



Registration of Master thesis

Nanoscience master program

Name/Matriculation number: _____

Coordination:
Dr. Claudio Schrenk
apl. Prof. Dr. Hans Joachim Schöpe

Guide for Master thesis registration

This guide shows an overall sum of the regulation concerning the registration of the master thesis and the master seminar. Only a complete set of fulfilled requirements is accepted for registration. In cases of doubt, the examination board makes a final decision.

Section I:

Please send the forms „Focus modules“ and „Independent Studies“ to the examination office. So they can be listed in the Transcript. If all requirements are completed, go to **Dr. Schrenk** (building A, office 9A07) and let him confirm these requirements. Please bring the actual Transcript. Please note: a registration before the date of confirmation (see below) is not possible.

Requirements for master thesis		
Have the modules • „Basic Modules I-III“ (M1-M3), • "Focus Modules I-III" (M4-M6), • "Nano-Science IV" (M7), • "Independent Studies" (M8) successfully passed?	Yes / No Yes / No Yes / No Yes / No	Today I confirm starting the master thesis Signature Dr. Schrenk
Date of confirmation		

Section II: *Guide for supervisors*

Please fill the part „Master thesis“ (back page) and choose a second referee of the thesis. Earliest date of start is the date of confirmation (see Part I). Finishing date is exactly 6 months after the starting date. Furthermore, an internal presentation of the candidate must be confirmed in Part III (Master Seminar)

In justified exceptional cases, the processing time for the master's thesis may be extended once by a maximum of four weeks. This is done upon your justified request as the first reviewer to the Nano-Science Examination Board. Such an exception request must be approved by the Examination Board at least two months before the regular submission deadline. The Examination Board decides on further exceptions on a case-by-case basis.

Master thesis			
Start		Deadline	
Department			
Working group			
Titel			
Name 1st reviewer:		Name 2nd reviewer:	
Signature		Signature	

Notes for candidates:

Once you have completed the “Master's thesis” section, send a copy of the complete certificate (preferably by email) to **Dr. Schrenk**. Keep the original for your records. The master's thesis is submitted directly to the reviewers and does not go through the Examination Office. You submit three bound copies on the submission date. The reviewers confirm receipt of the respective examination copy of the master's thesis. The reviews are sent directly to the Examination Office by the reviewers together with the third copy.

Master thesis submission			
Receipt of two examination copies		Receipt of on examination copy	
Date	Signature 1st reviewer	Date	Signature 2nd reviewer

Individual and exceptional cases:

If you have received confirmation from the examination board that you may write an external master's thesis (outside the departments of biology, chemistry, and physics at the University of Tübingen), section „Master thesis“ must be completed by the two internal supervisors, who are also the reviewers of the thesis. In all individual and exceptional cases, please submit the confirmation from the examination board when registering your master's thesis.

Section III: Master seminar

The current version of the “Information on the Master's Seminar” applies. This can be viewed in the Master's download area on the Nano-Science program homepage (www.uni-tuebingen.de/nano-science).

Master seminar	
1st presentation	2nd presentation
Signature supervisor	signature moderator
Participations:	Rating
