



Application form

for a place at the child care facility

Casa Junior

at Fichtenweg 7 (Waldhäuser-Ost)
72076 Tübingen

Casa **Junior** has 15 places for children between the ages of six months and three years.

Childcare places are available for children of employees of the University of Tübingen, for children of university members at the University of Tübingen on a scholarship (e.g. PhD or PostDoc) and for children of guest researchers. As proof, a certificate of the existing employment contract or - if there is no employment relationship - of the scholarship must be submitted (see the end of this application).

Children of students or of employees and members of the Medical Faculty and University Hospitals are not eligible to apply.

The child's parents must be resident in the city of Tübingen or an area administered by the city of Tübingen.

The Casa **Junior** daycare center is run by Casa KiTaNa gGmbH, which operates another daycare center for 40 children aged 0.5 - 6 years in Tübingen.

Places are allocated by the University's Family Office.

Note:

In addition to this application for admission, you must also submit an application for your desired childcare place to the **central childcare registration office (ZAK)** of the city of Tübingen:
www.tuebingen.de/kitas.

Please fill in, sign, and send this form as a **pdf-file** to the
University of Tübingen Family Office:

familienbuero@uni-tuebingen.de

Child:

Name of child: _____

Given name(s): _____

Date of birth: _____

Sex: f m other

Nationality: _____

Siblings: names: _____ born on: _____

Names: _____ born on: _____

Desired start date of childcare: _____

Applicant:

Name of applicant:

Given name(s): _____

Sex: f m other

Private address:
(Town, street, no.) _____

Phone: _____ Cellphone: _____

E-mail: _____

Type of current employment (employee, scholarship, etc.)

University institution: _____

Work address: _____

Phone: _____

Faculty: _____

Your next qualification goal is:

doctorate habilitation other (specify): _____

Your subject: _____

Stage of work towards qualification:

at the start about half-way almost complete

comments (if applicable):

Marital status:

married/ live with partner

single parent

Partner:

Name of partner:

Home address (Town, street): _____

Phone: _____

Email: _____

Current employment (type, volume, and employer):

Person with custody of child

Shared custody

mother

father

General info:

How many hours per day will your child be in daycare?

How was he/she cared for before?

How will putting your child into daycare improve your work situation? *(Please give concrete details, e.g. I will gain working time, save money, etc.)*

Other reasons why you need daycare for your child (if applicable):

Data protection notice: According with the legal regulations personal data will only be stored for the period of the application and will then be deleted after six months at the latest.

In order to process your application as quickly and efficiently as possible, we reserve the right to share the child's registration data (name and date of birth) with the city authority's central waiting list.

I hereby consent to this: Yes no

I hereby agree to submit a report on the time in which my child attends daycare, as required.

Place, date

Signature of applicant:

Confirmation

Mr/Ms _____ is

- an academic employee at the University of Tübingen.
- a non-academic employee of the University of Tübingen.

He/she has a permanent contract

contract limited until _____

full time

part time (hours per week): _____ .

He/she works for the following faculty:

Tübingen, _____

(Personnel office)