

<How to Receive Modul BQ: Interkulturelle Kompetenz (21-BQ-LA) Credits>

- KOREAN STUDIES REQUIREMENTS

Modul BQ: Interkulturelle Kompetenz (21 BQ-LP)		
Vorbereitungskurs Interkulturalität (3 LP)	Auslandspraxis und Projektarbeit (15 LP)	Nachbereitungskurs Interkulturalität (3 LP)

<TO RECEIVE “AUSLANDSPRAXIS UND PROJEKTARBEIT” CREDIT (15LP)>

1. If you took an “extra” content course (3ECTS) in Korea, this could be counted towards 3 ECTS of your “Auslandspraxis und Projektarbeit” credit (**unbenoted**).

(But, only if the courses have nothing to do with the major and minor subject, as the aim here is to learn additional interdisciplinary qualifications. Therefore, for example, Korean language, Korean pottery, and Korean Modern History does not count towards BQ credit.)

-In this case, you must make this request explicit when you fill out the “exchange year grade transfer form.”

2. If you participated in various workshops (or excursions) in Korea organized by Dr. Myong Hoon Shin (TUCKU Director), this could be counted towards your “Auslandspraxis und Projektarbeit” credit (unbenoted).

-In this case, to have your credit registered into our system, Dr. Shin will either issue you a Schein based on your participation or he would enter your credit himself through the Prüfungsamt. Ask Dr. Shin how the credit is going to be acknowledged and follow up with Dr. Shin if your credit does not show up in our system after your return to Korea. (In case Dr. Shin issued a Schein for you, you would be responsible for directly submitting the Schein to the Prüfungsamt. Never lose the Schein that was issued to you!)

3. If you participated in an internship, this could be counted towards your “Auslandspraxis und Projektarbeit” credit (unbenoted).
Must have the head of the organization (or your superior) write you a “letter of proof” stating your work experience. Inform your letter writer that the letter **MUST** include:
 - Full Name of students (with student ID#)
 - Duration and frequency of your work (e.g. twice a week for 14 weeks).

- Approximately how many **total hours** you worked
- The nature of your work—the tasks you were assigned
- Your performance in the work
- Signature of the head of the organization (or your direct superior)

3.1. If your work experience was **in Korea**, while you are in Korea, make sure to submit the “letter of proof” to **Dr. Myong Hoon Shin** (TUCKU Director).

- Dr. Shin will then review and process your request. Follow up with Dr. Shin if your credit does not show up in our system after a month pass your return to Korea.

3.2. Your internship or work experience does not have to take place in Korea. If your work experience was **in Germany**, submit the “letter of proof” to Prüfungsamt (Ms. Sonja Bauer/ sonja.bauer@uni-tuebingen.de)

- The work experience does NOT have to be Korea-related in any ways.
- Check ahead with Prüfungsamt (Ms. Sonja Bauer/ sonja.bauer@uni-tuebingen.de) to see if your particular work experience can be counted towards BQ credit. (Some paid work would qualify others would not)

- When you are submitting the letter to Prüfungsamt (Ms. Sonja Bauer/ sonja.bauer@uni-tuebingen.de), also include a separate sheet of document with the following table.

A	B	C	D	E	F
Your Name	Your Email/ Your Student ID	Name of Organization or Workplace	Total Hours of Work Completed	Duration of Work (from x to y / with z hrs/ a week)	How many ECTS (F=D/30)*
		1.			
		2.			
				

*30hours Work = 1 ECTS

- After reviewing your letter of proof and document, Ms. Sonja Bauer will process your request.

(Note that no more than 10 ECTS points may be awarded per internship/work experience.)

4. If you are still missing ECTS to meet your needed “Auslandspraxis und Projektarbeit” credit requirements, you can also take courses in other departments and count that towards your “Auslandspraxis und Projektarbeit” credit.

-In this case, you will have to request your course lecturer to issue you a Schein under the Modul BQ: Interkultruelle Kompetenz. Then, you would be responsible for collecting & submitting the Schein directly to the Prüfungsamt. (Never lose the Schein that was issued to you! We do not reissue the Schein. See, the attachment to the end of this document for a sample of a Schein for Modul BQ. You can show this Schein as a sample to your instructor.)

<TO RECEIVE THE REST OF “MODUL BQ: INTERKULTURELLE KOMPETENZ” CREDIT>

5. You can also take courses in other departments and count that towards your “Modul BQ: Interkultruelle Kompetenz (21-BQ-LA)” credit.

(However, this cannot be your minor subject)

-In this case, you will have to request your course lecturer to issue you a Schein under the Modul BQ: Interkultruelle Kompetenz.(see below, for sample BQ Schein. You can show your instructor the sample Schein.) Then, you would be responsible for collecting & submitting the Schein directly to the Prüfungsamt.
(Never lose the Schein that was issued to you! We do not reissue the Schein.)

6. The Department of Korean Studies offers two courses “Vorbereitungskurs Interkulturalität” and “Nachbereitungskurs Interkulturalität.” You can take both courses and each receive 3ECTS (unbenoted).

- Your course lecturer will be responsible for issuing you a Schein for these courses. (Once again, see below, for sample BQ Schein. You can show this sample to your instructor. However, these courses are not mandatory. You can always choose to make up for the needed “Modul BQ: Interkultruelle Kompetenz” credits by taking courses in other departments instead (as stated in point 5).

7. Your work experience in Germany (see, 3.2 of this document)