

# THE COLLECTION CODE

In the self-collection areas, you will find your reserved media under a collection code that guarantees the anonymity of your order.

The collection code is composed of:

- **The fourth to the second last digit of the card number** of your student/staff ID card or your user ID card
- **the 1st and 4th letter of your last name** (for last names with less than four letters: space)
- **the 1st letter of your first name**

The pickup code will also be displayed automatically in your user account!

