other countries is February – June.
- **If you are going abroad during the summer, please keep in mind that the summer semester at your host university might overlap with Tübingen's winter semester!**
- For the exact term dates please refer to the individual host university's website.
- The EU Mobility Grant can be received for the duration of a stay of max. 8 months (2 semesters).



## Things to keep in mind...

- (We only accept applications from students who study at the English Department.)
- **Our Erasmus+ co-operations are primarily aimed at undergraduates.** Postgraduates can also go abroad with the English Department, but they will have to register as undergraduates at their host university and might encounter difficulties in getting their courses from abroad recognised.
- **Studying “English” abroad:**
  - Most of our co-operations are with other universities’ Modern Language Departments (≠ English!).
  - Still, especially in cultural studies, it is often possible to get classes from other disciplines recognised.
- **An Erasmus stay is associated with high costs** (e.g. for rent and living expenses).



## Course Recognition

- There is the possibility of getting courses from abroad recognised back in Tübingen.
- **Please consult the responsible members of staff:**
  - Academic English: Stu Watts
  - Literary/Cultural Studies: Dr. Ellen Dengel-Janic
  - Linguistics: Prof. Dr. Sam Featherstone
  - TEFL: Dr. Lilian Chaitas  
Dr. Stefan Hofstetter
- **Be aware that there are some restrictions depending on your degree:**
  - For example, the AM Literary Studies or AM Cultural Studies must be completed with an oral module exam in Tübingen.





## Accommodation

- There are different ways of getting accommodation abroad:
  - **We recommend: Universities' halls of residence.** Most universities reserve a certain number of rooms in their halls for incoming Erasmus students. If you are interested in living in halls **get in touch with your host university as soon as possible to get more information.**
  - **Alternatively: Private accommodation.** You might want to rent a room or even a flat together with other Erasmus students. If so, then have a look on the university's homepage, on Facebook pages, on accommodation apps and websites, or ask former Erasmus students.
  - **Be careful! In the past, students have occasionally been cheated by fake letting agents.**



## Erasmus+ Mobility Grant

- Once you have been allocated a place in the Erasmus+ programme, you are eligible to apply for the Mobility Grant (*Mobilitätsstipendium*).
- This application process is run by Tübingen's International Office, not by the English Department. They will contact you once you can apply.
- They will provide you with a **checklist** which tells you what to do and submit when:

Schritt 1: VOR BEGINN des Auslandsstudienaufenthaltes an der Gastuniversität			
✓	Zu erledigende Schritte	Fristen	Erledigungshinweise
<input type="checkbox"/>	Lesen Sie die Mail des Erasmus-Teams gewissenhaft durch	<b>Mai / Juni</b> für das Wintersemester  <b>Okt / Nov</b> für das Sommersemester	Die Mail enthält wichtige Information zu Ihrem Bewerbungsprozess
<input type="checkbox"/>	Online-Registrierung in Mobility-Online: <a href="https://www.service4mobility.com/europe/Erasmus">https://www.service4mobility.com/europe/Erasmus</a>	<b>01.06 - 16.06.</b> für das Wintersemester  <b>01.11 - 15.11.</b> für das Sommersemester	Nach abgeschlossener Registrierung sind alle Unterlagen für Sie in Mobility-Online abrufbar.

Schritt 2: VOR BEGINN des Auslandsstudienaufenthaltes an der Gastuniversität			
Die nachfolgenden Unterlagen sind unterschrieben, im Original und in Papierform bei uns abzugeben oder einzusenden:			
<b>Dezernat V – International Office</b> <b>Abt. 1. Austauschprogramme</b> ESSC- Exchange Student Service Center Erasmus+ Studierendenmobilität Wilhelmstr. 9, EG Zimmer 19, 72072 Tübingen Öffnungszeiten: Mo bis Fr: 9 – 12 Uhr, Di und Do: 13 – 15 Uhr			
✓	Zu erledigende Schritte	Fristen	Erledigungshinweise
<input type="checkbox"/>	Online-Antragsformular  1 unterschriebenes Exemplar	<b>16.06. – 01.07.</b> für das Wintersemester  <b>16.11. – 30.11.</b> für das Sommersemester	- Selbst unterschreiben - Unterschrift und Stempel der Erasmus+ Fachkoordination
<input type="checkbox"/>	Grant Agreement <i>Stipendienvereinbarung</i>  2 per Hand unterschriebene Exemplare	<b>16.06. – 01.07.</b> für das Wintersemester  <b>16.11. – 30.11.</b> für das Sommersemester	- Keine digitale Unterschrift erlaubt - Wird nur im ORIGINAL akzeptiert - Ein von uns unterschriebenes Exemplar erhalten Sie zurück
<input type="checkbox"/>	(optional, falls zutreffend) Ehrenwörtliche Erklärung zum <u>Social Top Up</u>  1 unterschriebenes Exemplar	<b>16.06. – 01.07.</b> für das Wintersemester  <b>16.11. – 30.11.</b> für das Sommersemester	Belege müssen Sie selbst für einen Zeitraum von 5 Jahren aufbewahren und bei Anfrage vorlegen können.
<input type="checkbox"/>	(optional, falls zutreffend) Ehrenwörtliche Erklärung zum <u>Green Top Up</u>  1 unterschriebenes Exemplar	<b>16.06. – 01.07.</b> für das Wintersemester  <b>16.11. – 30.11.</b> für das Sommersemester	- Belege müssen Sie selbst für einen Zeitraum von 5 Jahren aufbewahren und bei Anfrage vorlegen. - Die Auszahlung erfolgt mit der zweiten Rate.



## Erasmus+ Mobility Grant

- How much money you will get depends on your destination country:

Ländergruppe 1
<ul style="list-style-type: none"><li>• Belgien, Dänemark, Finnland, Frankreich, Irland, Island, Italien, Liechtenstein, Luxemburg, Niederlande, Norwegen, Österreich, Schweden, UK</li></ul>
<ul style="list-style-type: none"><li>• 600 EUR/Monat</li></ul>

Ländergruppe 2
<ul style="list-style-type: none"><li>• Bulgarien, Estland, Griechenland, Kroatien, Lettland, Litauen, Malta, Polen, Portugal, Rumänien, Slowakei, Slowenien, Spanien, Tschechische Republik, Türkei, Ungarn, Zypern</li></ul>
<ul style="list-style-type: none"><li>• 540 EUR/Monat</li></ul>

- Check if you are eligible for additional funding („Social Top Up“ and „Green Mobility“)!
- More information: <https://uni-tuebingen.de/international/studieren-im-ausland/wege-ins-ausland/erasmus/erasmus-in-europa/erasmus-semesteraufenthalte-in-europa/finanzierung-von-erasmus-semesteraufenthalten/#c2027376>
- **But what about Brexit?** The University of Tübingen has decided to continue funding students who study in the UK with the Erasmus programme as part of ‘Erasmus International’ agreements.



## Visa (UK)

- **If you are going to study in the UK, you might need a visa!**
- If and what kind of visa you need depends on the duration of your stay and your personal circumstances.
- Normally, you will need one of the two options below:

### **Standard Visitor Visa Conditions**

- = Visa waiver.
- For stays up to 6 months.
- No costs.

### **Student Visa**

- For stays longer than 6 months.
- £490 visa fees + £776 healthcare surcharge.
- Requires a language test.

(This information might be subject to change!)

- **It is your responsibility to inform yourself about the visa regulations that apply to you, and you are responsible for fulfilling them before leaving the country (e.g. by applying for the appropriate visa in time, if necessary).**
- We recommend using the UK government's visa selfcheck:

- <https://www.gov.uk/check-uk-visa>



## Electronic Travel Authorisation (ETA) (UK)

- If you are going to the UK as a visa waiver you will need an Electronic Travel Authorisation (ETA)!

### Standard Visitor Visa Conditions

- For stays up to 6 months.
- ETA needed.
- £10

### Student Visa

- For stays longer than 6 months.
- No ETA needed.

(This information might be subject to change!)

- You can apply for ETA online.



## How to apply – important information

- **How to get started:**

- Get all your application documents ready to apply for an Erasmus+ place at the English Department:

- Application Form
- Personal Statement
- Transcript of Records (Alma-PDF)
- *Abiturzeugnis*
- *Datenerfassung*

- **Send all the documents as one PDF via e-mail to:**

- [erasmus@es.uni-tuebingen.de](mailto:erasmus@es.uni-tuebingen.de)

- If you are applying through another department at the same time, tick the respective box on the application form. Also make sure not to accept multiple Erasmus+ offers!
  - **Once you have received an offer from us and accepted it (!),** you can start sorting out your language test (if applicable), accommodation, visa, etc. if you haven't already.
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## How to apply – What, when and how?

**Application at the English Department – Deadline 20<sup>th</sup> December 2024:**

- Application Form
  - Personal Statement
  - Transcript of Records
  - *Datenerfassung*
  - *Abiturzeugnis*
- All documents as one PDF via e-mail

**Application Interview**

We'll contact you after we have made a decision.

**Congratulations! We have allocated you to a place at one of our partner universities.**

- Accept the offer by sending the Acceptance Letter within 7 days.
- Accepting the offer is a binding decision and you are expected to actually go abroad!

**Start sorting out language tests, visas, accommodation, etc. at this point!**

**Application at the host university:**

- Your host university will contact you with further information.
- Some universities require a language test here (IELTS, TOEFL, ...).

**Application for the Erasmus+ Mobility Grant:**

- The International Office will contact you with further information.
- Simply follow the application steps on the checklist.

Keep in mind all relevant deadlines!

**You are ready to go abroad!**



# Q&A