Dekanat MNF/Dean's Office, phd-office@mnf.uni-tuebingen.de
Auf der Morgenstelle 8, 72076 Tübingen

Application for inclusion in the list of persons with the right of supervising PhD-projects at the Faculty of Science *(without professorship/habilitation)*

☐ **new application** ☐ **follow-up application**

Last name: _____

First name: _____

E-Mail: _____

Academic rank: _____

Institute: _____

Address: _____

Department affiliation: _____

Title of position: _____

Employment contract until: _____

☐ full-time employed in this position (at least 50%)

Authorization for doctoral supervision based on

A. Independently raised third-party funds <u>under my own name</u> *(for financing PhD positions)*

☐ Heisenberg scholarship
☐ Elite-Program of the Baden-Württemberg Foundation
☐ Scholarship holder of VW-Foundation or Bosch-Foundation
☐ Emmy-Noether Junior Research Group Leader
☐ Leibniz Junior Research Group Leader
☐ PI of an ERC-Grant
☐ PI of a joint project (GRK, CRC, …) including financing commitment for PhD positions
☐ PI as part of a DFG-application
☐ PI as part of a BMBF-application
☐ MPI Director
☐ MPI Junior Group Leader
☐ ELLIS PI
☐ Group Leader Friedrich Miescher Laboratory

☐ Others: _____

In addition to A: Co-supervision and assessment

☐ As a recipient of Category A funding, I apply for the right to co-supervise and assess additional doctoral theses (see Notes 3.1 and 9).

B. Funding provided through institutional projects or programs

(For funding of the doctoral candidates listed below; only if A does not apply)

☐ Co-PI of a third-party funding application

☐ Junior Research Group Leader, university internal (e.g., excellence cluster, CRC, …)

☐ Junior Research Group Leader, external, other external (local) institution

☐ Others: _____

Supervision of the following doctoral candidates (first supervision and/or co-supervision):

Please list here the doctoral candidates you are supervising or will supervise.

	Name	**PhD subject**	**Funding**	**Receipt no./ reference etc.**	**Financing period**
1.					
….					

_____ _____

Place, Date Signature Applicant

Confirmation by head of corresponding institute/department speaker:

Name: _____

I hereby confirm that the applicant is an independent group leader in my institute/ department and that he or she has reached an academic level that allows supervising and evaluating PhD-projects independently and reliably.

_____ _____

Place, Date Signature Head of Institute/Department Speaker

Required Attachments:

- Copies of funding approvals, scholarship offers, allocation letters, supervision commitments, or financing confirmations
- Curriculum Vitae (CV) *(only for first-time applicants)*
- Publication list *(only for first-time applicants)*
- **For co-supervision**: A brief justification letter from the primary supervisor
- Proof of participation in a training course on doctoral supervision (e.g., DFG Graduate Academy, university-wide workshops); such proof may be submitted within one year after the application (only for first-time applicants)

Please note: Only complete applications with all required documents can be processed.

Remarks:

1. The funding approval must reveal clearly to which person the financing is allocated (name of applicant or possibly other assignment/internal distribution (see B)).
2. Please write “NN” if the names of the PhD candidates are not yet known
3. Supervision and writing evaluations/expert reports are only permitted for PhD-candidates of your own research group.

3.1 If funding is provided through Category A funds, co-supervision and assessment rights for additional doctoral candidates may be granted upon application. The right to co-assess a thesis is conditional upon prior co-supervision of the candidate.

3.2 Co-supervision is not permitted for applicants receiving Category B funding, unless explicitly stated otherwise in the third-party funding application (see MOMBRANE).

4. It is possible to divide doctoral positions; but taken together, the listed financing must cover at least one full doctoral position.
5. Each PhD-candidate must occupy at least 50% of a full doctoral position.
6. In case of follow-up applications, only funding approvals as well as a short notice from the institute management needs to be submitted (cv and publication list are not necessary). Please also submit a short report on the progress of your already permitted PhD-projects.
7. The supervision of additional PhD-candidates with funding by doctoral scholarships (CSC, Landesgraduiertenförderung, state scholarships such as Studienstiftung etc.) is only permitted for applicants/persons already having the permission to supervise PhD-candidates based on a previous application.
8. Participation in oral exams as examiner is generally possible (for all PhD-candidates, not only the own ones). Please note that only one person without habilitation/professorship per examination committee is allowed.
9. In all cases listed on page 1 under A, the permission to supervise PhD-candidates can be given directly by the chairman of the Postgraduate Executive Board, which is the Dean (information to the Postgraduate Executive Board in next meeting). All other cases will be discussed and decided by the Postgraduate Executive Board, and evaluated based on funding commitments as part of internal funding (e.g., excellence cluster, SFB, GRK, joint projects, …) or third-party funding applications as Co-PI as well as applications from junior research group leaders of external (local) research institutions (e.g., MPI) as well as applications for co-supervision.
10. In case of a supervisor leaving Tübingen:
    a. Continuation of supervision of PhD-projects is possible until the end of promotion (transition period max. 2 years)
    b. The right to serve as an examiner in oral exams (disputation) is given only for your own PhD- candidates during the transition period. You are considered as an internal examiner during that time.
    c. Please inform the PhD office of your plans to leave the University of Tübingen.