Doshisha University Exchange Program
(University-level agreement)

Fact Sheet



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Contacts

Outbound & Agreement

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https://intad.doshisha.ac.jp/intad/en/exchange/guidence.html –

Dates

Nomination & Application & Acceptance notification

For Fall semester

Call for nomination in Early to Mid January

- Nomination deadline: Late February
- Application deadline: Late March
- Acceptance notification: Mid – Late May

For Spring semester

Call for nomination in Early to Mid August

- Nomination deadline: Late September
- Application deadline: Late October
- Acceptance notification: Mid – Late December

- About Exchange Program: https://intad.doshisha.ac.jp/intad/en/exchange/guidence.html
- Required documents: https://intad.doshisha.ac.jp/intad/en/exchange/procedure.html

Exchange students join the *Center for Global Education and Japanese Studies*, and take courses offered by GEM or Nichibun as they selected at the time of Nomination/Application.
Please note that the module cannot be changed after the application deadline.

- GEM (Global Education Module)
- Nichibun (Japanese Language and Culture Module)

Dates

Academic calendar	Spring Semester	Fall Semester
Dormitory move-in Dates	Mid March	Early to Mid-September
Orientation week	from Mid-March	from Mid-September

※Students are asked to arrive in Japan on or before the designated move-in dates.
Doshisha University is not liable for any loss resulting from missing events such as course guidance and registration during the orientation week.

※Some events might be held on weekends (Sat and Sun) and National holidays, please refrain from scheduling travel on weekend during the orientation week.

Course registration	At the beginning of each semester (after arrival)	
Class starts	Early April	Late September
Class ends	Mid-July	Late January
Exam period	Mid – Late July	Late January – Early February

※Students may return home after all their exams are completed. The exam schedule will be announced 2 or 3 weeks prior to the exam period.

Grade Report	Early September	Mid-March

※It cannot be sent out earlier than the above schedule. In accordance with Doshisha University regulations, grade report will be issued in paper form and sent by DHL or another international courier. It cannot be provided in electronic media such as PDF.
The transcript is issued and sent out based on the student's own request.

Eligibility

- To be officially nominated by home institution, which has a student exchange agreement (university-level).

- Students are required to be enrolled at the home university until the end of the program at Doshisha University.
  Students who are planning to graduate or withdraw from the home university before the program ends cannot apply.

- <u>Students must meet the language requirement of the module (GEM or Nichibun) to which they are applying.</u>

  - GEM applicants are required to have English proficiency equivalent to B2 or higher in CEFR

  - Nichibun applicants are required to have at least one year's experience of Japanese language study at college level prior to enrollment at Doshisha University.

Modules

GEM (Global Education Module)

- Studying Japanese Culture, Society and Nature in English
- All levels (Bachelor, Master and Doctoral) can participate in this module if students understand that all courses offered by GEM are **undergraduate level**

1. Requirements

Students whose first language is English or whose English is good enough to attend class are eligible for this course.
GEM requires B2 level or higher in CEFR in English from students whose first language is not English.

2. Courses

(in Japanese) https://intad.doshisha.ac.jp/intad/exchange/cge_curriculum.html -
(in English) https://intad.doshisha.ac.jp/intad/en/exchange/cge_curriculum.html –

GEM offers inter-disciplinary courses all conducted in English, designed for exchange students as well as Doshisha students to foster a better understanding of Japan in a global context. GEM provides learning opportunities in different fields ranging from the humanities and social sciences to the natural and human sciences.

By studying together in a small and interactive class, exchange students and Doshisha students can have more opportunities to have meaningful contact with one another, and benefit from the diversity of perspectives that are represented and shared in the classroom. In this way, GEM offers a unique space for academic collaboration between exchange students and Doshisha students that is intended to foster a dynamic academic environment.

GEM students from English-speaking countries, or whose English proficiency proves equivalent to a native-speaker may also enroll in courses offered by The Institute for the Liberal Arts (ILA) after consideration **(up to 3 courses)**. ILA courses are also conducted in English at a native level and focus mainly on Japanese culture and society. However, requests to register for ILA courses may not always be granted as many ILA courses have limited space for enrollment.

GEM students are also permitted to enroll in some courses offered by Japanese Language and Culture Module (Nichibun) in accordance with their Japanese proficiency **(up to 3 courses)**. To take the Nichibun courses, students must take Japanese Language Placement Test.
Japanese language courses are divided into 10 levels (Basic, Elementary level I – High Advanced level IX) based on student's Japanese ability and designed to improve four basic skills of listening, speaking, reading and writing in a balanced manner.

If Japanese Language Placement Test proves their Japanese proficiency sufficient for the courses for undergraduate students*1, they may take courses from an undergraduate subject area. Courses that are available vary depending on each student's Japanese level. Also note that there are the courses that cannot be taken by GEM students. Such include seminar courses, subjects offered by Faculty of Science and Engineering and Faculty of Life and Medical Sciences, and subjects not open to other faculty students. GEM students may take up to 3 courses in total, courses offered by each faculty and the Nichibun.
*1 Only those who enroll in graduate school at their home university may take some of the courses offered by graduate schools.

Please note that the English-taught courses available to GEM students are limited to those offered by GEM and ILA. As GEM courses are offered in small class size, enrollment may be determined by lottery if the number of applicants exceeds the available capacity. In addition, priority for enrollment in ILA courses is given to regular ILA students.
Therefore, GEM students are strongly encouraged to be as flexible as possible in their course selection.

3. Credits

GEM considers a course that meets for two hours, once a week (x15 weeks) as two credits (except for Japanese language classes).
The maximum course load for GEM students is 30 credits for one year (15 credits per semester). Credits of taking Nichibun courses and ILA courses are also included in the maximum course credit load.

Students should take more than 7 classes (1 class=90 minutes) at least per week. It is prescribed by law*2.
*2 Ministerial Ordinance to Provide for Criteria Pursuant to Article 7. Paragraph (1), item (ii) of the Immigration Control and Refugee Recognition Act.

Modules

Nichibun (Japanese Language and Culture Module)

Studying Japanese Language and Culture in Japanese

- Students are placed in appropriate level/class based on Doshisha's Japanese Language Placement Test regardless of their current level (Bachelor, Master or Doctoral) at the home institution
- Students whose native language is Japanese are not eligible to apply because this course is for non-native speaking of Japanese

1. Requirements

- In principle, the applicants have at least one year's study of Japanese language at college level prior to start the program at Doshisha University.
- Japanese is not the native language

2. Courses

(in Japanese) https://intad.doshisha.ac.jp/intad/exchange/curriculum.html
(in English) https://intad.doshisha.ac.jp/intad/en/exchange/curriculum.html

"Japanese language courses" are divided into 9 different levels:
elementary (Ⅰ), upper elementary (Ⅱ), pre-intermediate (Ⅲ), intermediate (Ⅳ), upper intermediate (Ⅴ), pre-advanced (Ⅵ), advanced (Ⅶ), upper advanced (Ⅷ) and high advanced (Ⅸ).
Class allocations will be made on the basis of the Japanese Language Placement Test.

Nichibun offers "Japanese Language Courses", "Japanese Language Seminars", "Lecture Courses in Japanese Studies" and "Lecture Courses in International Studies"

There are two courses, "**Intensive Course**" and "**Elective Course.**"
"Intensive Course" … It is designed to develop four basic skills of listening, speaking, reading and writing. It also offers the courses that are specifically designed to improve reading comprehension, written expressions, oral expressions and vocabulary. Taking intensive course at a designated level as a whole package allows students to have a repetition practice efficiently and to improve their learning retention and Japanese ability.

“Elective Course” … It consists of courses that are specifically designed to improve grammar, oral expressions, written expressions, reading comprehension and vocabulary and you can choose several courses whichever you like.

“Lecture courses in Japanese studies” offers opportunity to learn Japanese traditional cultures such as calligraphy, flower arrangement, tea ceremony and Shrine festivals through classes and off-campus learning by making excellent use of our location in Kyoto.

Students who are placed on a certain level or above as a result of the Japanese Language Placement Test, will be allowed to take courses for undergraduate*1 programs within the terms and conditions. However, seminar courses, courses offered by Faculty of Science and Engineering and Faculty of Life and Medical Sciences and specialized courses are only open to regular students.
*1 Only students those who are in graduate courses at home Institutes are allowed to take some of the classes for graduate programs.

Nichibun students whose first language is English or whose English is good enough to attend a class instructed in English (B2 level or higher in CEFR in English from students whose first language is not English) are eligible to take courses offered by Global Education Module (GEM) only if there is an available space in the course.

3. Credits

Nichibun considers a course that meets for two hours, once a week (x15 weeks) as one or two credits. The maximum course load for Nichibun-students is 30 credits for one year (15 credits per semester).
Credits of taking undergraduate or graduate courses and GEM courses are also included in the maximum course credit load.
Students should take more than 7 classes (1 class=90 minutes) at least per week. It is prescribed by law*2.
*2 Ministerial Ordinance to Provide for Criteria Pursuant to Article 7. Paragraph (1), item (ii) of the Immigration Control and Refugee Recognition Act.

Grading

- Grades are given in five levels of A, B, C, D and F as below, the D or higher as pass and as fall. The official transcript issued for an outside organization's reference, such as for job application, will list the courses with a grade of D or higher and their respective grades, as well as the overall GPA of all the subjects students have taken.

Grade	Grade Point	Description
A	4.0	Excellent
B	3.0	Good
C	2.0	Fair
D	1.0	Pass
F	0	Fail

- GPA is calculated by firstly converting the grades for all the courses graded in the A-F range to grade points and calculating the weighted average on the number of credits. The formula to calculate GAP is:

$$\text{GPA} = \frac{(A\times 4.0 + B\times 3.0 + C\times 2.0 + D\times 1.0 + F\times 0.0)}{\text{Total Number of Credits}}$$

(A to F indicates the respective total number of credits for courses graded A to F)

- Doshisha University does not use the ECTS.

Visa

- Students who have Japanese citizenship must enter Japan with Japanese passport, therefore no need to apply for the student visa.
- The digital "Certificate of Eligibility (e-CoE)" is a necessary document for students to apply for their student visa. Doshisha University will apply for their e-CoE on behalf of them to the Immigration Bureau in Kyoto, and as soon as the e-CoE is issued, it will be forwarded to them via email.
- **Please make sure students to apply for a student visa at the nearest Japanese Embassy/Consulate in their home country or residence as soon as receiving the e-CoE and be sure to have the student visa issued in their passport before coming to Japan.**
- The purpose of "Student visa" applied through Doshisha University is only to study at Doshisha University. Therefore, it is not permitted to use this visa to enter Japan early or to stay after completion of the program for tourism purposes or to participate in a program conducted by another institutions or organization.

Accommodation

- All students are entitled to live in one of Doshisha's dormitory if rooms are available. Applicants need to submit the dormitory application form along with the application documents of the program by application deadline. Students choose preferences from the list of accommodation contained in the Application Pack and list their preferences on the accommodation application form, however there is no guarantee that the student will be allocated to their first choice or second choice due to the limited capacity of dormitories.

- If students want to find a room by themselves, refer to the following URLs.

➢ Kyoto City International Foundation: https://housenavi-jpm.com/en/kansai/

➢ Student House Dormy: https://dormy-kyoto.com/en/

➢ Doshisha University: https://ois.doshisha.ac.jp/en/housing/finding.html

Scholarship

- The JASSO (Japan Student Services Organization) scholarship is the only scholarship available for exchange students. However, whether JASSO provides financial support in the form of scholarship to exchange students participating in Doshisha's exchange program is determined by JASSO each year.

- JASSO scholarship is very competitive and cannot be guaranteed to all applicants who submitted JASSO scholarship application form will be awarded. **Since students will be notified of the result on/after the arrival, therefore students cannot include the JASSO scholarship as the financial support in the e-CoE application**

Others

- According to the Immigration Control and Refugee Recognition Act, a minimum number of hours of study per week is required for international students holding a student visa. Therefore, students need to register for courses to take at least 7 classes per week.

- **The program at Doshisha University must be completed as the period indicated on students' application documents and return to the home university.**

We look forward to
welcoming your students
to Doshisha University
in the near future.

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(Inbound exchange program coordinator)

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