

Rules for the Family Room Maria-von-Linden-Str.1

Maria-von-Linden-Str. 1

1. Purpose of the Family Room

The family room serves as a protected retreat and workspace for staff and students with childcare responsibilities. It allows for short-term care of children on campus and provides space for family-related needs (e.g., breastfeeding, resting, working with a child).

It can also be used for childcare during events. **Permanent use or commercial childcare is not permitted.**

2. Eligible Users

The family room may be used by:

- Staff of the University of Tübingen
- Students of the University of Tübingen
- Guests with explicit permission (e.g., visiting lecturers),
- each with their children.

Use without a child (e.g., meetings, private gatherings, storage of personal items) is not permitted.

3. Access and Reservations

- The family room can be reserved via a digital booking system.
- Reservations take priority over spontaneous use.
- If the room is not used, the reservation expires **15 minutes after the start time**.

4. Facilities and Usage Guidelines

The family room is equipped with child-friendly furniture and materials (e.g., changing mat, seating, toy box, workspace if available).

Please note:

- Treat all equipment with care.
- Electronic devices may only be used by adults.
- Food and waste brought in must be taken home or disposed of properly.
- Items belonging to the family room must not be removed.
- Foreign toys or large childcare items may only be used with prior approval.

5. Supervision

- Children must be supervised at all times by their parents or accompanying adults.
- Children must never be left unattended in the room or building

6. Cleanliness and Order

- Shoes must be removed when entering.
- The family room must be left clean and tidy.
- Toys must be returned to the designated boxes.
- Changing mats and surfaces must be cleaned after use; waste must be disposed of.
- **Diapers and leftover food must be disposed outside of the room**
- Larger spills or damage must be reported immediately to **familyroom.mvl1@ai.uni-tuebingen.de**

7. Hygiene

- The family room must not be used if children show signs of illness (e.g., fever, contagious infections).
- Disinfectant is provided; surfaces must be cleaned after use.

8. Safety

- Windows and doors must be closed when leaving.
- Electrical devices (e.g., heat lamps) must be switched off.
- Hazardous items (hot drinks, sharp or small objects) must not be left accessible.
- Emergency numbers and important contacts are posted in the room.

9. Liability

- The institution assumes no liability for lost or damaged personal items.
- Users are responsible for any damage to the room's equipment according to legal regulations.
- Use is at your own risk.

10. Opening Hours

- The room may be used during the general building opening hours.
- Exceptions (cleaning, events, semester breaks) will be announced in advance.

11. House Rules and Violations

- House rules are enforced by the building representative
- Violation of these rules may result in temporary or permanent revocation of usage rights.

12. Entry into Force

These rules come into effect on **13.04.2026**.