EBERHARD KARLS
UNIVERSITÄT
TÜBINGEN

Faculty of Economics and Social Sciences

Equal Opportunity Committee

Information on Funding from the Equal Opportunity Committee

Applications for funding from the Equality Commission

The Faculty Equality Opportunity Committee has its own funds for promoting equality and diversity. This includes both the promotion of individuals with a connection to equality or diversity and research-related activities that deal with these aspects.
The Faculty Equality Opportunity Committee, which includes representatives from both departments and all institutes, decides on the applications. When applying, it is necessary to contact the representative of the institute or department on the Equality Opportunity Committee. The contact persons can be found on the homepage: https://uni-tuebingen.de/de/168606.

Purpose and target group

The funding is intended to promote equality and diversity at the Faculty of Economics and Social Sciences. Students, doctoral candidates, and faculty members (mid-level) are eligible to apply.

Criteria for application approval

Subject-related criteria:

1. The applicant must have a connection to equality and/or diversity (e.g., female gender, caregiving responsibilities, migration history, disability, LBTQIA connection, first-generation academic, etc.).
2. Activities that deal with the above-mentioned or related aspects can be funded without the applicant having to meet these criteria themselves.
3. The relevant connection must be clear from the application.
4. The activity eligible for funding must be of practical use to the applicant in terms of research and/or teaching or serve the purpose of further training.

Formal criteria:

1. Please use the form “Application for funding from the Equal Opportunities Committee of the Faculty of Economics and Social Sciences” and submit the completed application.
2. Adherence to deadlines: Please submit your application **at least 2 weeks prior** to the start of the activity to be funded.
3. A maximum of one application per year per applicant.

Application process

Applications must be sent by email to gleichstellung@wiso.uni-tuebingen.de. **Only applications submitted in electronic form can be processed.**

Please also send the original documents by inhouse mail to the Faculty's Equal Opportunity Officer: Dipl.-Päd. Anja Nold, Institute of Education Sciences, Münzgasse 26, 72070 Tübingen.

The application form can be found here: Application for funding from equality funds.
The Equal Opportunity Committee reserves the right to take the applicant's financial needs (own income and available institute/chair funds) into account in its approval decision.

Obligation to report

After completion of the funded activity, a written report **(max. half a page)** must be submitted.

Funding opportunities

Here you will find the maximum funding amounts awarded by the Equal Opportunity Committee:

Funding format	Max. amount in €
Conference participation (with active contribution, domestic)	300
Conference participation (with active contribution, international)	400
Conference participation without active contribution (students only)	300
Research project (Auxiliary staff/material costs)	400
Structural measures (e.g., childcare)	300
Funds for nursing/caregiving duties	600
Other equality/diversity measures	300

Payments

If you have been granted funds by the Equal Opportunity Committee, please note the following when reporting expenses. Please submit the required documents **no later than three months** after the funded activity has taken place; otherwise, reimbursement of expenses cannot be processed. The application for reimbursement must be submitted to the Dean's Office, Faculty of Economics and Social Sciences.

1. For the reimbursement of expenses, please send the original documents to the **Dean's Office, Finance Department, Nauklerstr. 47, 72074 Tübingen**:
   - Informal letter requesting reimbursement of expenses from the Equal Opportunity Committee,
   - Letter of approval,
   - **Half-page report** (see obligation to report) evaluating the success of the funded activity,
   - List of expenses plus original receipts (e.g., train tickets, hotel bill, participation fee),
   - Your home address,
   - Your bank details (or cost account if pre-financed by the chair),
   - Your date of birth,
   - **For employees of the University of Tübingen:** Travel authorization**.**
2. **Electronic copy to** gleichstellung@wiso.uni-tuebingen.de.

If you have any questions concerning your reimbursement, please contact the Dean's Office, Finance Department: Ms. Judith Lousberg: finanzen@wiso.uni-tuebingen.de