



ZMBP Transformation User Agreement

Name (Lab Representative): _____
Address: _____ Telephone: _____
email: _____@_____

Private Investigator/Group leader (Lab Head): _____
Address: _____ Telephone: _____
email: _____@_____

Research Project: _____

Facility Name: _____

The ZMBP shared resource lab FACS & Transformation is sub-division of the ZMBP Central Facilities. **For simplicity, publications and talks should refer to the collaborative-services as ZMBP Central Facilities.**

User-Agreement(s): The PI agrees that use of a Transformation service is a collaboration between the ZMBP Transformation SRL and the PI. **Critical data *must include* the Technician's name and Affiliation(s) on any publication using that data. Critical data is data that cannot be removed from a publication, as the work relies on the data and/or method generated and was necessary for the success of the experiment/s.** Work present in a publication *but not critical to the manuscript*, should be represented by mentioning the name of the Operator and the name "ZMBP Central Facilities" in the Acknowledgement section. We would appreciate you mentioning us in public talks and progress reports. Data is kept confidential between the Transformation SRL and the PI Laboratory.

Tissue-culture Transformation requires the plasmid and organism donor to be documented. Please fill out and bring form **Tissue-culture vector documentation**. If you are not from the ZMBP, please see Additional Stipulations and Regulations.

Protoplast transfections require that the project is documented only; fill out the **Protoplast Transfection Tracking Sheet**.

Fees: Fees are to recuperate costs for maintaining and operating the Transformation Department. You may also borrow material for protoplasts transfections and return it via cost-recovery billing.

Tissue-culture transformation:	2040,00 € per Construct.
Cell-culture protoplasts (10 mL):	73,50 € per 10 mL
14mL RoundBottom PP tube & reagents:	3,00 € per transfection
96-well transfection material & reagents:	14,00 € per plate



Additional Stipulations and Regulations:

1. In case any material or data is the property (intellectual or otherwise) of a third party, the Guest Scientist will obtain permission from those parties to use those parts. ZMBP makes no representations that the material is free from any third-party claims or that its use will not infringe any patent or other proprietary right.
2. The Guest Scientist agrees to hold harmless ZMBP and its employees from any and all liabilities or claims brought by third parties resulting from the use of material or data by the Guest Scientist.
3. This agreement is restricted for Research-Purposes-Only; any product or process for commercial purposes must acquire a separate agreement.
4. The Guest Scientist promises to guarantee the health and safety of the ZMBP SRL and personnel by observing both chemical and biological safety regulations. The ZMBP Transformation SRL is strictly S1 Laboratory and the Guest Scientist promises to stay within this biological safety level. Violation is the responsibility of the Guest Scientist and the Guest Scientist assumes all damage and associated consequences.
Regulatory information is provided in the SRL Facility's "Betriebsanweisungen" and nationally as stipulated by German law. The forms rpt-ref58-formblaufz-1-2 (Angaben zur weiteren gentechnischen Arbeit der Sicherheitsstufe 1) and rpt-ref58-formblaufz-1-3 (Zusammensetzung der gentechnisch veränderten Organismen (GVO)) must be filled out if the guest scientist is coming from another institution other than the ZMBP.
5. The Guest Scientist agrees to cover the cost of repairs for intentional or unintentional damage to a machine.
6. The interpretation and validity of this agreement and the rights of the parties shall be governed by German Law.
7. The Guest Scientist and PI are advised to include any third party funding in their acknowledgements; e.g. "*Funded by the Deutsche Forschungsgemeinschaft (DFG, German Research Foundation) – [Projektnummer(n)]*". If there are more than one Project Numbers, they are to be separated by semicolons.

By signing this, you agree to uphold your agreement(s) with the ZMBP Transformation SRL. This document is printed in duplicate and countersigned by both parties.

Signatures (date/signature)

FGL/PI/Group Leader:

Printed name: _____

(date/signature)

ZMBP Transformation SRL

Printed name: _____

(date/signature)