

Printer Minolta bizhub C360

Set the Username and Password for Printing

This manual shows how to set the username and password. You only had to set the configuration once on every computer.

The pictures show Windows XP. Windows 7 is similar.

1. Open Printer and Faxes

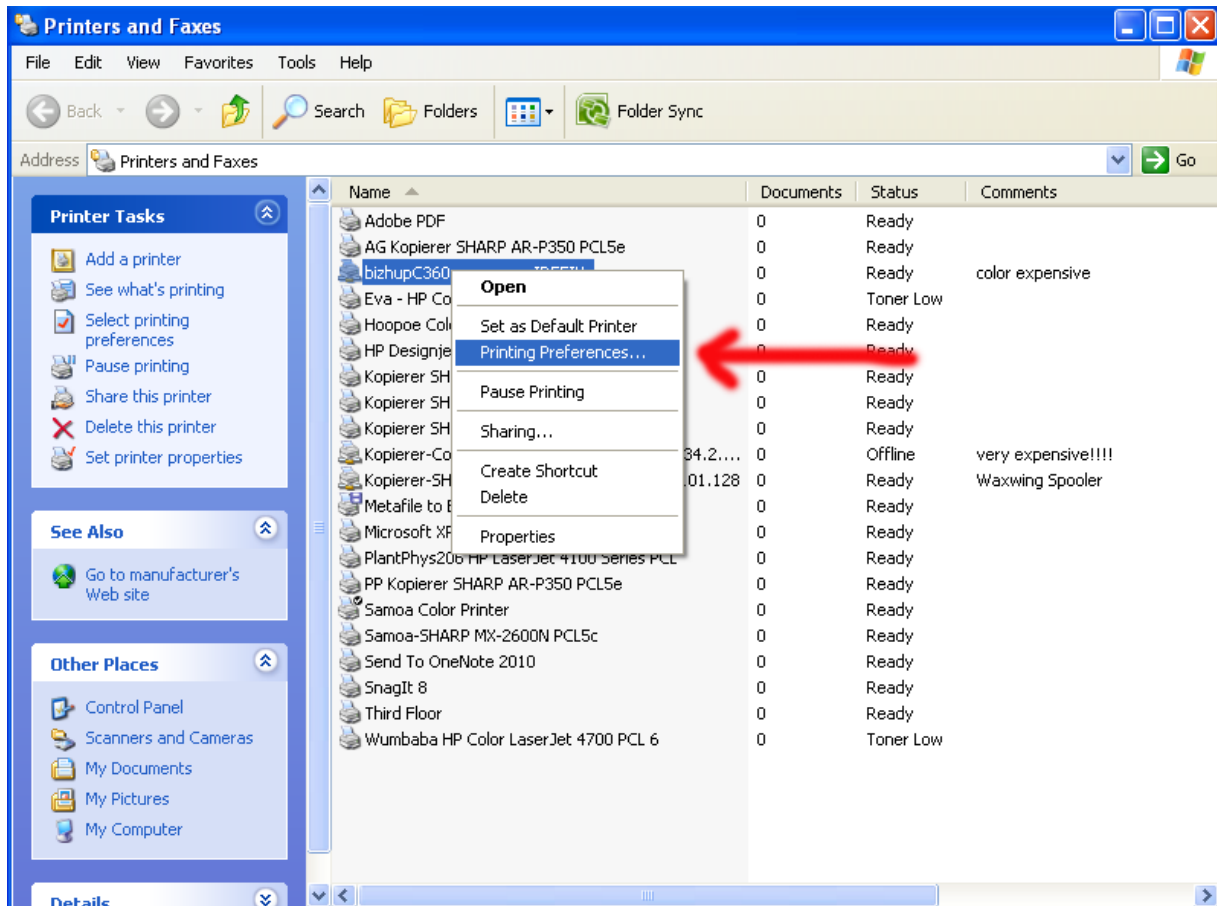
Start

Printer and Faxes



Right click with the mouse on the printer **"bizhupC360_samoa"**

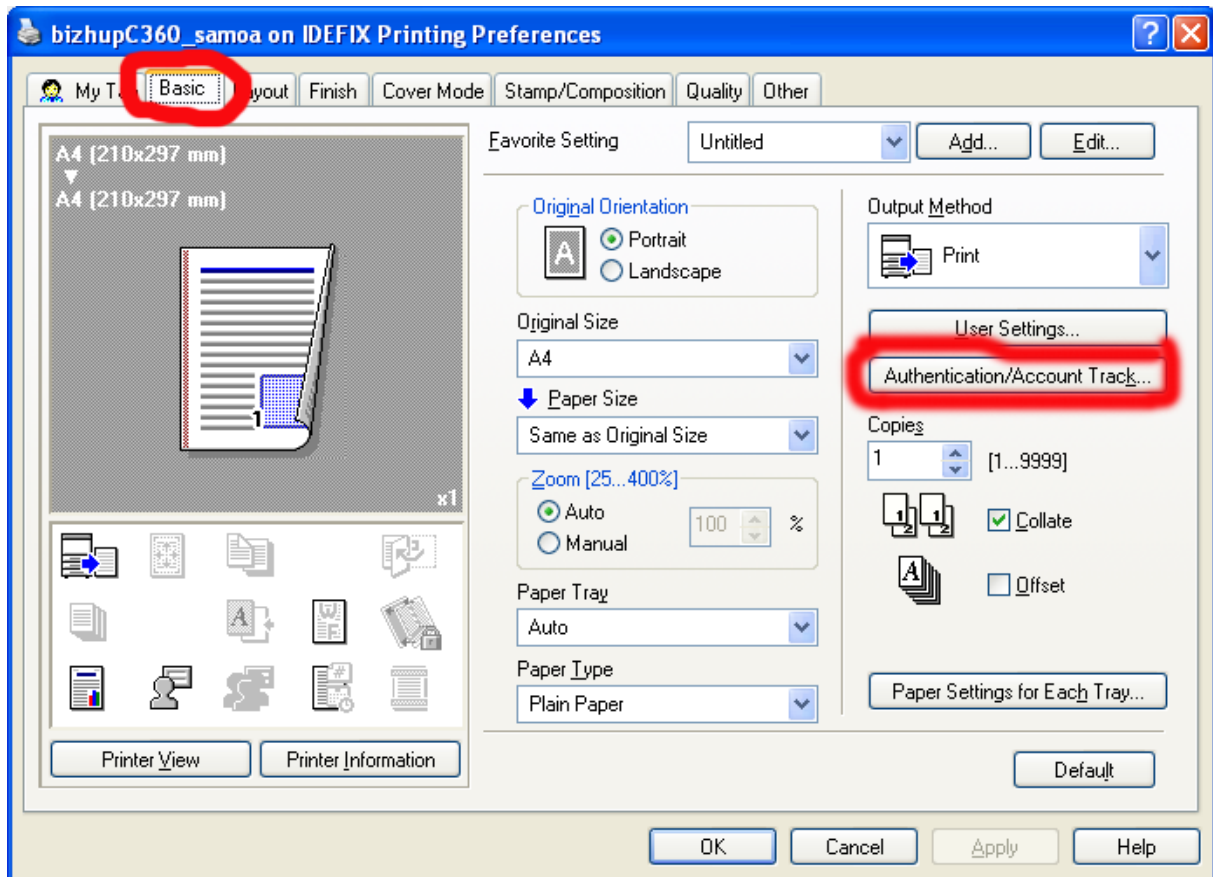
Printing Preferences...



3. Authentication

Open the ribbon “**Basic**”

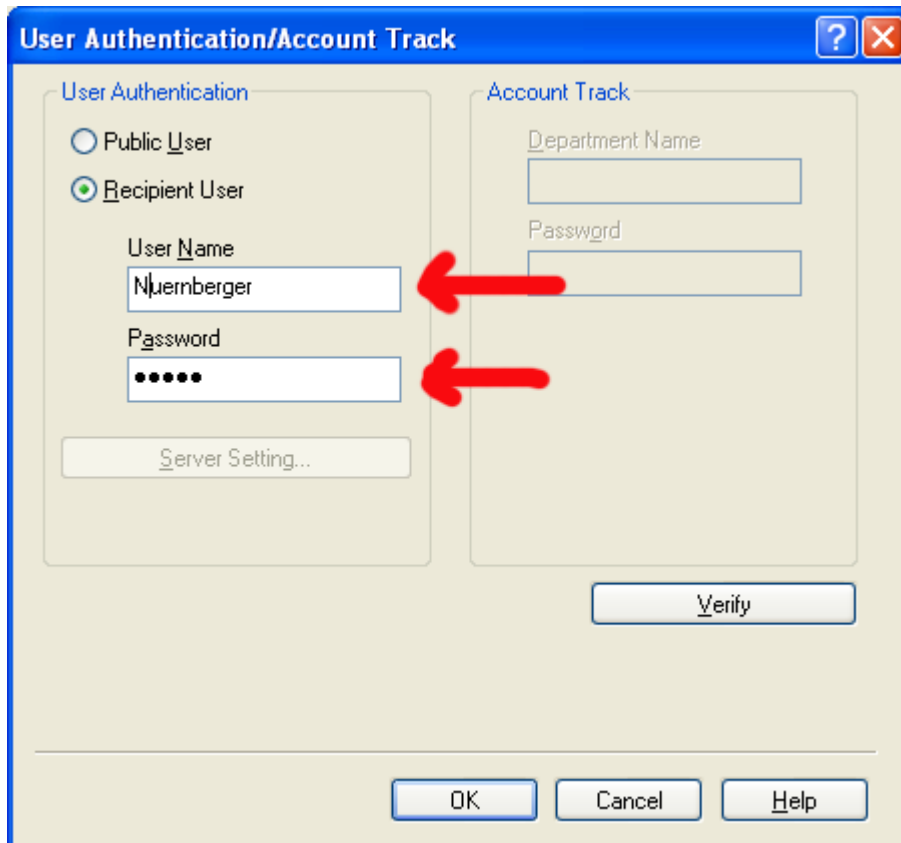
Button” **Authentication/Account Track**”



4. Username and Password

Click “Recipient User”

Fill in **Username** and **Password**



The image shows a Windows-style dialog box titled "User Authentication/Account Track". It has a blue title bar with a question mark icon and a close button. The dialog is divided into two main sections: "User Authentication" on the left and "Account Track" on the right. In the "User Authentication" section, there are two radio buttons: "Public User" (unselected) and "Recipient User" (selected). Below these are two text input fields: "User Name" containing the text "Nuernberger" and "Password" containing seven dots. Two red arrows point to these fields from the right. Below the password field is a button labeled "Server Setting...". In the "Account Track" section, there are two text input fields: "Department Name" and "Password", both of which are empty. At the bottom of the dialog, there is a "Verify" button. At the very bottom, there are three buttons: "OK", "Cancel", and "Help".

User Authentication/Account Track

User Authentication

☐ Public User

☒ Recipient User

User Name: Nuernberger

Password: •••••

Server Setting...

Account Track

Department Name:

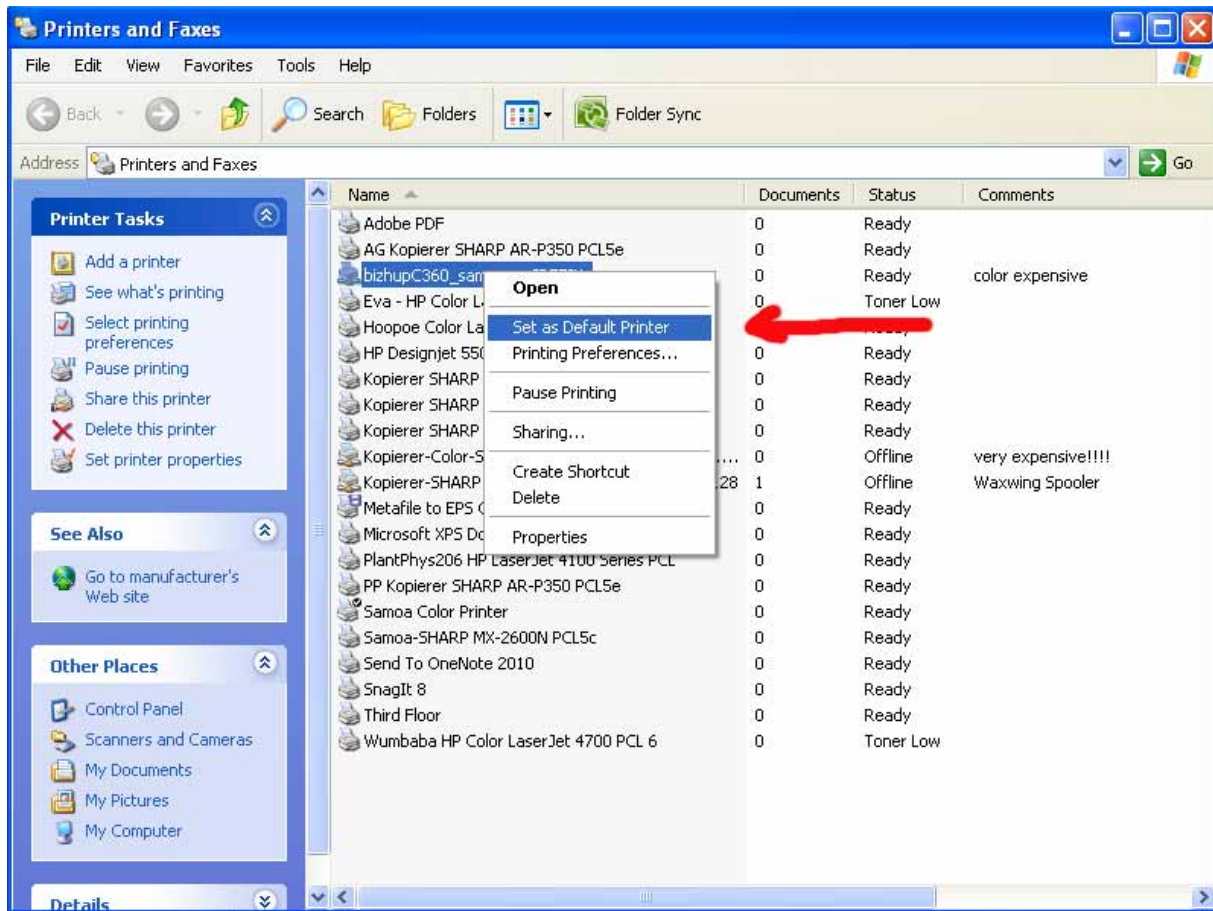
Password:

Verify

OK Cancel Help

5. Set as default printer

If you wish, you can set this printer as “Default printer”



Questions:

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