



Information sheet on Master thesis registration

This guide provides an overview of the regulations about the registration of a Master thesis. Incomplete registrations will be rejected. In any case of doubt, the Examination Board will make a final decision. Please also provide this information sheet to those who are to carry out to be the first and second reviewer of your Master thesis.

Section I: *to be done by the candidate*

Please submit your 'Focus Modules' certificate and 'Independent Studies' certificate to the Examinations Office. Please check that your transcript entries are correct. Having any incorrect entries, please start a correction process at the Examinations Office immediately. The admission requirements for the Master thesis will be confirmed directly by **Dr Schrenk** (Building A, Room 9A07) on the 'Master Thesis Registration' form. To do so, submit a current, complete and accurate transcript. The transcript may also be sent to Dr Schrenk in digital form prior to registration. Fully completed 'Focus Modules' and 'Independent Studies' certificates are also accepted as proof. Please note: You cannot register for your Master thesis until it has been confirmed that you fulfill the entry requirements (see confirmation date). Retrospective registration prior to this date is not possible.

Section II and III: *Notes for Master thesis' supervisor*

Please fill the 'Master Thesis Registration' section and appoint a suitable second supervisor for your thesis. The earliest possible start date for the Master thesis is the confirmation date listed in section I. The deadline for submitting the Master thesis is exactly six months after the start date. In addition, as part of module M9 'Master Seminar', the candidate must give a presentation in the working group. Please confirm this presentation in the 'Master Seminar' section.

In exceptional cases, the deadline for submitting the Master thesis may be extended once by a maximum of four weeks. This is subject to your justified application, as the first examiner, to the Nano-Science Examination Board. The Examination Board will decide on any further exceptions on a case-by-case basis.

From now on, in the Nano-Science program, the Master thesis must be submitted in digital form as a PDF file. If you would nevertheless prefer a printed copy, please tick the relevant box in 'Name of first examiner'. The candidate is responsible for producing the printed copy. Please send your grading report directly to the Nano-Science Examination Office.

Notes for the second examiner:

You have been asked to act as a second examiner for a Master thesis in the Nano-Science program. If you wish to undertake this assessment, please confirm by signing in the field provided, 'Name of second examiner'. In the Nano-Science program, examination copies are submitted digitally as PDF files. If you would nevertheless like a bound thesis copy, please also tick the box provided for this purpose. The candidate is responsible for producing the printed copy. The candidate will hand over the copy (digital or bound) to you in person on the submission day. Please send your grading report directly to the Nano-Science Examination Office.

Notes for the candidate:

Once you have completely filled section II, please send a copy of the sheet (preferably by email) to Dr Schrenk. You should keep the original. Your Master thesis must be submitted digitally at the deadline. To do this, please create a PDF file of your entire Master thesis and upload it via the following link:

<https://uni-tuebingen.de/de/297414>

To upload the document, you will need a **Microsoft 365 account** for students at the University of Tübingen. You can set this up via the ZDV website. Further information is available on the ZDV website at: <https://uni-tuebingen.de/de/221199>. The uploaded file must have a filename that follows this format:

Yeat_Month_MSc_SURNAME_PRENAME_title-short_WORKING-GROUP.pdf

Example:

2026_02_MSc_DOE_JOHN_simulation-gold-np_OETTEL.pdf

Other file names are not permitted.

In addition to your Master thesis, please submit a declaration confirming the originality of your work, as well as a declaration detailing the nature and extent of any AI-assisted tools used. The use of AI must be discussed with your supervisor before you begin your Master thesis. You must hand in the printed and hand-signed declaration directly to your supervisor on the submission day. You should also hand over the copies for the examiners directly to them on the submission day, preferably as a PDF file. The examiners may also insist on receiving a printed copy. You are responsible for producing this. The content of the bound copy must match the electronically submitted version in full. The examiners will confirm receipt of the review copy of the Master thesis.

Individual cases:

If you have received confirmation from the Examination Board regarding the completion of an external Master thesis (outside the Departments of Biology, Chemistry and Physics at the University of Tübingen), section II must be completed by the two internal supervisors, who are also the thesis examiners. Please submit the confirmation from the Examination Board when registering your Master thesis in all individual and exceptional cases.

Section IV: Master seminar

The current version of the "Guidelines for the Master Seminar" is valid; this can be viewed in the Master's download section on the Nano-Science website (www.uni-tuebingen.de/nano-science).



Registration of Master thesis

Koordination:
Dr. Claudio Schrenk
apl. Prof. Dr. Hans Joachim Schöpe

Name: _____ Matr.-Nr.: _____

Section I: Entry requirements for the Master thesis

Have all the modules • „Basic Modules I-III“ (M1-M3), • "Focus Modules I-III" (M4-M6), • "Nano-Science IV" (M7), • "Independent Studies" (M8) passed successfully?	Yes / No Yes / No Yes / No Yes / No	I hereby confirm that the candidate is authorised to commence the Master thesis. Signature Dr. Schrenk
Date of confirmation:		

Section II: Registration of Master thesis

Start		End	
Department			
Working group (Stamp)			
Title			
Name 1 st examiner: Signature ☐ I would like to request a hardback copy		Name 2 nd examiner: Signature ☐ I would like to request a hardback copy	

Section III: Submission of Master thesis

Receipt of a copy Date Signature 1 st examiner	Receipt of a copy Date Signature 2 nd examiner
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Section IV: Master seminar

First presentation (in the working group) Date Signature 1 st examiner	Second presentation (Seminar) Date Signature lecturer
Number of times attended as a listener: _____	Grade (Seal)

Erklärung

Die nachfolgende Erklärung gilt gemäß Beschluss des Prüfungsausschusses Nano-Science der Universität Tübingen vom 08.06.2026 für alle Bachelor- und Masterarbeiten.

Hiermit erkläre ich:

- Ich habe die vorgelegte Arbeit selbständig verfasst und keine anderen als die angegebenen Quellen und Hilfsmittel benutzt.
- Ich habe die Richtlinien zur Sicherung guter wissenschaftlicher Praxis und zum Umgang mit wissenschaftlichem Fehlverhalten an der Universität Tübingen beachtet.
- Der Einsatz von Künstlicher Intelligenz (KI) beziehungsweise KI-gestützten Werkzeugen erfolgte ausschließlich nach vorheriger Absprache mit dem/der Erstgutachter/in und nur im genehmigten Umfang. Eine etwaige Nutzung wurde dokumentiert und kenntlich gemacht. Sämtliche mithilfe von KI erzeugten Inhalte wurden von mir eigenständig geprüft und verantwortet. Die wesentlichen wissenschaftlichen Leistungen der Arbeit wurden eigenständig von mir erbracht. Mir ist bewusst, dass Art und Umfang einer genehmigten KI-Nutzung in die Bewertung der Arbeit einfließen können.
- Die Arbeit war weder vollständig noch in wesentlichen Teilen Gegenstand eines anderen Prüfungsverfahrens.
- Falls neben einem elektronischen Exemplar zusätzlich gedruckte und gebundene Exemplare eingereicht wurden, versichere ich, dass diese inhaltlich vollständig mit der elektronisch eingereichten Version übereinstimmen.

Mir ist bekannt, dass Verstöße gegen diese Erklärung prüfungsrechtliche Konsequenzen nach sich ziehen können.

Name:

Ort, Datum:

Unterschrift:

Bestätigung zur KI-Nutzung *(auszufüllen durch Erstgutachter/in)*

Die dokumentierte Nutzung von KI-gestützten Werkzeugen wurde mit dem/der Erstgutachter/in besprochen und genehmigt.

Erstgutachter:

Ort, Datum:

Unterschrift:



Information Sheet for the Written Master's Thesis

This guide provides an overview of the formal components that must be observed for the written Master's thesis. The Master's thesis must be submitted in full and in accordance with the requirements.

Structure of the Master Thesis

The written Master's thesis must include the following components:

- **Title page**
with the title of the thesis, the designation "Master thesis," and the name of the student
- **Second page with information about the thesis**
degree program, University of Tübingen, institute, research group, examiner, and period of work
- **Abstract**
- **Table of contents**
- **Main text**
- **Table on the use of AI**
- **Table of third-party contributions**
- **References**

Depending on the content and scope of the thesis, the following components may also be included:

- List of abbreviations
- List of figures
- List of tables
- Appendix
- Acknowledgements

Template

An example template for Master theses is shown below. It is intended as guidance for the formal design of the thesis.

Mathematisch-Naturwissenschaftliche Fakultät
Eberhard Karls Universität Tübingen

Title

Master Thesis

Your Name

This Master thesis was completed as part of the Master's programme in Nano-Science at the University of Tübingen at [Institute] in the [Research Group] under the supervision of Prof. Dr [Name] (first supervisor) and Prof. Dr [Name] (second supervisor) between [DD.MM.YYYY] and [DD.MM.YYYY].

Abstract

For master theses written in English, an additional German summary must be included alongside the English abstract.

Zusammenfassung

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1 Main Part

Documentation of the AI Tools Used

Table 1: Example for documenting the AI-supported tools used, provided that their use was discussed in advance with the supervisor.

AI tool	Version	Purpose of use	Extent
ChatGPT	GPT-5.5	Support in creating and debugging Python scripts for data analysis	occasional
Perplexity	Pro Search	Research support and literature overview	occasional
DeepL Write	Version 2026	language corrections and stylistic improvements	occasional

Table 2: Example of documentation if NO AI-supported tools were used.

AI tool	Version	Purpose of use	Extent
No AI-supported tools were used.			

Contributions by Third Parties to the Present Thesis

Table 3: Example for documenting contributions by third parties to the present thesis.

Contributing person	Type of contribution
Name of person	Provision of measurement scripts and support with data analysis
Name of person	Production or provision of sample material
Name of person	Technical support during measurements and equipment operation

Bibliography