

TÜ-VIP Program February - April 2025

Information for students

Dear students,

Here you can find some information on how online classes in the TÜ-VIP program work. These important key points should make it easier for you to follow the program.

1. How to contact us

- Program office: tuevip@uni-tuebingen.de

2. First course meeting

- Attending the first course meeting is required to continue the program.
- You can find all our course material on Moodle. A detailed overview of how Moodle works is attached to your Welcome Email.

3. Expectations for students in TÜ-VIP courses

- Please have your camera turned on during the Zoom meetings. It is crucial for communicative and interactive teaching within an intercultural framework that you can see each other in the virtual room.
- Please make sure you have a stable Wi-Fi connection.

4. Transcripts/certificates and ECTS credit points

- The requirements for a **graded transcript** with a maximum of 4 ECTS for each TÜ-VIP course are as follows:
 - Regular attendance (you may only be absent twice!). You must catch up on missed lessons individually and prove this with an additional assignment/homework.
 - The asynchronous assignments/homework are mandatory.
 - There are at least two grades, including at least one oral grade (e.g. a written test/essay and a grade for active participation and/or an oral presentation).
 - Oral performances are graded with 30% up to 50% of the total grade.
 - You will be able to **transfer all ECTS points** gained in any TÜ-VIP course to your future exchange semester at the University of Tübingen. **You must contact us upon arrival at tuevip@uni-tuebingen.de** if you wish to make use of this great opportunity.

Credit Points (ECTS) that you can receive through TÜ-VIP will be listed on the Transcript of Records at the end of term.

- The requirements for a **certificate of participation** are as follows:
 - It is possible to receive a certificate of participation without ECTS and grades. The minimum requirement for this is that you must not miss more than 2-3 classes (the first 2 absences may be unexcused, but the third absence must be excused).
- The certificates/transcripts will be issued by the program office approx. four to six weeks after the end of the course and sent directly to you/your academic coordinator as a PDF.

5. Grades

- We use the official grading scale of the University of Tübingen:
 - 1.0/1.3: very good
 - 1.7/2.0/2.3: good
 - 2.7/3.0/3.3: satisfactory
 - 3.7/4.0: sufficient
 - 5: fail
- Students should directly clarify with their home university whether the ECTS points and grades earned in the TÜ-VIP program can be transferred to their home university.

6. TÜ-VIP Lottery

If you complete a ten-week course with TÜ-VIP you will automatically qualify for the chance of a free place in either a T-IES summer or winter school here in beautiful Tübingen (worth 1,950 €)!

- Full financial support* (including accommodation)
- 4 weeks of expert-led classes on Europe and the European Union, class-based excursions, day trips, German lessons, and social activities.
- Make new friends!

For your chance of being offered this unique place in a T-IES Summer or Winter School, TÜ-VIP participants must:

- Successfully complete a TÜ-VIP course (participants can miss no more than two lessons)
- Receive a grade of 2,0 or above
- Be enrolled at a partner university of the University of Tübingen
- Send the TÜ-VIP Team a Letter of Recommendation from their home university within three weeks of the end of the program

From this group, the names of the successful candidates will be pulled from a hat.

(And that's not all!!! Even if you're not the lucky name pulled from the hat, students of our partner universities who complete a TÜ-VIP course, automatically qualify for a reduced fee price for a T-IES Summer or Winter School! Details at: <https://uni-tuebingen.de/de/42667>)

**Winners must pay for flights to and from Germany and organize/ pay for visas and insurance where necessary*

7. Evaluation

- Your feedback is vital to improve and develop the program further. Please take care when filling out the mid-term and final evaluations. Thank you!