



8.5.24

Assessment key

Department of Ethnology

University of Tübingen

Examiner:

Candidate:

Semester:

Date of submission:

Seminar name + semester:

Module number:

Title of the paper:

Formal requirements

F1: Cover page		
F2: Table of contents		
F3: Text layout		
F4: Anti-plagiarism declaration		
Points available	1	
1	0 errors	
0	< 1 error	

F5: Scope		
Points achievable	1	
1	Length adhered to	
0	Length not adhered to	



F6: Spelling and grammar		
Points achievable	1	
1	< 5 errors	
0	> 5 errors	

F7: Expression, language, style		
Points achievable	3	
3	The work is written in a precise, technically and politically correct, consistent, understandable and clear manner. Technical terms are used correctly where appropriate.	
2	Criteria are largely met.	
1	Criteria partially apply.	
0	Criteria hardly apply/do not apply.	

F8: Use of evidence and references		
Points achievable	2	
2	Supporting documents are almost always provided where required. No supporting documents are provided where not required. All information is correct. All supporting documents and references are contextualised.	
1	Evidence is provided almost always where it is required. No evidence is provided almost always where it is not required. All information is correct.	
0	Criteria hardly apply/do not apply.	

F9: Source references



Points available	1	
1	0-3 errors	
0	> 3 errors	

F10: Bibliography		
Points available	2	
2	0 > 2 errors	
1	3 > Error in citing the source	
0	> 5	

Interim results for formal requirements:

Total points achievable F1-F11	1
Points achieved	

Content:

E1: Formulation of the question
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Points achievable	2	
2	The research question is clearly and unambiguously formulated. It is rooted in social and cultural anthropology and free of (hidden) value judgements. The question is logically derived and comprehensively justified. The question meets the academic standards required for this type of work. The topic is convincingly placed in a larger context and related to other relevant issues.	
1	Criteria partially met.	
0	Criteria are hardly applicable/not applicable.	

E2: Introduction, justification and relevance of the topic

Points available	2	
2	The relevance of the topic is justified in a clear and comprehensible manner. The relevance of the topic is convincingly derived from scientific discourse or from current political, cultural, social or economic, environmental and/or everyday processes.	
1	Criteria are partially met.	
0	Criteria are hardly applicable/not applicable.	

E3: State of research

Points achievable	2	
2	A concise and accurate overview of the selected/reviewed literature is provided. The works most relevant to the research question are discussed. Literature is evaluated and filtered with regard to its	



	relevance to the topic. Less well-known works are also mentioned.	
1	Criteria are partially met.	
0	Criteria are hardly/not applicable.	

E4: Content structure		
Points achievable	3	
3	The material is presented and contextualised in a clear, concise, logical and comprehensible manner with regard to the argumentation.	
2	The criteria are largely met.	
1	The criteria are partially met.	
0	The criteria hardly apply/do not apply.	

E5: Theoretical and methodological approaches and handling of scientific concepts and theories		
Points achievable	4	
4	The work can clearly be classified as social and cultural anthropology. The concepts used are fully understood, introduced, differentiated and used correctly in a professional manner.	
2	The criteria are largely met.	
1	The criteria are partially met.	
0	The criteria hardly apply/do not apply.	

E6: Argument, analysis and line of reasoning	
Points achievable	3



3	The arguments are clearly formulated, understandable, visible and recognisable as the author's own thoughts. The line of reasoning is comprehensible. The arguments are substantiated in the context of anthropological discourse. The material is used to develop original ideas. A transfer of knowledge takes place. The train of thought is also clearly and comprehensibly presented, appearing coherent and plausible. A common thread is recognisable in terms of argumentation, concept and cognition.	
2	The criteria are largely met.	
1	The criteria are partially met.	
0	The criteria hardly apply/do not apply.	

E7: Conclusion		
Achievable points	2	
2	The most important results are summarised correctly in technical terms. The summary/analysis is based on the research question addressed. The summary is systematic and clear. It follows from the analysis.	
1	Not all criteria are met.	
0	Few/none of the criteria are met.	

E8: Reflection and positionality	
Points achievable	2



2	The topic and the student's own examination of it are critically reflected upon and examined from different angles. The student's own position has been presented and classified.	
1	Not all criteria are met.	
0	Few/none of the criteria are met.	

E9: Additional quality characteristics: Additional skills, materials, performance, creativity	
Points achieved	max 3

Interim assessment Content:

Total points achievable E1-E9	2
Extra points	<3
Points achieved	max 23

Overall score:

Total points available	31
Points achieved	

Grade:

Further comments:



Date and signature of examiner:

Grading scale

Points	Grade
From 31	1
29	1.3
27	1
25-26	2
23-24	2
21-22	2
19-20	3
17-18	3
16	3.7
15	4
<15	Failed



Assessment criteria
Department of Ethnology
University of Tübingen

Minimum requirements:

- Correct cover page
- Table of contents
- Anti-plagiarism declaration
- Correct references (the examination office will be informed in cases of plagiarism)

Formal requirements:

(Grading scale F1- F11)

F1- F6: Formal presentation: cover page, table of contents, text layout, anti-plagiarism declaration, spelling and grammar

Formal requirements and criteria must be adhered to.

The term paper should include a cover page. In addition to the title of the term paper, the title of the seminar, the lecturer and the semester, please also include your name, matriculation number, subject combination, semester address and email address on the cover page. The paper should contain a table of contents, an introduction, a main section and a conclusion with numbered chapters, chapter headings and page numbers. The last page must contain an anti-plagiarism declaration. A form from the Faculty of Philosophy can be found under the Quick Links on the homepage. Term papers for basic seminars (ANTGr) should be 2000-3000 words in length. Term papers for advanced seminars (, ANTVer, from the 3rd semester onwards) should be 3000-4000 words in length. Formatting: 1.5 line spacing; leave a 4 cm margin on the right. Font: Times New Roman 12 point or Arial 11 point (or similar fonts with or without serifs). Submit your paper stapled or in a folder and/or as a PDF document by email.

Help is available in the guidelines for writing an academic term paper (download area for ethnology).

F7: Expression, language and style



The paper should be written in a precise, technically and politically correct, consistent, understandable and clear style. Technical terms should be used correctly in the appropriate context. The concepts and applications should be expressed clearly.

F8- F10: Use of documents, references, source citations and bibliography

Cite correctly and consistently using the same system. In ethnology, the American citation style is usually used, i.e. directly in the text or after a direct quotation. Additions or further information that are not essential for understanding the text but should nevertheless be included should be placed in footnotes. All direct quotations, as well as summaries and paraphrases, must be referenced with the correct source(s). Bibliographical references should be provided at the end of the text in accordance with the template (see tutorial folder in the handouts), uniformly indicating the full name, title, place of publication, year of publication and publisher (only required for books, not for journals). The title of the book or, in the case of a journal, the title of the journal or, in the case of anthologies, the title of the anthology may be highlighted in italics.

Help is available in the guidelines for writing an academic paper (download area for ethnology).

F11: Structure and layout of the paper

Introductions, sources, materials and concepts are placed in a logical order. The structure of the paper is clear. The connections between the chapters are clearly presented in the transitions. Quotations are integrated into the text in a meaningful way.

Content:

(Grading scale E1-E10)

E1- E3: Formulation of the research question, justification and relevance of the topic, state of research

The research question is clearly and unambiguously formulated. It is rooted in social and cultural anthropology and free of (hidden) value judgements. The question is logically derived and justified in a comprehensible manner. The question meets the academic standards of the paper. The topic is convincingly placed in a larger context and related to other topics. The academic relevance is convincingly assessed.

A concise and accurate overview of the state of research is provided. The works most relevant to the research question are discussed. Literature is evaluated and filtered with regard to its relevance to the topic. Less well-known works are also mentioned.



E4- E6: Content structure, use of theoretical and methodological approaches and handling of scientific concepts and theories, argumentation, analysis and line of reasoning

The material (usually empirical or literature/media products) is presented and contextualised in a clear, concise, coherent and comprehensible manner with regard to the argumentation. In a paper based on empirical research, this material is presented in an appropriate manner with regard to its specific nature.

The work is clearly assignable to social and cultural anthropology. The concepts used are comprehensively covered, introduced, differentiated and used correctly in a technical sense.

The arguments are clearly formulated, understandable, build on each other and are appropriate to the question. The arguments are justified in the context of anthropological discourse. The material is used to develop original ideas. A transfer of knowledge takes place (i.e. concepts/theorems and arguments are applied to new material and presented critically (i.e. weighing up different sides)). The train of thought is also clearly and comprehensibly presented and appears coherent and plausible. A common thread is recognisable in terms of argumentation, concept and cognition.

E7: Originality

The work attempts to open up new perspectives for research and/or insights. The work takes up the current state of research and makes suggestions for further development. Additional suggestions are made on how current gaps in research can be closed.

E8- E9: Conclusion, reflection and positionality

The most important results are summarised in a technically correct manner. The summary/analysis is directly based on the research question addressed. The conclusion has been developed from the preceding analysis. The summary is systematic and clear.

E10: Genius bonus: additional skills, materials, achievements, creativity

Special achievements have been made.