EBERHARD KARLS
UNIVERSITÄT
TÜBINGEN

Erasmus+

English Department










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Who we are and where to find us

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Our website:

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ERASMUS+

What is Erasmus+?

A university exchange programme of the European Union, offering students the opportunity to spend time abroad at a European partner university during their studies.

Benefits:

- Exemption from tuition fees at the host university.
- Financial support through the Erasmus+ Mobility Grant.
  - 490€ - 600€/month depending on the country.
  - 90 days for one semester, 210 days for the academic year
- Facilitated admission requirements at the host university.
- Help with organisational matters (enrolment, accommodation).
- Possibility of getting courses from abroad recognised for your studies.

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CIVIS

And CIVIS?

- A university exchange programme under the Erasmus umbrella, encompassing eleven European universities
- The CIVIS alliance allows additional exchange places for one or two semesters
- The application for an Erasmus exchange in the framework of CIVIS is the same as for the regular Erasmus exchange

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BIP

What are BIPs?

- Blended Intensive Programmes are part of CIVIS
- Short-term programmes that combine online and in-person teaching
- You will get financial support as well as a certificate and 3-9 ECTS for completing the programme
- Great option if you can’t/don’t want to do a whole semester/year abroad
- Next application round in April

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Partner Universities

17 universities in 7 countries:

UK
- Cardiff University
- University of Birmingham
- University of Cambridge
- University of Durham
- University of Exeter
- University of Leeds
- University of Newcastle
- University of Nottingham
- University of Reading
- University of Southampton

Ireland
- University of Limerick
- Maynooth University

- University of Oslo (Norway)
- University of Eastern Finland
- University of Split (Croatia)
- University of Thessaloniki (Greece)
- "Kore" University of Enna (Italy)

+ CIVIS universities

When applying, you can only give university preferences!
The final decision on place allocation is made by the English Department.

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Duration of stay

- Depending on the university, you can go abroad for one or two semesters (WS, SS, WS+SS).
- **Our partner universities usually have different semester/term dates than Tübingen!**
  - The winter semester in other countries is September – December/January.
  - The summer semester in other countries is February – June (typically combining the second and third trimester).
- **If you are going abroad during the summer, please keep in mind that the summer semester at your host university might overlap with Tübingen's winter semester!**
- For the exact term dates please refer to the individual host university's website.
- The EU Mobility Grant will be received for a maximum of 3 months (for 1 semester) or 6 months (for the academic year).

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Things to keep in mind…

- (We prioritise applications from students who study at the English Department.)
- **Our Erasmus+ co-operations are primarily aimed at undergraduates.** Postgraduates can also go abroad with the English Department. At some universities, they will have to register as undergraduates, however, and might encounter difficulties in getting their courses from abroad recognised.
- **Studying "English" abroad:**
  - Most of our co-operations are with other universities' Modern Language Departments (≠ English!).
  - Still, especially in cultural studies, it is often possible to get classes from other disciplines recognised.
- **An Erasmus stay is associated with high costs** (e.g. for rent and living expenses)**.**

Partner Universities with Postgraduate Agreements

- Cambridge, UK
- Nottingham, UK
- Reading, UK
- Maynooth, Ireland
- Enna, Italy
- Kuopio, Finland
- Oslo, Norway
- Split, Croatia
- Thessaloniki, Greece

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Course Recognition

- There is the possibility of getting courses from abroad recognised back in Tübingen.
- **Please consult the responsible members of staff:**
  - Academic English: Stu Watts
  - Literary/Cultural Studies: Dr. Ellen Dengel-Janic
  - Linguistics: Prof. Dr. Sam Featherstone
  - TEFL: Dr. Lilian Chaitas
    Dr. Stefan Hofstetter
  - Professional Skills: Examinations Office
- **Be aware that there are some restrictions depending on your degree:**
  - For example, either the AM Literary Studies or AM Cultural Studies must be completed with an oral exam in Tübingen (which might be difficult to accommodate abroad).

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Accommodation

- There are different ways of getting accommodation abroad:
  - **We recommend: Universities' halls of residence.** Most universities reserve a certain number of rooms in their halls for incoming Erasmus students. If you are interested in living in halls, **get in touch with your host university as soon as possible to get more information**.

  - **Alternatively: Private accommodation.** You might want to rent a room or even a flat together with other Erasmus students. If so, then have a look on the university's homepage, on Facebook pages, on accommodation apps and websites, or ask former Erasmus students.
  - **Be careful! In the past, students have occasionally been cheated by fake letting agents.**

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Erasmus+ Mobility Grant

- Once you have been allocated a place in the Erasmus+ programme, you are eligible to apply for the Mobility Grant (*Mobilitätsstipendium*).
- This application process is run by Tübingen's International Office, not by the English Department. They will contact you once you can apply.
- They will provide you with a **checklist** telling you what to do and to submit, and when.

Schritt 1: VOR BEGINN des Auslandstudienaufenthaltes an der Gastuniversität

✓	Zu erledigende Schritte	Fristen	Erledigungshinweise
◯	Lesen Sie die Mail des Erasmus-Teams gewissenhaft durch	**Mai / Juni** für das Wintersemester **Okt / Nov** für das Sommersemester	Die Mail enthält wichtige Information zu Ihrem Bewerbungsprozess
◯	Online-Registrierung in Mobility-Online: https://www.service4mobility.com/europe/Erasmus	**01.06 - 16.06.** für das Wintersemester **01.11 - 15.11.** für das Sommersemester	Nach abgeschlossener Registrierung sind alle Unterlagen für Sie in Mobility-Online abrufbar.

Schritt 2: VOR BEGINN des Auslandstudienaufenthaltes an der Gastuniversität

Die nachfolgenden Unterlagen sind unterschrieben, im Original und in Papierform bei uns abzugeben oder einzusenden:

Dezernat V – International Office
Abt. 1. Austauschprogramme
ESSC- Exchange Student Service Center
Erasmus+ Studierendenmobilität
Wilhelmstr. 9, EG Zimmer 19, 72072 Tübingen
Öffnungszeiten: Mo bis Fr: 9 – 12 Uhr, Di und Do: 13 – 15 Uhr

✓	Zu erledigende Schritte	Fristen	Erledigungshinweise
◯	Online-Antragsformular 1 unterschriebenes Exemplar	**16.06. – 01.07.** für das Wintersemester **16.11. – 30.11.** für das Sommersemester	- Selbst unterschreiben - Unterschrift und Stempel der Erasmus+ Fachkoordination
◯	Grant Agreement *Stipendienvereinbarung* 2 per Hand unterschriebene Exemplare	**16.06. – 01.07.** für das Wintersemester **16.11. – 30.11.** für das Sommersemester	- Keine digitale Unterschrift erlaubt - Wird nur im ORIGINAL akzeptiert - Ein von uns unterschriebenes Exemplar erhalten Sie zurück
◯	(optional, falls zutreffend) Ehrenwörtliche Erklärung zum Social Top Up 1 unterschriebenes Exemplar	**16.06. – 01.07.** für das Wintersemester **16.11. – 30.11.** für das Sommersemester	Belege müssen Sie selbst für einen Zeitraum von 5 Jahren aufbewahren und bei Anfrage vorlegen können.
◯	(optional, falls zutreffend) Ehrenwörtliche Erklärung zum Green Top Up 1 unterschriebenes Exemplar	**16.06. – 01.07.** für das Wintersemester **16.11. – 30.11.** für das Sommersemester	- Belege müssen Sie selbst für einen Zeitraum von 5 Jahren aufbewahren und bei Anfrage vorlegen. - Die Auszahlung erfolgt mit der zweiten Rate.

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Erasmus+ Mobility Grant

- How much money you will get depends on your destination country (and varies depending on the amount the European Commission approves for the respective year):

Ländergruppe 1	Ländergruppe 2
• Belgien, Dänemark, Finnland, Frankreich, Irland, Island, Italien, Liechtenstein, Luxemburg, Niederlande, Norwegen, Österreich, Schweden, UK	• Bulgarien, Estland, Griechenland, Kroatien, Lettland, Litauen, Malta, Polen, Portugal, Rumänien, Slowakei, Slowenien, Spanien, Tschechische Republik, Türkei, Ungarn, Zypern
• 600 EUR/Monat	• 540 EUR/Monat

- Check if you are eligible for additional funding („Social Top Up“ and „Green Mobility“)!
- More information: https://uni-tuebingen.de/international/studieren-im-ausland/wege-ins-ausland/erasmus/erasmus-in-europa/erasmus-semesteraufenthalte-in-europa/finanzierung-von-erasmus-semesteraufenthalten/#c2027376

- **But what about Brexit?** The University of Tübingen has decided to continue funding students who study in the UK with the Erasmus programme as part of ‘Erasmus International‘ agreements. Currently, many UK universities are also officially re-entering the Erasmus programme.

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Visa (UK)

- **If you are going to study in the UK, you might need a visa!**
- If and what kind of visa you need depends on the duration of your stay and your personal circumstances.
- Normally, you will need one of the two options below:

Standard Visitor Visa Conditions

- **= Visa waiver.**
- **For stays up to 6 months.**
- **No costs.**

Student Visa

- **For stays longer than 6 months.**
- **£558 visa fees + £776 healthcare surcharge (refund possible via gov website).**
- **Might require a language test.**

(This information may be subject to change!)

- **It is your responsibility to inform yourself about the visa regulations that apply to you, and you are responsible for fulfilling them before leaving the country (e.g. by applying for the appropriate visa in time, if necessary).**
- We recommend using the UK government‘s visa selfcheck:
  - https://www.gov.uk/check-uk-visa

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Electronic Travel Authorisation (ETA) (UK)

- **If you are going to the UK with a visa waiver you will need an Electronic Travel Authorisation (ETA)!**

Standard Visitor Visa Conditions

- **For stays up to 6 months.**
- **ETA needed.**
- **£20**

Student Visa

- **For stays longer than 6 months.**
- **No ETA needed.**

(This information may be subject to change!)

- You can apply for ETA online.

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How to apply – important information

- **How to get started:**
  - Get all your application documents ready to apply for an Erasmus+ place at the English Department:
    - Application Form
    - Personal Statement
    - Transcript of Records (Alma-PDF)
    - *Abiturzeugnis*
    - *Datenerfassung*
  - **Send all the documents as one PDF via e-mail to:**
    - erasmus@es.uni-tuebingen.de
- If you are applying through another department at the same time, tick the respective box on the application form. Make sure not to accept multiple Erasmus+ offers!
- **Once you have received an offer from us and accepted it (!)**, you can start sorting out your language test (if applicable), accommodation, visa, etc. if you haven't already.

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So many applications and things to keep in mind… I'm lost!

How to apply – What, when and how?

Application at the English Department – Deadline 19th December 2025:

- Application Form
- Personal Statement
- Transcript of Records
- *Datenerfassung*
- *Abiturzeugnis*

All documents as one PDF via e-mail

Application Interview

We'll contact you after we have made a decision.

Congratulations! We have allocated you a place at one of our partner universities.

- Accept the offer by sending the Acceptance Letter within 7 days.
- Accepting the offer is a binding decision and you are expected to actually go abroad!

Start sorting out language tests, visas, accommodation, etc. at this point!

Application at the host university:

- Your host university will contact you with further information.
- Some universities require a language test here (IELTS, TOEFL, …).

Application for the Erasmus+ Mobility Grant:

- The International Office will contact you with further information.
- Simply follow the application steps on the checklist.

Keep in mind all relevant deadlines!

You are ready to go abroad!

Q&A

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